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Public Works

City Transit
263-8152

MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Public Works Director

DATE: November 28, 2018

RE: Recommendation to Declare Items Surplus

INTRODUCTION:

It is in the city's best interest to periodically get rid of surplus material and equipment. This is done via online public surplus auction. In order to make items available for auction they must first be declared surplus by the city council.

BACKGROUND:

City staff have compiled a list of no longer used or needed material and equipment. The list is currently available to all departments and any of the items not claimed for city use will be sold.

RECOMMENDATION/RATIONALE:

Staff recommends that council declare the following list of materials and equipment as surplus and allow them to be listed and sold via online auction between December 28th, 2018 and January 11th, 2019. Proceeds from the auction will be returned to the individual departments that submitted the items for sale.

BACKUP INFORMATION:

Auction list

11/28/2018

Public Surplus: Held Auctions

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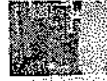
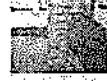


Held Auctions for City of Muscatine

	Auction	Title		Asking Price	Notes	Revise	Copy
☐	2205056	Flat bed trailer - TS1		\$100.00		Revise	
☐	2205062	Flat bed trailer - TS2		\$100.00		Revise	
☐	2205155	Aluminum Jon Boat - WPCP1		\$50.00		Revise	
☐	2205167	Suzuki Outboard Motor - WPCP2		\$100.00		Revise	
☐	2205176	Delta Industrial table saw - Housing1		\$5.00		Revise	
☐	2205187	Free standing drill press - Housing2		\$5.00		Revise	
☐	2205215	Metal recycling containers - TS3		\$50.00		Revise	
☐	2205432	Ford F-350 Diesel - Housing3		\$1,000.00		Revise	
☐	2205438	2002 F-250 4 wheel drive with V-Plow - Housing4		\$2,000.00		Revise	
☐	2211827	Round table and 2 chairs - B&G1		\$2.00		Revise	
Page Total:				\$3,492.00			
Grand Total:				\$4,034.00			

11/28/2018

Public Surplus: Held Auctions

	Auction	Title		Starting Price	Notes	Revise	Copy
☐	2211829	6 office chairs - B&G2		\$2.00		Revise	
☐	2211834	4 shelf book case, gray - B&G3		\$2.00		Revise	
☐	2211839	3 - 2 door storage cabinets - B&G4		\$2.00		Revise	
☐	2211843	wood turn table display - B&G5		\$2.00		Revise	
☐	2211846	Black metal magazine rack - B&G6		\$2.00		Revise	
☐	2211850	Tan 9 drawer card file cabinet - B&G7		\$2.00		Revise	
☐	2211853	7 shelf double sided unit with end cap - B&G8		\$2.00		Revise	
☐	2211857	5 shelf unit - B&G9		\$2.00		Revise	
☐	2211861	computer desk - B&G10		\$2.00		Revise	
☐	2211865	3 wall mount shelf units - B&G11		\$2.00		Revise	
☐	2211868	old book shelf - B&G12		\$2.00		Revise	
☐	2211877	2 sided storage cabinet - B&G13		\$2.00		Revise	
☐	2211881	2 sided storage cabinet - B&G14		\$2.00		Revise	
☐	2211883	computer desk - B&G15		\$2.00		Revise	
☐	2211887	2 drawer file - B&G16		\$2.00		Revise	
Page Total:				\$3,492.00			
Grand Total:				\$4,034.00			

11/28/2018

Public Surplus: Held Auctions

	Auction	Item		Starting Price	Image	Group	Copy
☐	2211889	2 - 6 shelf units - B&G17		\$2.00		Revise	
☐	2211891	wooden table 6' x 5' - B&G18		\$2.00		Revise	
☐	2211894	20 folding tables and cart - B&G19		\$2.00		Revise	
☐	2211900	small desk - B&G20		\$2.00		Revise	
☐	2211904	white rolling equipment cart - B&G21		\$2.00		Revise	
☐	2211907	2 wood easles - B&G22		\$2.00		Revise	
☐	2211910	16 mm projector - B&G23		\$2.00		Revise	
☐	2211912	dry erase board - B&G24		\$2.00		Revise	
☐	2211915	2 door wood cabinet - B&G25		\$2.00		Revise	
☐	2212826	12 - 4 bulb fluorescent fixtures - B&G26		\$2.00		Revise	
☐	2212828	wooden computer desk - B&G27		\$2.00		Revise	
☐	2212829	8 maroon chairs - B&G28		\$2.00		Revise	
☐	2212833	6 - 2 drawer file cabinets - B&G30		\$2.00		Revise	
☐	2212837	5 - 2 drawer file cabinets - B&G31		\$2.00		Revise	
☐	2212840	4 drawer file cabinets (brown) - B&G32		\$2.00		Revise	
Page Total:				\$3,492.00			
Grand Total:				\$4,034.00			

11/28/2018

Public Surplus: Held Auctions

	Auction	Title	Image	Starting Price	Notes	Revise	Copy
☐	2212841	5 - 4 drawer file cabinets (2 dark brown, 3 cream) - B&G33		\$2.00		Revise	
☐	2213354	Wooden/metal desk - B&G34		\$2.00		Revise	
☐	2213379	Black 2 drawer metal filing cabinet - B&G35		\$2.00		Revise	
☐	2213394	8 misc. office chairs various colors - B&G36		\$2.00		Revise	
☐	2213399	2 door metal cabinet - B&G37		\$2.00		Revise	
☐	2213402	old TV - B&G38		\$2.00		Revise	
☐	2213405	Black shelf unit - B&G39		\$2.00		Revise	
☐	2213407	wooden/metal table - B&G40		\$2.00		Revise	
☐	2213414	Tan wooden/metal desk - B&G41		\$2.00		Revise	
☐	2213416	Desk - B&G42		\$2.00		Revise	
Page Total:				\$3,492.00			
Grand Total:				\$4,034.00			

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