

COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Kelcey Brackett At Large	
Nadine Brockert 4 th Ward		Phil Fitzgerald 1 st Ward	
Allen Harvey 5 th Ward	2019 MEETING SCHEDULE	Osmond Malcolm 2 nd Ward	
Tom Spread 3 rd Ward	(All meetings start at 7:00 PM unless voted upon by Council.)	Cinda Hilger Administrative Secretary	
Matt Brick City Attorney	Regular Meetings	In-depth Meetings	
January 3 & 17	July 3 & 18	January 10	July 11
February 7 & 21	August 1 & 15	February 14	(None in August)
March 7 & 21	September 5 & 19	March 14	September 12
April 4 & 18	October 3 & 17	April 11	October 10
May 2 & 16	November 7 & 21	May 9	November 14
June 6 & 20	December 5 & 19	June 13	December 12
			Gregg Mandsager City Administrator

AGENDA

THURSDAY MARCH 7, 2019 COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.

- CALL TO ORDER**
- ROLL CALL**
- PLEDGE OF ALLEGIANCE**
- COMMUNICATIONS – CITIZENS**

- A. Swearing in of Firefighter**

At this time Mayor Broderson will swear in Firefighter Zach Diewold

- CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Items 6A - Approval of City Council Minutes**

- A. Regular Council Meeting Minutes – February 21, 2019
- * **Items 8A- Petitions and Communications**
 - A. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit and Class “E” Liquor License and Sunday Sales for White Oak Station #79, 709 Grandview Avenue – 2nd Avenue – White Oak Station LLC (Pending Inspections)
 - B. Request for renewal of a Class “B” Wine Permit, Class “C” Liquor License and Sunday Sales for Creations by Oz, 110 East 2nd Street – Jeff Osborne (Pending inspections and insurance)
 - C. Request for renewal of a Class “B” Wine Permit, Class “C” Liquor License, Class “E” Liquor License and Sunday Sales for Grandview Mart, 714 Grandview Avenue – Malka 13, Inc. (pending inspections and insurance)
 - D. Request for use of City Property from Greater Muscatine Chamber of Commerce & Industry on July 4, 2019
 - E. Request for Use of City Property from Greater Muscatine Chamber of Commerce & Industry for the parade on July 4, 2019.

- * **Item 9A – From the Mayor**

- A. Proclamation Declaring April, 2019 as Child Abuse Prevention Month

- * **Items 12A-B – Receive and File**

- A. Muscatine County Board of Supervisors Minutes – February 11, 2019
 - B. Muscatine County Board of Supervisors Minutes – February 18, 2019

- * **Bills***

- * Approval of attached Bills for Approval totaling \$, , subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

- A. Houser Street and Fulliam Street Roundabout

This public hearing concerns the Plans, Specifications, Form of Contract, Cost Estimates and Bid Opening Date for the Houser and Fulliam Street Roundabout

Now is the time for the public to comment

- B. Proposed Amendment #1 to the 2018/2019 City Budget.

This public hearing concerns proposed Amendment #1 to the City Budget for the Fiscal Year Ending June 30, 2019. This resolution will amend the 2018/2019 budget to the revised estimate amounts considered by the City Council during the budget review process. This includes amending both revenues and expenditures to the currently estimated amounts. Amendments also reflect updated capital project construction schedules.

Now is the time for the public to comment.

- C. Proposed Adoption of Budget and Certification of Taxes for Fiscal Year 2019/2020

This public hearing concerns the proposed Adoption of the City's Budget and Certification of Taxes for Fiscal Year 2019/2020. The amounts included in the public hearing notice and budget adoption resolution reflect the budget amounts approved by City Council during their budget review sessions and are in the format required by the State of Iowa. The final budget documents must be filed with the state on or before March 15th of each year. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

8. PETITIONS AND COMMUNICATIONS

9. FROM THE MAYOR

10. FROM THE PLANNING AND ZONING COMMISSION

11. FROM THE CITY ADMINISTRATOR

- A. Resolution Approving the Plans, Specifications, Form of Contract, Cost Estimations and Establishing a Bid Opening Date for the Houser/Fulliam Roundabout. (Public Hearing A)

Is there a motion to adopt this resolution as submitted?

- B. Resolution Approving Amendment #1 to the 2018/2019 City Budget (Public Hearing B)

Is there a motion to adopt this resolution as submitted?

- C. Resolution Adopting Budget and Certification of Taxes for Fiscal Year 2019/2020 (Public Hearing C)

Is there a motion to adopt this resolution as submitted?

D. Resolution Accepting Completed Work on Kent Stein Park to Deep Lakes Park Trail Project

Presented for City Council's consideration is a resolution accepting the final completed work performed by Illowa Investments, Inc. under the Kent Stein park to Deep lakes Park Trail Project and authorizing the final payment to close out the Contract. All work under the contract has been completed and approved and accepted by the City Engineer, and appears to meet the requirements of the plans and specifications.

Is there a motion to adopt this resolution as submitted?

E. Resolution Setting Public Hearing on Increased Utility Franchise Fee

Presented for City Council's consideration is a resolution setting public hearing for March 21, 2019 at 7:00 p.m. regarding an increase in the Utility Franchise Fee for Interstate Power and Light.

Is there a motion to adopt this resolution as submitted?

F. Resolution Approving and Adopting a Revenue Purpose Statement for the Use or Expenditure of Revenues from Natural Gas Franchise Fee

Presented for City Council's consideration is a Resolution approving and adopting a revenue purpose statement for the use or expenditures of revenue from natural gas franchise fee. Pursuant to the provisions of Iowa Code, before the City adopts or amends a franchise fee rate ordinance to increase the percentage rate at which franchise fees are assessed, the City shall prepare a Revenue Purpose Statement Specifying the purpose for which the revenue collected from the increased rate will be expended.

Is there a motion to adopt this resolution as submitted?

G. Resolution Setting Public Hearing for the 2020 Annual Plan and Amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy.

Presented for City Council's consideration is a resolution setting a public hearing for the 2020 Annual Plan and amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy. Per Regulation a public comment period including a public hearing is required prior to adoption of the annual plan and policy amendments.

Is there a motion to adopt this resolution as submitted?

H. Request for Approval of Letter of Understanding with Bohnsack & Frommelt LLP

Presented for City Council's consideration is a request to approve a Letter of Understanding with Bohnsack & Frommelt LLP for the Fiscal Year 2018-2019 Audit. Audit procedures require that a Letter of Understanding be signed by the Auditor and the City each year documenting responsibilities for specific areas of the audit.

Is there a motion to approve this request as submitted?

I. Request to Approve Issuance of Purchase Order for Papoose Pump #3 Rebuild.

Presented for City Council's consideration is a request to approve the issuance of a purchase order in the amount of \$76,458.00, to Zimmer and Francescon, Inc. for the rebuild of Papoose #3 Pump and purchase of new impeller for the #3 pump.

Is there a motion to approve this request as submitted?

J. Request to Approve Issuance of Purchase Order for Lab BOD Incubator Purchase

Presented for City Council's consideration is a request to approve the issuance of a purchase order in the amount of \$6,935.77, to Midland Scientific, for the purchase of a new VWR Peltier Biochemical Oxygen Demand Incubator.

Is there a motion to approve this request as submitted?

12. COMMUNICATIONS - RECEIVE AND FILE

13. APPROVAL OF BILLS

It is recommended bills totaling \$, which includes receipt summaries and journal entries for December 2018, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. COMMUNICATIONS - COUNCIL MEMBERS

15. OTHER BUSINESS

16. ADJOURNMENT