

CITY OF MUSCATINE
TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name of applicant and sponsoring organization, if any:

Muscatine Soapbox Derby; Brian Stineman

Address: 1459 Washington Street

Telephone number: 563-263-8933

E-mail address: bstineman@muscatineiowa.gov

2. Type of event that is planned:

Weigh-in and inspection of soapbox derby cars

3. Proposed location:

Mississippi Drive, closed section between Iowa Avenue and Sycamore Street.

4. Date(s)/Time(s): June 23, 2018 9:00AM to Noon

5. Expected length of use: Three Hours

6. Expected size of group: Approximately 40 cars with participants

7. Names of any person or persons in charge of the proposed use at the specified location:

Brian Stineman, Kelcey Brackett, Josh Onken

Address(es): 1459 Washington Street, Muscatine, IA 52761

Telephone Number(s): 563-263-8933

E-mail address(es): bstineman@muscatineiowa.gov

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

Scales and tools to measure car safety

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

40+ soapbox derby cars. Trucks and trailers to drop them off and remove them from the site.

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

N/A

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Clean up will be done by volunteers. Road is closed to thru traffic so no additional traffic control should be needed. Volunteers will direct drop off as necessary.

14. All plans for the provision of security:

Race directors will monitor the site.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

N/A

17. Is water connection requested? Yes _____ No X

18. Is electricity requested? Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

3/30/18
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒ YES ☐ NO

[Signature]
Parks & Recreation

4-5-18
Date

☒ YES ☐ NO

[Signature]
Building & Zoning

4.5.18
Date

☒ YES ☐ NO

[Signature]
Public Works

3/30/18
Date

☒ YES ☐ NO

[Signature]
Police Chief

4/5/18
Date

☒ YES ☐ NO

[Signature]
Fire Chief

4/5/18
Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator

Date

Comments:

SYCAMORE ST

STREET CLOSED

MISSISSIPPI DR

IOWA AVE