

CITY OF MUSCATINE

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Muscatine Chamber of Commerce Foundation (partnership w/Big Brothers  
Address: 100 W. 2nd St. Muscatine, IA Big Sisters + Special Olympics)

Telephone Number: 563-263-8895

E-mail Address: SSides@muscatine.com

2. Type of event that is planned: Over the Edge (OTE)

Fundraising event for GMCCI, Big Brothers Big Sisters +  
Special Olympics. There will be day of activities in  
the area or block of where rappelling takes place  
from the top of the Laurel Building - main event.  
(jumpy houses, kids activities) additional activities TBD.

3. Proposed location:

Rappels will be at Laurel Building - 209 Iowa Avenue  
and we are requesting that Iowa Avenue between  
2nd + 3rd street be closed for the rappel site and ground  
activities. (2nd + 3rd St remain open)

4. Date(s)/Time(s): Friday, September 20th - starting @ 10am through 10am  
Sunday, September 22nd. (Event = Friday afternoon + all Day Sat)  
Extended times for setup + clean up.

5. Expected length of use: same as above

6. Expected size of group: Not to exceed 400 people @ any given time?

7. Names of any person or persons in charge of the proposed use at the specified location:

Shelley Sides - GMCCI  
Lindsey Phillips - Big Brothers Big Sisters  
Jason Miller - Special Olympics

Address(es): Muscatine, IA

Telephone Number(s): SS = 563-506-8786 LP = 563-511-5459 Jim = 563-263-9996

E-mail Address(es): SSides@muscatine.com; lphillips@muscatiney.org;  
jmillerm@muscatiney.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

See enclosed flyer  
Details to come - TBD  
Media coverage throughout day

9. List mechanical or electronic equipment to be used:

Sound system including PA provided by media  
Video recording equipment provided by media cameras  
operated by professional photographers. Over the Edge  
technical team will provide rappelling equipment

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

N/A

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

Sound system provided by media/entertainment

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Setup & clean up will be done by (3) organization's volunteers.  
Will request road barricades and sanitation from City.  
Requesting assistance for safety/traffic concerns from  
the Muscatine Police Dept.

14. All plans for the provision of security:

OTE will secure OSHA work area required in landing area. Barricades requested to block off traffic on Iowa Ave between 2nd & 3rd St. Requesting assistance from Muscatine Police department as needed

15. Beer or wine consumption? Yes ☒ No ☐ possible food vendors. Boonies parklet

16. Describe any items to be sold or distributed:

Possible vendors including food, drinks, alcohol from licensed caterer/restaurants. Boonies

17. Is water connection requested: Yes ☐ No ☒

18. Is electricity requested: Yes ☒ No ☐

19. Have you provided a layout site plan for your proposed activity or event? Yes ☒ No ☐

If yes, please attach. attached...

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No ☐

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Shelley Sides  
Authorized Representative

April 9, 2019  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

☒ YES ☐ NO

Michael Miller 4-18-19  
Parks & Recreation Date

Comments:

Approval subject to  
attendance at pre-event  
meeting.

☒ YES ☐ NO

Good Royal Gordon 4-16-19  
Community Development Date

☒ YES ☐ NO

[Signature] 4/16/19  
Public Works Date

☒ YES ☐ NO

B. T. [Signature] 4/17/19  
Police Chief Date

☒ YES ☐ NO

[Signature] 4-15-19  
Fire Chief Date

**FINAL APPROVAL:**

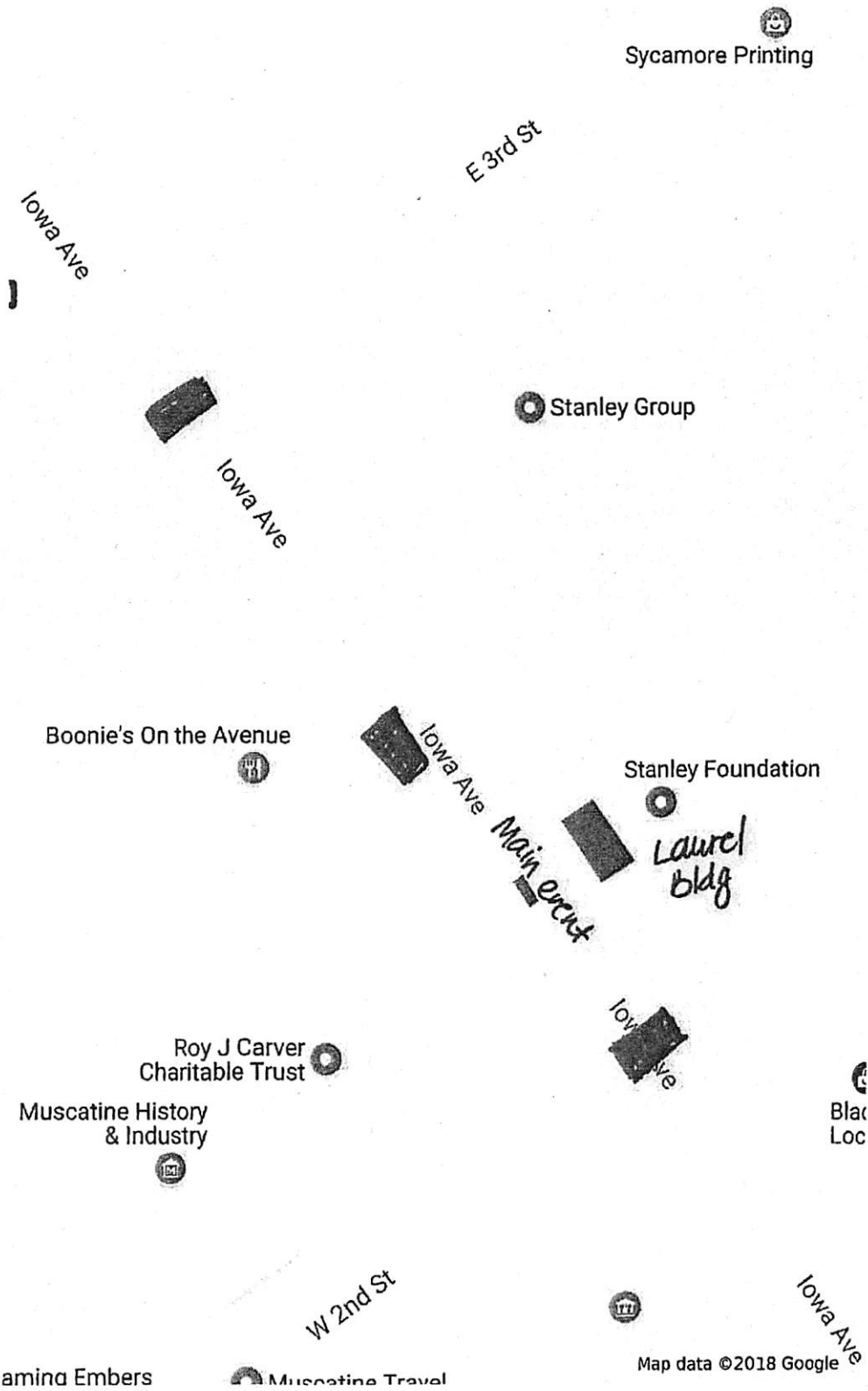
☐ YES ☐ NO

\_\_\_\_\_  
City Administrator Date

# OTE Map

Untitled layer

- Barricade
- Barricade
- Barricade
- Stage
- Rappel landing area



# OVER THE EDGE

## SAVE THE DATE September 21st

**THREE NONPROFITS  
ONE EPIC EVENT**

*Special Olympics*  
Muscatine



Big Brothers  
Big Sisters

**RAPPEL FOR A REASON**



Stay updated and learn more by following the link below or reach out to a benefiting non-profit.

<https://www.facebook.com/groups/2196271873957899/>