

# COUNCIL



## AGENDA

**THURSDAY, NOVEMBER 16, 2017**  
**COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

A. Presentation by Nancy Snaadt of Alliant Energy

5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items 6A-C - Approval of City Council Minutes**

- A. Regular City Council Minutes – November 2, 2017
- B. In-Depth City Council Minutes – November 9, 2017
- C. Special City Council Minutes – November 14, 2017

**\* Items 8A-D – Petitions and Communications**

- A. Request for transfer of a Class “C” Liquor License from 3127 Lucas Street to 1314 Mulberry Avenue for The Rendezvous, 1314 Mulberry Avenue – Cindy’s Rendezvous LLC, (pending inspections and insurance)
- B. Request for Use of City Property for Muscatine Holiday Stroll on December 1, 2017
- C. Request to Approve Application for Revitalization Property Tax Abatement for Gary and Millie Meerdink
- D. Request from Business Owner to Place Awning Over Public Right-of-Way at 129 W. 2<sup>nd</sup> Street

**\* Item 12A – Receive and File**

- A. Muscatine County Board of Supervisor Minutes – October 23 & 30, 2017

**\* Bills\***

- \* Approval of attached Bills for Approval totaling \$2,230,722.39 is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

- A. Final Reading of an Ordinance Authorizing Changes and/or Omissions in City Code Sections Title 6, Chapter 8, Title 13, Chapter 3, and Title 15, Chapter 8

Is there a motion to adopt the ordinance on final reading and to direct for its publication as required by law?

- B. Resolution Approving the Contract and Bond for the HNI Community Center and Musser Public Library

Presented for City Council's consideration is a resolution approving the contract and bond for the HNI Community Center and Musser Public Library. At its November 2, 2017 meeting, City Council took action to award the bid for this project to Sheets General Construction in the amount of \$651,900. It is now necessary for City Council to take action to approve the contract and bond for this project.

Is there a motion to adopt the resolution as submitted?

- C. Resolution Authorizing the Assessment of Unpaid Abatement Costs to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs to private properties. The nuisance abatement costs for snow, junk, and weed removal total \$5,297.40. The administrative fees are \$1,350 and the assessment fees are \$1,700. The total fee being requested for assessment at this time totals \$8,347.40.

Is there a motion to adopt the resolution as submitted?

- D. Resolution Approving Final Plat of the Tripar 5 Addition

Presented for City Council's consideration is a resolution approving the final plat for the Tripar 5 Addition. The proposed subdivision is located in unincorporated Muscatine County but falls within the two-mile limit requiring City Council's approval.

Is there a motion to adopt the resolution as submitted?

E. Request to Convert Temporary Four-Way Stop at the Intersection of 4<sup>th</sup> and Cherry Streets to a Permanent All-Way Stop

Presented for City Council's consideration is a request to convert a temporary four-way stop at the intersection of 4<sup>th</sup> and Cherry streets to a permanent all-way stop. This intersection is currently a temporary four-way stop due to construction on the West Hill Sewer Separation Project. The Traffic Committee feels this intersection is safer and functions better in the four-way stop configuration.

Is there a motion to approve the request as submitted?

F. Request from Fire Department for the Issuance of a Purchase Order for Updated Knox Key Secure Units

Presented for City Council's consideration is a request from the Fire Department for the issuance of a purchase order for updated Knox Key Secure Units. Knox Box key boxes for access into the building have been utilized for the last several decades. The key holders are at the end of their life and support for the devices is being terminated. The quote for the replacement of 10 units is \$5,677. There is \$9,500 budgeted for this purchase. The Knox Company is the sole provider of these units.

Is there a motion to approve the request as submitted?

G. Request from Fire Department for the Issuance of a Purchase Order for Ice Rescue Suits

Presented for City Council's consideration is a request from the Fire Department for the issuance of a purchase order for ice rescue suits. The Fire Department has provided ice rescue services for several years. This purchase will allow the department to provide proper protection for the correct number of individuals to work safely. The low quote for this purchase was \$5,829.70. There is \$6,200 budgeted for this purpose.

Is there a motion to approve the request as submitted?

H. Request from the Finance Department to Approve Updated Agreement for Annual Continuing Disclosure Filing Services

Presented for City Council's consideration is a request from the Finance Department to approve the updated agreement for annual Continuing Disclosure filing services. The city currently has an agreement with Public Financial Management Inc. (PFM) for professional services for assistance with the annual Continuing Disclosure filings required by the city's bond issues. The annual fee is \$2,000. PFM has been transitioning financial advisory services to PFM Financial Advisors LLC to align themselves with appropriate regulatory authorities. Staff is requesting City Council

take action to update the agreement to reflect the correct company name. The annual fee remains the same.

Is there a motion to approve the request as submitted?

- I. Request to Approve Ballot Question and to Authorize Letter to the County Board of Supervisors and County Auditor Requesting a Special Election be Held on March 6, 2018 for the Local Option Sales Tax Renewal

Presented for City Council's consideration is a request to approve the ballot question and to authorize a letter to the County Board of Supervisors and County Auditor requesting a special election be held on March 6, 2017 for the Local Option Sales Tax Renewal. The city's current Local Option Sales Tax period expires on June 30, 2019 unless it is renewed by voter referendum. This issue has been reviewed in-depth with City Council.

Is there a motion to approve the request as submitted?

- J. Request to Approve Memorandum of Understanding Between the Iowa Department of Transportation and the City of Muscatine

Presented for City Council's consideration is a request to approve a Memorandum of Understanding between the Iowa Department of Transportation and the City of Muscatine. The IDOT is trying to increase the profile of Iowa public transit services and needs data from systems like MuscaBus to include in planning and designing future applications ranging from bus tracking to online scheduling and other possibilities. There is no cost to the city to participate.

Is there a motion to approve the request as submitted?

- K. Update on Request for Sanitary Sewer Force Main Repair (Potential Action)

At this time Public Works Director Brian Stineman will provide an update on the sewer leak on the 30" force main sewer between the Musser Park Lift Station and the Water Pollution Control Plant. Potential action could follow.

- L. Request from Councilmember Michael Rehwaldt to Begin Discussion on Search for New City Attorney

At this time Councilmember Rehwaldt will begin discussion concerning replacement of the City Attorney.

## 12. **COMMUNICATIONS - RECEIVE AND FILE**

**13. APPROVAL OF BILLS**

It is recommended bills totaling \$2,230,722.39 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

**14. COMMUNICATIONS - COUNCIL MEMBERS**

**15. OTHER BUSINESS**

- A. Request to Enter Closed Session Per Iowa Code 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- B. Request to Enter Closed Session Per Iowa Code 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**16. ADJOURNMENT**