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**Public Works**

**City Transit**  
**263-8152**

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

## MEMORANDUM

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Director of Public Works

DATE: October 30, 2018

RE: Request to Issue Purchase Order for Overhead Garage Doors

### INTRODUCTION:

The Public Works Building & Grounds Division has budgeted to replace several overhead garage doors on multiple Public Works buildings.

### BACKGROUND:

Public Works requested quotes from three vendors to supply and install three overhead doors on two Public Works Buildings. The quotes are listed below:

<b>Vendor</b>	<b>Price</b>
Midwest Door	\$13,880
Dan's Overhead Doors & More	\$13,931
Quality Garage Doors	No Quote Received

### RECOMMENDATION/RATIONALE:

Staff recommends approving a purchase order to Midwest Door in the amount of \$13,880 for the purchase and installation of three overhead doors. There is \$14,925 budgeted in the Building & Grounds Deferred Maintenance Budget for this item.

### BACKUP INFORMATION:

N/A

**"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain**