

**CITY OF MUSCATINE  
REGULAR CITY COUNCIL MINUTES**  
Council Chambers – 7:00 p.m. –November 07, 2019

Mayor Broderson called the City Council meeting for Thursday, November 07, 2019, to order at 7:00 p.m. Present were: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald and Malcolm.

The meeting began with the Pledge of Allegiance.

**Communications-Citizens**

**Consent Agenda**

Councilmember Fitzgerald, Seconded by Councilmember Saucedo, moved the Consent Agenda be approved as follows:

- Items 6 A: Approval of City Council Minutes
- Items 8 A-D: Petitions and Communication
- Items 12 A-F: Receive and File
- Bills for Approval totaling \$ 8,938,331.37  
Vote – Ayes 7, Nays 0, Motion carried

**Public Hearing**

Mayor Broderson stated this public hearing concerns the proposed amendment to the Consolidated Muscatine Urban Renewal Plan.

There were no oral or written comments.

Councilmember Brackett moved to close the public hearing, seconded by Councilmember Brockert

Vote: Ayes – 7, Nays 0, motion carried.

Mayor Broderson read a proclamation declaring November 30, 2019 as Small Business Saturday

**Item 11A**

Councilmember Brackett moved to adopt Resolution #2019-0354, approving the Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area. Seconded by Councilmember Spread.

Vote: Ayes 7, Nays 0, motion carried.

**Item 11B**

Councilmember Brackett moved to adopt Resolution #2019-0355, setting a public hearing for November 21, 2019, regarding approval of proposed development agreement with Musco Sports Lighting, LLC. Including annual appropriation tax increment payments. Seconded by Councilmember Malcolm.

Vote: Ayes - 7, Nays - 0, motion carried

**Item 11C**

Councilmember Fitzgerald moved to adopt Resolution #2019-0356, setting a public hearing for November 21, 2019, regarding proposed rezoning changes in the City of Muscatine. Seconded by Councilmember Brackett.

Max Kaufmann, 1609 Foster Street, was present to share his concerns with City Council regarding Love's truck stop and the issue that they refuse to fly the American Flag at their locations.

Annette Lohse 2603 Mittman Road, was present to share her concerns with allowing Love's truck stop to be built in Muscatine.

Vote: Ayes - 6, Nays – 1 (Malcolm), motion carried

#### Item 11D

Councilmember Brackett moved to adopt Resolution #2019-0357, setting a public hearing for November 21, 2019, regarding the 2<sup>nd</sup> Street Reconstruction Project. Seconded by Councilmember Brockert.

Vote: Ayes - 7, Nays - 0, motion carried

#### Item 11E

Resolutions approving obligation of funds from the Urban Renewal Tax Increment fund, for appropriation to the payment of annual appropriation tax increment financial obligations which shall come due in the next succeeding fiscal year were approved as follows:

#2019-0359 Harrison Lofts - Motion Fitzgerald, Second Spread

Vote - All ayes, motion carried

#2019-0360 H.J. Heinz Company L.P. - Motion Saucedo, Second Brockert

Vote - All ayes motion carried

#2019-0361 HNI Corporation - Motion Fitzgerald, Second Brackett

Vote - All ayes, motion carried

#2019-0362 Riverview Hotel Development - Motion Spread, Second Fitzgerald

Vote – All ayes, motion carried

#2019-0363 Union Tank Car Company - Motion Brackett, Second Harvey

Vote – All ayes, motion carried

#2019-0364 Wal-View Development Project #1 - Motion Brackett, Second Spread

Vote – All ayes, motion carried

#2019-0365 Wal-View Development Project #2 - Motion Fitzgerald, Second Spread

Vote – All ayes, motion carried

#2019-0366 White Distribution - Motion Harvey, Second Brackett

Vote – All ayes, motion carried

#### Item 11F

Resolutions approving internal advances of funds were approved as follows:

#2019-0370 2019 Urban Renewal Administration and Professional Support Program  
Motion Brackett, Second Spread, Vote – All ayes, motion carried

#2019-0371 Greater Muscatine Chamber of Commerce and Industry Support Program (Includes approval of economic development grant)

Motion Spread, Second Fitzgerald, Vote – All ayes, motion carried

#2019-0369 Small Business Forgivable Loan Program

Motion Fitzgerald, Second Harvey, Vote – All ayes, motion carried

#2019-0368 Code Compliance Improvements Forgivable Loan Program

Motion Brackett, Second Brockert, Vote – All ayes, motion carried  
#2019-0367 Downtown Façade Improvements Forgivable Loan Program  
Motion Brackett, Second Malcolm, Vote – All ayes, motion carried  
#2019-0372 FY2020/2021 Debt Service Requirements for the Downtown Streetscape Project  
Motion Malcolm, Second Brackett, Vote – All ayes, motion carried  
#2019-0373 Design Services for the Downtown Streetscape Project  
Motion Spread, Second Brackett, Vote – All ayes, motion carried

**Item 11G**

Councilmember Saucedo moved to adopt Resolution #2019-0374, supporting a Workforce Housing Tax Credit Benefit application to be submitted to the Iowa Economic Development Authority by Hershey Property, LLC. Seconded by Councilmember Brackett.  
Vote: Ayes - 7, Nays - 0, motion carried

**Item 11H**

Councilmember Fitzgerald moved to approve Request #2019-0375, approving proposed amendment to Grandview Avenue Reconstruction Project Design Agreement. Seconded by Councilmember Harvey.

There were questions from Council that were addressed by City Engineer Jim Edgmond.  
Vote: Ayes - 7, Nays - 0 motion carried

**Item 11I**

Councilmember Fitzgerald moved to approve Request #2019-0376, approving change order #1 for Phase 4b of the West Hill Sewer Separation Project. Seconded by Councilmember Brackett.

Vote: Ayes -7, Nays - 0 , motion carried

**Item 11J**

Councilmember Malcolm moved to approve Request #2019-0377, approving Intergovernmental Transfer of Public Funds Agreement. Seconded by Councilmember Harvey.  
Vote: Ayes - 7, Nays - 0, motion carried

**Item 11K**

Councilmember Fitzgerald moved to approve Request #2019-0378, approving a lease for a new copy/printer for the Finance Department. Seconded by Councilmember Brackett.

Vote: Ayes -7, Nays -0, motion carried

**Item 11L**

Councilmember Brackett moved to approve Request #2019-0379A authorizing the issuance of a purchase order to ConvergeOne of West Des Moines for the purchase of network switches and related materials. Seconded by Councilmember Fitzgerald.

Vote: Ayes - 7, Nays - 0, motion carried

Councilmember Brackett moved to approve Request #2019-0379B authorizing the issuance of a purchase order to Winsor Consulting for engineering configuration and other services related to the network switches. Seconded by Councilmember Saucedo.

Vote: Ayes – 7, Nays – 0, motion carried.

Item 11M

Councilmember Harvey moved to approve Request #2019-0380 approving Change Order #3 for the High Strength Waste Project. Seconded by Councilmember Saucedo.

Vote: Ayes - 7, Nays - 0, motion carried

Item 11N

Councilmember Brackett moved to approve Request #2019-0381 approving the issuance of a purchase order to PS Trax for the purchase of tracking software for the Fire Department. Seconded by Councilmember Fitzgerald.

Vote: Ayes - 7, Nays - 0, motion carried

Item 11O

Councilmember Brackett moved to direct staff to remove item #6 of memo sent to staff regarding communication with elected officials. Seconded by Councilmember Saucedo.

HR Manager, Stephanie Romagnoli, came forward to explain the employee communication memo sent to all employees, to City Council. She stated this was an administrative action to a policy change in the employee handbook. She stated this is how all changes to the handbook are handled.

There was discussion among City Council regarding the language used in the memo sent to employees.

Vote: Ayes – 4, Nays 3 (Harvey, Spread, Fitzgerald)

Item 11P

There was discussion among City Council regarding completion of the annual evaluation for City Administrator Mandsager and having it distributed to City Council as soon as possible.

There was then discussion regarding appointing an outside consultant as interim City Clerk and a current Department Head as Deputy Clerk, and having access of City Administrator information transferred to said persons. Councilmember Brackett requested City Attorney Matt Brick compile a list of qualified candidates to consider.

There was a motion to table discussion on City Administrator Contract until the December 5<sup>th</sup> meeting. Seconded by Councilmember Saucedo.

Vote Ayes 4, Nays 3 (Harvey, Spread, Fitzgerald)

Councilmember Brackett motioned to have City Attorney put together a list of names of potential interim City Administrators as soon as possible and present to council for discussion at a special meeting to be set by City Council. Seconded by Councilmember Saucedo.

Vote Ayes 5, Nays 2 (Spread, Fitzgerald)

Councilmember Brackett motioned to appoint Jerry Ewers and Rich Klimes as Co-Deputy Clerks to carry out duties until that time when we have an interim City Administrator and to assist the interim City Administrator in doing their duties. Seconded by Councilmember Saucedo.

Vote Ayes 5, Nays 2 (Spread, Fitzgerald)

There was discussion among City Council and IT Manager, John Kreuzenstein, regarding the Deputy Clerks having access to the City Administrators emails and phone number to assist them in carrying out the position.

Councilmember Brackett asked for consensus that the interim City Administrator review all personnel changes that have occurred since the October 17<sup>th</sup> meeting. He stated if the termination of employee does not reflect the best interest of the city, that employee be reinstated with an explanation to council. There was no consensus.

City Engineer, Jim Edgmond stated that MPW would be taking down the power lines on Mississippi Drive and that they would be closing one side of the street during this time. He stated there would be flaggers to direct traffic.

Ann Meeker came forward to discuss her thoughts on the termination of a City Employee.

Mayor Broderson announced several upcoming activities happening during the upcoming week, and congratulated the new Council members and School Board Members.

Councilmember Brackett moved meeting be adjourned at 8:57 p.m.

**ALL CITY COUNCIL MEETING RECORDINGS CAN BE WATCHED ON THE CITY OF MUSCATINE YOUTUBE PAGE.**

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Mayor Diana Broderson

Attest:

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Acting City Clerk