



MEMORANDUM

TO: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Jodi Royal-Goodwin, Housing Administrator

DATE: September 21, 2017

RE: Request to Authorize the Issuance of a Purchase Order for Storm Repairs at Sunset Park

INTRODUCTION: The Muscatine Municipal Housing Agency (MMHA) requested bids from contractors to make repairs at Sunset Park Apartments as a result of the severe weather in June. One bid was received from All Major Restoration for \$268,396.63. This project is the subject of an insurance claim and MMHA will only be responsible for payment of the deductible, \$50,343.70, which will be paid by the Public Housing Capital Fund.

BACKGROUND: Sunset Park is a public housing complex owned and operated by the Muscatine Municipal Housing Agency, a department of the City of Muscatine. The property incurred damage to the roofs, gutter screens, downspouts, fence, and signage during the severe storm that passed through the area June 17.

This claim will be filed with HAI Group, the current insurance carrier. The policy includes a deductible for wind/hail events equal to 1% of the affected building's value. October 1, the public housing properties are being added to the City's insurance policy, which will result in a lower annual premium and does not include a higher wind/hail deductible.

In addition to All Major Restoration, the request for bids was sent to G & S Roofing, who is currently contracting for 2018 projects, and Bryant Roofing, who did not respond. All Major anticipates the project will be complete by October 31.

RECOMMENDATION / RATIONALE: It is recommended City Council, acting as the Board of Commissioners for the Muscatine Municipal Housing Agency, approve issuance of a purchase order in the full amount of the insurance estimate for repairs to Sunset Park.