



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

City Transit
263-8152

MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Brian Stineman, Public Works Director

CC: Gregg Mandsager, City Administrator

FROM: Stan O'Brien

DATE: August 12th 2019

RE: Request to issue a purchase order for sealing the fire dept. patio

INTRODUCTION:

The Public Works Building & Grounds Division has budgeted to do have the fire dept. porch cleaned, coated, and sealed

BACKGROUND:

The Public Works Department requested quotes from three contractors. The quotes are Terry and Sons for \$7,300 Northwest Restoration \$8,780 and Thermal-Chem never received a quote.

RECOMMENDATION/RATIONALE:

Staff recommends approving a purchase order to Terry and Sons in the amount of \$7,300 for the fire dept porch sealing. There is \$9,219 budgeted in the Building & Grounds Deferred Maintenance Budget for these upgrades..