



MEMORANDUM

Public Safety Building, 312 E. Fifth St.
Muscatine, IA 52641
(563) 263-5524
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~~FIRE DEPARTMENT~~

TO: Gregg Mandsager, City Administrator
Cinda Hilger, Administrative Secretary

FROM: Jerry Ewers, Fire Chief

DATE: February 22, 2018

SUBJECT: Request Authorization to Issue PO to Dive Rescue International for Boat

INTRODUCTION:

Requesting authorization to issue purchase order to Dive Rescue International to purchase an inflatable boat, motor, and accessories in the amount of \$ 9,996.96. Muscatine has received a donation from Kent Corporation Charitable Foundation in the amount of \$ 9,996.96 for this purchase.

BACKGROUND:

Kent Corporation Charitable Foundation has graciously donated the necessary funding in order for us to purchase an inflatable search and rescue boat with a motor and a few accessories. There is no city match and this donation covers the entire cost of the purchase. This was not a budgeted item in Capital Outlay.

Two quotes were obtained for an inflatable boat, motor, and accessories. Dive Rescue International quoted \$ 9,996.96 and Inmar Inflatables quote was \$ 960.90 more than Dive Rescue. Dive Rescue International was low quote and we are recommending purchase of boat, motor, and accessories from Dive Rescue International in the amount of \$ 9,996.96.

This purchase is at no cost to the city and is fully funded by a donation from Kent Corporation Charitable Foundation.

Information on this donation was received after the budget was finalized. The 2017/2018 budget will be amended in May to reflect the donation revenue and expense for the purchase.

RECOMMENDATION/RATIONALE:

Request authorization to issue purchase order to Dive Rescue International for \$ 9,996.96 in order to purchase an inflatable rescue boat, motor, and accessories. This purchase is fully funded by a grant from the Kent Corporation Charitable Foundation.