


## MEMORANDUM

TO: Gregg Mandsager, City Administrator  
FROM: Richard Klimes, Director of Parks and Recreation   
RE: Request Approval to Purchase Mower for Golf Course  
DATE: October 29, 2017

### INTRODUCTION:

Please accept this memo and the attached information as a request to purchase a mower for the Muscatine Municipal Golf Course.

### BACKGROUND:

The requested mower will replace our current golf greens mower which will be traded in on the purchase of the requested mower.

### RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

During the FY 17/18 budget discussions a request was made to purchase a new mower for \$40,000.00. The bid specifications that we sent out allowed vendors to bid a new or used unit.

We received six (6) bids for the Greens Mower that met the minimum specifications. Three of the bids were for a used mower and three were for a new mower. The bid results are outlined on the attached memo from the Golf Course Supervisor. At this time, City Staff would recommend the approval of a purchase order in the amount of \$19,900.00 for a used 2015 John Deere 2500 B-D Greens Mower from Van Wall Equipment. The proposed mower was inspected and gone through during the on-site demonstration at the Muscatine Municipal Golf Course.

### BACKUP INFORMATION:

#### 1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions or concerns.

C. Brett Parcher, Golf Course Supervisor

## MEMORANDUM

October 27, 2017

TO: Richard Klimes, Director of Parks and Recreation  
FROM: Brett Parcher, Golf Course Supervisor  
SUBJECT: Greensmower Purchase for the Golf Course

### Goals and Objectives:

Our goal is to acquire the equipment at the Golf Course that is needed to fulfill our duties to the best of our abilities. Subsequently, getting the best piece of equipment that meets or exceeds all of our specifications for the least amount of money. This will allow us to provide quality facilities for the public to enjoy.

Bids were sent out to three vendors with all three responding. All of the machines that were bid meet or exceed all of our specifications. The results are as follows:

<u>Company Name</u>	<u>Model</u>	<u>Hours</u>	<u>Bid Price</u>
Van Wall Equipment	2015 John Deere 2500B-D	366	\$19,900
MTI Distributing Inc.	2017 Toro Greensmaster3250	0	\$36,983
MTI Distributing Inc.	2017 Toro Triflex	0	\$38,215
Turfwerks	2017 Jacobsen Eclipse 322	0	\$39,000
Turfwerks	2015 Jacobsen Eclipse 322	750	\$30,000
Turfwerks	2013 Jacobsen Eclipse 322	700	\$24,000

These prices all reflect the final cost to us after a trade-in of a Toro 3100 Greensmaster.

The Golf Course has \$40,000 budgeted and approved for this purchase in the FY 17-18 budget.

Therefore it is my recommendation that we purchase the 2015 John Deere 2500B-D from the John Deere Company through our representing dealer who is Van Wall Equipment Company located in Rock Island, Illinois for \$19,900 after trade in.

Brett Parcher  
Golf Course Supervisor