

Muscatine County Board of Supervisors
Monday, July 29, 2019

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Mather, Sorensen and Saucedo present. Sauer was absent. Chairperson Mather presiding.

On a motion by Sorensen, second by Saucedo, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Holliday, claims dated July 29, 2019 were approved in the amount of \$821,943.91. Ayes: All.

Discussion was held with Becky Allgood, Wilton Development Corporation, regarding possible donation of the cannon currently located on the ground floor of the Muscatine County Courthouse to the City of Wilton to incorporate into the Muscatine County Freedom Rock/Veterans' Pavers Project. Sorensen stated he likes the idea of the cannon being more visible to the public. Allgood stated an enclosure would be built to protect the cannon. Sorensen would like the Board to consider a \$5,000 donation to help with moving the cannon and building a protective enclosure. On a motion by Sorensen, second by Holliday, the Board approved donating the Courthouse cannon to the Muscatine County Freedom Rock/Veterans' Pavers Project and including \$5,000 to assist in the movement and erection of a structure to protect the cannon. Ayes: All.

Discussion was held with Lisa Wertzbaugher, Muscatine County Historic Preservation Commissioner, regarding the Initial Design Phase for the Historic Jail and Sheriff's Quarter Renovation Project. Wertzbaugher stated the schematic design needs to be redone removing the maintenance facility from the project. Wertzbaugher stated they have the financing to proceed with the schematic design. In response to a question from Saucedo, Mike Nolan, Horizon Architecture, stated he would be able to complete the schematic design in 4-6 weeks. On a motion by Saucedo, second by Sorensen, the Board approved a service order to add the Initial Design Phase (Schematic Design) for the Historic Jail and Sheriff's Quarter Renovation Project to the Master Agreement between Muscatine County and Horizon Architecture in the amount of \$5,000. Ayes: All.

Discussion was held with Michael Nolan, Horizon Architecture, regarding a change order for the 3rd Floor Courtroom Renovation Project. Nolan stated the change order was necessary to extend placement of new carpeting matching the courtroom carpeting into the jury room and painting of the jury room. On a motion by Saucedo, second by Sorensen, the Board approved CAR #5 from Wolfe Contracting, Inc. to paint the jury room and allow for a material increase in flooring for the Muscatine County Courthouse Third Floor Courtroom Renovation Project in the amount of \$7,309.40. Ayes: All.

Discussion was held with Nolan regarding a proposal from Pearl City Wood Products for ten 8' galley benches for the remodeled courtroom. Nolan stated these benches will be custom designed by a local wood shop. In response to a question from Saucedo, these benches will replace all of the old benches and installation will be done by the general contractor, but part of this contract and overseen by Pearl City Wood Products. Nolan stated he received two other quotes that were

in the same range as these, but this quote was the only one able to meet the requirements for getting the project completed on time. Nolan stated the project will be completed by the week before Labor Day. Saucedo asked Nolan to make sure the contract has a deadline so the County can be sure the benches will be installed on time. On a motion by Holliday, second by Saucedo, the Board approved a proposal from Pearl City Wood Products for ten 8' galley benches for the Muscatine County Third Floor Courtroom Renovation Project in the amount of \$22,187.23. Ayes: Holliday, Mather and Saucedo. Sorensen abstained since his company bid the project.

Discussion was held with Nolan regarding significant changes to the design of the Muscatine County General Services Maintenance Facility Project. Nolan stated the City of Muscatine requested changes to where the facility was placed and flipping of the building to change the entrance from 5th Street to Walnut Street through the alley. Nolan stated the City of Muscatine would have straight-in vertical parking along Walnut Street for the Public Safety Building. Mather suggested the City of Muscatine consider changing Walnut Street to one way in that block. In response to a question from Mather about what the City of Muscatine will contribute to the project, Nolan stated this change to the parking will lower the cost by 50% and the City will take over the ownership and maintenance of the parking in the future, but the City could be asked to contribute something since the sidewalks would have to be reconfigured. Saucedo stated he would prefer to put the building in the area of Walnut and 4th Street. Nolan explained there is not enough room to fit the building and an area for vehicles towing trailers or boats to turn around. Maintenance Supervisor Oscar Alvarez stated piping coming off of the Historic Jail going to the Jail is very shallow in that area. Board consensus was that they are agreeable with Nolan's proposed changes. Saucedo stated he would like to see the parking arrangement with the City of Muscatine put in writing rather than a 1996 handshake agreement. Saucedo asked Nolan to make sure the alley is designed wide enough for the turn radius of a truck pulling a long trailer or boat. On a motion by Sorensen, second by Saucedo, the Board approved a service order for an additional \$5,900.00 due to significant changes after completion of the 90% design-documentation stage of the Muscatine County General Services Maintenance Facility Project. Ayes: All. Sorensen stated the Board needs to have discussion soon to address a long term solution for the old Work Release Center.

On a motion by Saucedo, second by Sorensen, minutes of the July 22, 2019 regular meeting were approved as written. Ayes: All.

Correspondence:

Sorensen talked about the upcoming 2020 Census and how rural residents will be counted.

Holliday stated he looked at some mud dragsters for a possible future Muscatine County Fair attraction.

Committee Reports:

Sorensen attended a Bi-State Regional meeting July 24, 2019.

County Engineer Keith White updated the Board on the FEMA process and secondary road projects.

Zoning Administrator Eric Furnas updated the Board on his part in the FEMA process stating he knows of a couple of structures that will need to be demolished.

On a motion by Sorensen, second by Saucedo, the Board approved the hiring of Jennifer Gieselman as an Assistant County Attorney at \$66,020.00 for the County Attorney's Office. Ayes: All.

On a motion by Sorensen, second by Saucedo, the Board approved Resolution #07-29-19-01 Transferring \$575,000 from the General Basic Fund to the Building Maintenance and Repair Fund. Roll call vote: Ayes: All.

**RESOLUTION #07-29-19-01
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
BUILDING MAINTENANCE AND REPAIR FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to set aside funds for future building maintenance and repairs; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$575,000 from the General Basic Fund to the Building Maintenance and Repair Fund.

PASSED AND APPROVED this 29th day of July, 2019.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Saucedo, the Board approved Resolution #07-29-19-02 Transferring \$750,000 from the General Basic Fund to the Capital Projects Fund for future projects. Roll call vote: Ayes: All.

**RESOLUTION #07-29-19-02
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
CAPITAL PROJECTS FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to set aside funds for future projects; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$750,000 from the General Basic Fund to the Capital Projects Fund.

PASSED AND APPROVED this 29th day of July, 2019.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Saucedo, second by Holliday, the Board approved Resolution #07-29-19-03 Transferring \$200,000 from the General Basic Fund to the Capital Projects Fund for improvements at Conservation managed properties. Roll call vote: Ayes: All.

**RESOLUTION #07-29-19-03
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
CAPITAL PROJECTS FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to support the efforts of the Muscatine County Conservation Board and to transfer a portion of excess General Basic fund balance for capital improvements at Conservation managed properties; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$200,000 from the General Basic Fund to the Capital Projects Fund.

PASSED AND APPROVED this 29th day of July, 2019.

ATTEST:

/s/Leslie A. Soule
Muscatine County Auditor

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Saucedo, the Board accepted the July 2019 payroll claims. Ayes: All.

The meeting was adjourned at 10:19 A.M.

ATTEST:

Muscatine County Board of Supervisors
Monday, July 29, 2019
Page 5

Leslie A. Soule, County Auditor

Jeff Sorensen, Vice-Chairperson
Board of Supervisors