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Public Works

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MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Brian Stineman, Public Works Director

CC: Gregg Mandsager, City Administrator
Nancy Lueck, Finance Director

FROM: Jim Edgmond, City Engineer

DATE: Sept. 16, 2019

RE: 2nd and Mulberry Ave. Roundabout Purchase Order for Property Plats

INTRODUCTION:

The City has negotiated a fee with Martin and Whitacre for multiple survey plats to describe the pieces of property that we are going to acquire from HNI Corp. This acquisition is critical to the construction of the roundabout and Martin and Whitacre have agreed to expedite the work. The cost of this work is \$12,000.00 and will come from the Jurisdictional Transfer fund.

BACKGROUND:

The city has just recently been able to negotiate this property transaction with HNI Corp. and it appears the City will not get possession of the building until mid-October but the property on the south side of E. 2nd Street is very important to acquire as soon as possible so underground work can proceed.

RECOMMENDATION/RATIONALE:

Staff recommends that the City Council approve this purchase order to Martin and Whitacre in the amount of \$12,000.00 as a not-to-exceed amount.

BACKUP INFORMATION:

1. None