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FINANCE & RECORDS

MEMO

To: Gregg Mandsager, City Administrator

From: Nancy A. Lueck, Finance Director
Andrew Fangman, City Planner
Brian Stineman, Public Works Director

Date: September 18, 2017

Re: Proposed Downtown Parking Changes – Ordinance and Resolution

Introduction and Background:

There are three changes in downtown parking being proposed as detailed in the next section. Per the Muscatine City Code, these changes, if approved, would be done by City Council resolution and ordinance. These changes were reviewed with City Council at the September 7, 2017 meeting.

Proposed Changes:

1. **Second Street** – change the current “Free Parking up to 3 hours once per day in each parking space” to “Free Parking up to 2 hours once per day in each block”. Several Downtown business owners suggested reducing the 3 hour limit to 90 minutes or 2 hours in order to encourage vehicle turnover and discourage individuals from parking for longer time periods and moving their cars from space to space after the current time limit. The proposed 2-hour limit would be consistent with the limits on the current 2-hour meters in other areas of downtown. Implementation of this proposal is included in the attached Resolution to be included on the agenda for the September 21, 2017 meeting.
2. **New Parking Spaces (19) on Sycamore Street between 4th Street and 5th Street** – these spaces are being created as part of the Kum and Go construction project. It is proposed that these spaces be designated as Leased Parking spaces with the rates consistent with the leased parking spaces in other lots. Leased parking in Lot 7 (across from City Hall) is nearly full. City staff that do not have a parking space behind or on the side of City Hall are allowed to park in available spaces that are not leased to the public. Adding these leased spaces along Sycamore Street would increase the availability of leased parking for both the public and City staff.

Implementation of this recommendation would require an ordinance change adding the block of Sycamore Street from 4th Street to 5th Street to the Downtown Parking Zone and also a resolution

designating these spaces as leased parking. The proposed ordinance change has been included on the September 21, 2017 agenda for consideration on the first reading. The attached resolution designates these spaces as leased parking.

3. **Parking on Mississippi Drive (after construction completed)** – it is proposed these spaces be designated (at least initially) as Free Parking with a 2 hour limit. Implementation of this proposal is included in the Resolution to be included on the agenda for the September 21, 2017 meeting.

As stated in the Resolution, the Mississippi Drive and Sycamore Street changes are proposed to be effective after construction is completed in those areas and signs have been ordered and installed. The change in the Second Street time limit will be effective after the necessary signs are purchased and installed.

Summary

We request the attached ordinance on first reading and resolution be included on the agenda for the September 21, 2017 regular meeting. Please contact any of us if you have any questions.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 7 CHAPTER 9
OF THE CITY CODE OF THE CITY OF MUSCATINE -
PARKING METERS AND LOTS

SECTION 1. Title 7, Chapter 9, Section 4 of the City Code of Muscatine, Iowa, lists streets included in the Downtown Parking Zone. Item 4 (H) in this Section currently provides for the following:

H. Sycamore Street, both sides from Mississippi Drive to Fourth Street.

This Section is hereby amended to the following:

H. Sycamore Street, both sides from Mississippi Drive to Fifth Street.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final adoption, approval, and publication as provided by law.

Passed by the City Council of the City of Muscatine this _____ day of _____, 2017.

Diana Broderson, Mayor

Attest:

Gregg Mandsager, City Clerk