

CITY OF MUSCATINE

TITLE 3, CHAPTER 3 AND CHAPTER 4

PARADE AND PUBLIC ASSEMBLIES* APPLICATION

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

1. Name and address of applicant and sponsoring organization, if any:

Sarah Walsh - MHS Student Council
2705 Cedar St. Muscatine, IA 52761

2. Type of event that is planned:

Senior March - Senior MHS Students
Students will march on the sidewalk. They will exit the campus on Cedar,
walk down Cedar St. until they reach E. Mississippi Dr. and then
walk SW until they reach Pearl City Station

3. Proposed location:

Pearl City Station (The Red Brick Building) - Final Destination
for Lunch.

4. Date(s): Friday, September 21st 2018 Starting Time: Approx. 11:30

Time the event will begin to assemble: Approx. 11:35

Expected length of use: 2 - 2 1/2 hours (including lunch)

5. Expected size of group: 330

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location: Sarah Walsh (317) 748-2502 / Mike Morgan (563) 299-6372

sarah.walsh@mcsdonline.org / mike.morgan@mcsdonline.org
2705 Cedar St. Muscatine, IA 52761

7. Names and addresses of any persons to be featured as entertainers or speakers:

None

8. List mechanical or electronic equipment to be used: _____

None

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts: 1-2 golf carts for security

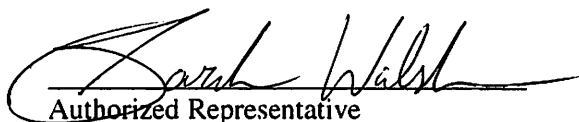
10. Number and types of animals to be used: None

11. A description of any sound amplification to be used: None

12. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary: - 4 Administrators
- 2 Police Officers
- 2 student council advisors
- 10 student council students

13. All plans for the provision of security: - 4 Administrators
- 2 Police officers on golf carts

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

7/16/18
Date

* Public Assemblies require completion of this application form. See City Code Section 3-3-2(B) for the definition of a Public Assembly

Additional Requirement for Parades:

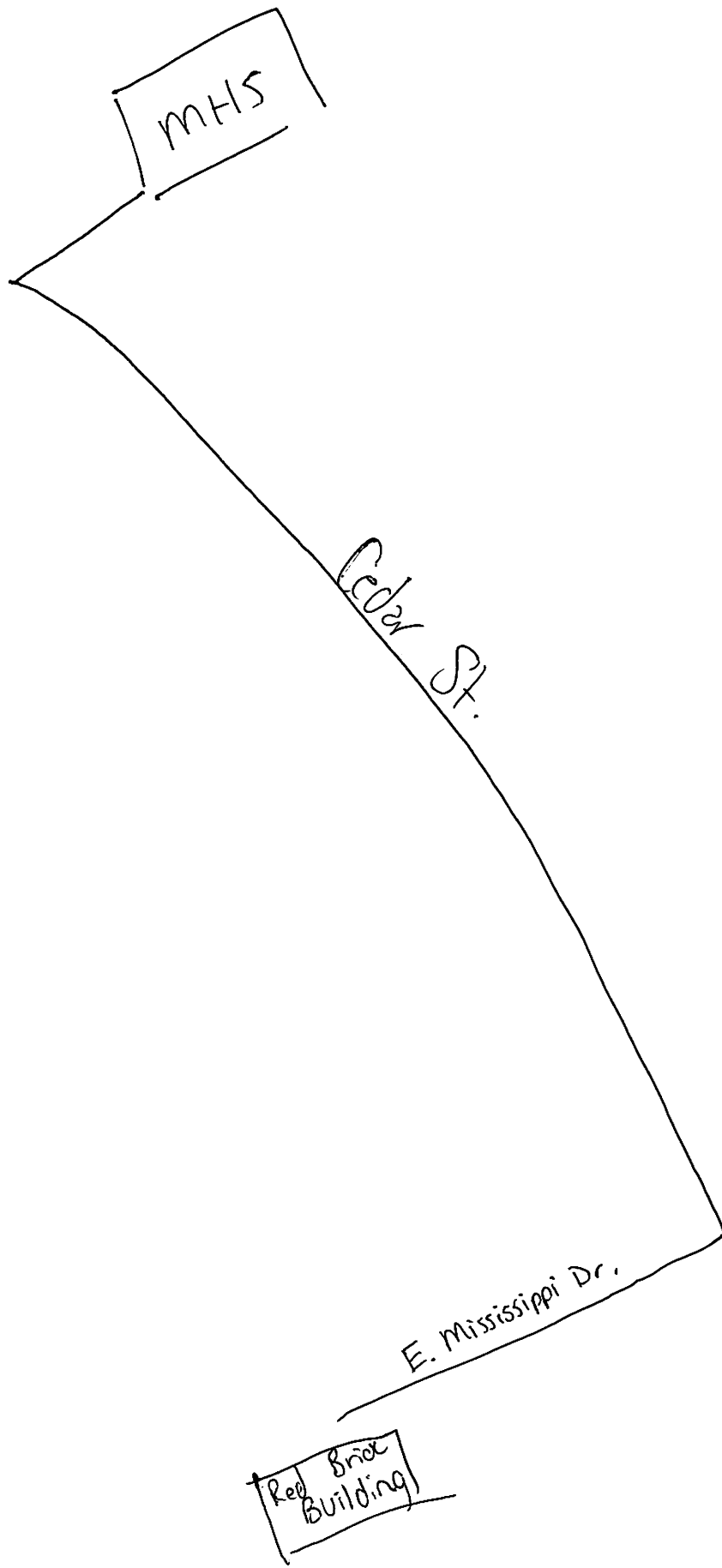
1. Attach sketch of parade route. If parade is in the downtown area indicate whether parade route #1 or parade route #2 will be followed.
2. Submit \$30.00 permit fee with application (non-profit organizations exempt from fee).
3. Insurance certificate with the following minimum requirements must accompany application:

General Liability:

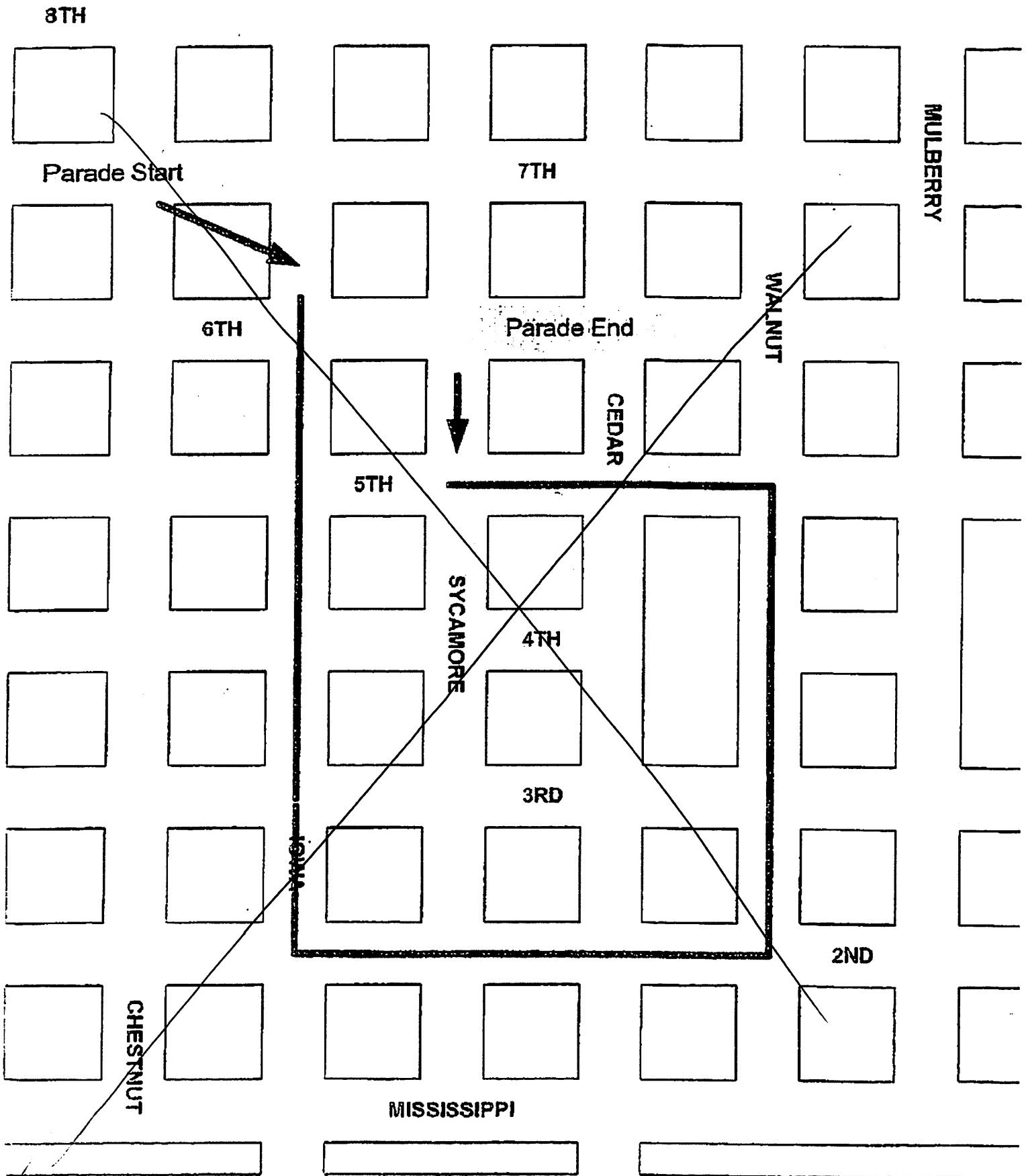
- \$1,000,000 Bodily Injury & Property Damage – Each Occurrence
- \$1,000,000 Personal Injury & Advertising Injury – Per Occurrence
- \$2,000,000 General Aggregate on above
- \$2,000,000 Products & Completed Operations General Aggregate

Senior March 2018/2019

(Route for march - on sidewalks)



Parade Route #1



TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☒ YES ☐ NO

[Signature]
Parks & Recreation

7-30-18
Date

☒ YES ☐ NO

[Signature]
Community Development

7-18-18
Date

☒ YES ☐ NO

[Signature]
Public Works

7/17/18
Date

☒ YES ☐ NO

P.D.
Police Chief

07/30/18
Date

☒ YES ☐ NO

[Signature]
Fire Chief

7-23-18
Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator

Date