

MUSCATINE POLICE DEPARTMENT

MEMORANDUM

TO: **Gregg Mandsager, City Administrator**

FROM: **Brett Talkington, Chief of Police**

SUBJECT: **City Council Agenda Item**

DATE: **September 26, 2019**

INTRODUCTION:

The Police Department requested a new Animal Control Pickup and animal control transport unit in the 19/20 FY budget session. We have already purchased a 2019 pickup truck for the Animal Control Officer (ACO). Now we need to outfit the pickup truck with an animal control transport unit to complete the purchase so the ACO can properly perform her daily duties. Funding for purchase of pickup and animal control transport unit budgeted was \$45,000.

BACKGROUND:

As part of the FY 19/20 budget request, the City Council approved funding of \$15,000 for the purchase of an animal control transport unit to place on our new pickup truck. We will attempt to auction off the old animal carrier on the government website.

The city received one (1) bid for a fiberglass animal control carrier unit from Custom Fiberglass Coaches in Lake City, IA.

RECOMMENDATION/RATIONALE:

It is our recommendation that City Council authorize a purchase order for \$12,570 to Custom Fiberglass Coaches in Lake City, IA for the animal control transport unit. The Police Department budgeted \$15,000 for this purchase in FY 19/20.