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**Public Works**

**City Transit**  
**263-8152**

**MEMORANDUM**

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Public Works Director

DATE: February 27, 2018

RE: Request Approval for Purchase Order for Compost Removal

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**INTRODUCTION:**

The Public Works Department has been looking for ways to dispose of the accumulated compost, mulch and wood chips at the compost site located at the Transfer Station.

**BACKGROUND:**

Transfer Station staff contacted several local farmers to see if they would be interested in spreading the material onto the fields of the future pollinator park and plow it into the ground as a way to remove the piles and not have to haul it. Chad Eichelberger, dba Thompson Trucking, Inc., has offered to take all of the material in the large compost pile and a majority of the shredded wood to apply it to his agricultural fields. He estimates the piles to be 9,875 cubic yards and offered a price of \$3.00 per yard to haul it for a total cost of \$29,625. The city has received no other offers for removal of this material. Space is needed at the compost site and removal of the pile of compost, which has accumulated over the past fourteen years is a top priority. Sufficient compost and wood material will still be available for public use.

**RECOMMENDATION/RATIONALE:**

Staff recommends that council approve issuing a purchase order in an amount not to exceed \$29,625 to Thompson Trucking, Inc. for removal of compost and shredded wood. There are sufficient funds available in the Compost, Brush Control Services budget line.

**BACKUP INFORMATION:**

N/A