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**Public Works**

**City Transit**  
**263-8152**

**MEMORANDUM**

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Public Works Director

DATE: August 23, 2017

RE: Request for Road Closure

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

**INTRODUCTION:**

N.J. Miller, Inc. is requesting to close North Port Drive to install sanitary sewer to the Muscatine Landing Apartments Development.

**BACKGROUND:**

Due to the depth and shallow slope of the pipe, it is best to open trench the pipe installation. Once the pipe is installed the road will be opened to one lane of traffic using temporary aggregate surface and "Stop Please Alternate" signage. The road will be re-paved a half-width at a time. At this time the exact date of the closure is unknown but is anticipated the week of September 11, 2017 and will remain closed for two to three days. The contractor will notify all affected businesses of the closure.

**RECOMMENDATION/RATIONALE:**

Approve the request for closure of North Port Drive.

**BACKUP INFORMATION:**

N/A