

**CITY OF MUSCATINE
ADVISORY BOARD/COMMISSIONS/COMMITTEE
APPLICATION FORM INFORMATION**



215 Sycamore Street
Muscatine, IA 52761
563-264-1550
Fax 563-264-0750

Individuals serving on Boards/Commissions play an important role in advising the City Council on matters of interest to our community and its future. Applicants must reside in Muscatine. Information about Boards and Commissions is available at www.muscatineiowa.gov/87/Boards-Commissions.

After a vacancy has been announced, the nominating committee reviews all applications during the work session and makes recommendations to Council. The appointment is made at the next formal Council meeting. Appointees serve as unpaid volunteers with the exception of the Muscatine Power and Water Board. This form may be filled out manually, typewritten, or electronically and submitted by email, fax or mail.

POTENTIAL CONFLICTS OF INTEREST

Please identify any potential conflicts between membership on the advisory board and your personal interests, including financial interests and your duties to an employer.

In particular, if you are applying to be a member of a Board or Commission which makes recommendations to the City Council about the allocations of City funds please list any present affiliations you have with agencies that apply for funding from the City. "Affiliation" includes being a board member or employee of the agency. Other types of affiliations must be examined on a case by case basis by the City.

You should also know that Section 362.5 of the Code of Iowa Generally prohibits, with certain important exceptions, a member of a city Board or Commission from having an interest in a city contract. A copy of Section 362.5 is attached.

If you are uncertain whether a potential conflict of interest exists or have questions about Section 362.5 of the Code of Iowa, please contact the Human Resources office at 563-264-1550.

GENDER BALANCE

Effective January 1, 2012, Section 69.16A of the Iowa Code requires gender balance on those City Boards and Commissions required or governed by state law unless the City has made a good faith effort to appoint a qualified person for a period of three months. The Muscatine City Council has initiated the process of gender balance and has applied the process to all City Boards and Commissions. The city encourages any individual interested in serving on the board or commission to apply.

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, Council may not consider your application.

THIS APPLICATION IS A PUBLIC DOCUMENT WITH THE EXCEPTION OF THE LAST PAGE MARKED "CONFIDENTIAL." THIS APPLICATION WILL BE CONSIDERED FOR TWELVE MONTHS AND AUTOMATICALLY CONSIDERED FOR ANY VACANCY DURING THAT TIME.

Advisory Board/Commission/Committee Name: Muscatine Art Center Term: July 2017

Name: Sara Fitzer-Huston

Address: 2204 Stonebrook Drive, Muscatine

Is your home address within the city limits of Muscatine? Yes ☒ No ☐

How long have you lived in Muscatine? 2 years Gender: Male ☐ Female ☒

Contact # 563-370-7763 Email Address: Sarafitzer@yahoo.com

CONTRIBUTION AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION:

I have served on the following Boards of Directors, Advisory Committees and/or participated in the following organizations: Downtown Action Alliance, Muscatine Community Health Association, New Iowan Center, Muscatine Community Food Pantry, Young Professionals Network of Muscatine (Founding Board Member), and participated in Leadership Muscatine 2007-2008. I received a Masters in Public Administration from Drake University. I have held several leadership positions with non-profit organizations in Muscatine and surrounding areas. I have supported the Muscatine Art Center for multiple years and thoroughly enjoy the programming for children and adults.

[Click here to enter text.](#)

WHY ARE YOU INTERESTED IN SERVING ON A BOARD Or COMMISSION?

I strongly believe in the mission of the Muscatine Art Center and value it as a pillar in our community for arts and culture. I also believe it is important as a citizen to contribute through service. This is a way that I am able to use my professional experience and education to aid the community.

[Click here to enter text.](#)

LIST POTENTIAL CONFLICTS OF INTEREST: See page 1 for information regarding Conflict of Interest.
N/A

[Click here to enter text.](#)

LIST ALL BUSINESSES IN WHICH YOU, OR YOUR SPOUSE/PARTNER, HAVE AN OWNERSHIP INTEREST.
(For example, sole proprietor, partner, 5% or more of corporation's stockholdings).

N/A

[Click here to enter text.](#)

NOTE: A new form must be completed if the above information changes or an ownership interest is acquired in an additional business.

If you are not selected, do you want to be notified? Yes ☒ No ☐

If you are not selected for this Board or Commission would you like to be considered for another?
Yes ☐ No ☒

Do you currently serve on another board or commission? Yes ☐ No ☒
(If yes, please indicate which board would be your first preference.)

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Advisory Board/Commission/Committee Name: Parks & Recreation Term: 3 Year

Name: Jennifer DeFosse

Address: 1564 Washington St.

Is your home address within the city limits of Muscatine? Yes

How long have you lived in Muscatine? 18 years Gender: Female

Contact # 563-571-4092 Email Address: defosse44@msn.com

CONTRIBUTION AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION:

I currently serve (or have served) on the following boards:
Muscatine Area Farmers Market
West Liberty Downtown Farmers Market
Iowa Farmers Market Association
Great River Days

WHY ARE YOU INTERESTED IN SERVING ON A BOARD OR COMMISSION? I would enjoy helping shape the recreational opportunities in our community.

LIST POTENTIAL CONFLICTS OF INTEREST: See page 1 for information regarding Conflict of Interest.

N/A

LIST ALL BUSINESSES IN WHICH YOU, OR YOUR SPOUSE/PARTNER, HAVE AN OWNERSHIP INTEREST.

(For example, sole proprietor, partner, 5% or more of corporation's stockholdings).

N/A

NOTE: A new form must be completed if the above information changes or an ownership interest is acquired in an additional business.

If you are not selected, do you want to be notified? No

If you are not selected for this Board or Commission would you like to be considered for another? No

Do you currently serve on another board or commission? No

(If yes, please indicate which board would be your first preference.)

Have you served previously for the City of Muscatine or elsewhere? No

Please Describe:

Applicant's Signature: Jennifer DeFosse Date: 6/16/17

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, Nominations Committee may not consider your application.