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COMMUNITY DEVELOPMENT

MEMORANDUM

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**To:** Mayor and City Council Members

**Cc:** Gregg Mandsager, City Administrator  
Dave Gobin, Community Development Director

**From:** Adam Thompson, Community Development Coordinator

**Date:** April 17, 2018

**Re:** Request to submit HRDP Grant to survey Fair Oaks Historic District

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**Introduction & Background:** The City of Muscatine and the Historic Preservation Commission have worked for many years to develop historic districts in appropriate locations across the City of Muscatine. The proposed historic district at the top of their list is the Fair Oaks area located around Weed Park. The total project cost is estimated at \$25,868.00. The grant will fund \$17,245.00. The remaining \$7,903.00 is the local match and is proposed to be funded by in-kind contributed of staff time, city resources and cash donated by Friends of Muscatine Historic Preservation. No city cash will be used for this grant project.

This request is only to submit the application. If approved, the grant agreement will be brought before Council for approval.

**RECOMMENDATION/RATIONALE:** It is recommended that City Council approve the attached resolution supporting the submission of the grant application to survey the proposed Fair Oaks Historic District.

**RESOLUTION NO. \_\_\_\_\_**

**Resolution to Submit a Historic Resource Development Project (HRDP) Grant  
Application to Survey the Proposed Fair Oaks Historic District**

***WHEREAS***, the City of Muscatine is interested in recognizing the cultural and architectural significance shown by various historical buildings individually or as part of certain neighbor hoods of the city; and:

***WHERE AS***, the city, through its Muscatine Historic Preservation Commission, has identified the Fair Oaks neighborhood that may have particular significant historic value; and now wishes to examine this area in greater detail to determine their actual significance and potential for being nominated to the National Register of Historic Places as National Historic Districts; and

***WHEREAS***, the State of Iowa shares in this interest; and to assist local governments with efforts to preserve these buildings and provides funding support through the Resource Enhancement and Protection (REAP) Program - Historic Resources Development Program (HRDP);

***WHEREAS***, the City of Muscatine supports the application submittal and will provide the necessary cash match via donation by the Friends of Muscatine Historic Preservation Commission;

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA***, that an application seeking funding to conduct the detailed Fair Oaks surveys through the REAP-HRDP program be developed, and:

***BE IT FURTHER RESOLVED*** by the City of Muscatine that appropriate city officials and organizations be authorized to sign the necessary documents and assist in the completion of the application as needed.

CITY COUNCIL OF THE CITY OF  
MUSCATINE, IOWA

ATTEST:

\_\_\_\_\_  
Diana Broderson, Mayor

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Gregg Mandsager, City Clerk