

# COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Scott Natvig At Large		
Robert Bynum 4 <sup>th</sup> Ward		Phil Fitzgerald 1 <sup>st</sup> Ward		
Allen Harvey 5 <sup>th</sup> Ward	<b>2017 MEETING SCHEDULE</b>			
<b>(All meetings start at 7:00 PM unless voted upon by Council.)</b>				
Tom Spread 3 <sup>rd</sup> Ward	<b>Regular Meetings</b>			
Matt Brick City Attorney	January 5 & 19	July 6 & 20	January 12	July 13
	February 2 & 16	August 3 & 17	February 9	(None in August)
	March 2 & 16	September 7 & 21	March 9	September 14
	April 6 & 20	October 5 & 19	April 13	October 12
	May 4 & 18	November 2 & 16	May 11	November 9
	June 1 & 15	December 7 & 21	June 8	December 14
<b>In-depth Meetings</b>			Fran Donelson Administrative Secretary	
			Gregg Mandsager City Administrator	

## AGENDA

### **THURSDAY, APRIL 20, 2017 COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

- A. Swearing In of Police Officers Benjamin Varela and Travis Blecher

At this time, Mayor Broderson will swear in Police Officers Benjamin Varela and Travis Blecher.

5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items A-B - Approval of City Council Minutes**

- A. Regular City Council Minutes – April 6, 2017
- B. In-Depth City Council Minutes – April 13, 2017

**\* Items 8A-J – Petitions and Communications**

- A. Request on first reading for a Class “C” Liquor License and Outdoor Sales for Missterssippi’s, 2108 Grandview Avenue – Amanda Hart (pending inspections and insurance)
- B. Request for renewal of a Class “C” Liquor License and Sunday Sales for Pete’s Tap, 1820 Angle Street – Oscars LLC (pending inspections)
- C. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Wal-Mart Supercenter #559, 3003 North Highway 61 – Wal-Mart Stores Inc. (pending inspections)
- D. Request for renewal of a Class “E” Liquor License and Sunday Sales for Walgreens #05885 1703 Park Avenue – Walgreen Co. (pending inspections)
- E. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for El Allende, 1107 Grandview Avenue – El Allende, Inc. (pending inspections and insurance)
- F. Request for renewal of a Class “C” Liquor License and Sunday Sales for Sticks N’ Stones Bar and Billiards, 218 Walnut Street – Sticks N’ Stones Bar and Billiards (pending inspections and insurance)
- G. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Mike’s Hilltop Tap, 929 Lucas Street – Mike’s Hilltop Tap Inc. (pending inspections and insurance)
- H. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Smokin’ Joe’s Tobacco and Liquor Outlet #16, 1504 Park Avenue – The Outlet Inc. (pending inspections and insurance)
- I. Request for renewal of a Class “B” Beer Permit and Sunday Sales for China Buffett, 1903 Park Avenue – China Buffett of Muscatine Inc. (pending inspections and insurance)

J. Request of Use of City Property for the Missipi Brewing Company on July 2 - 5, 2017 subject to coordinating with city staff and the contractor for the Mississippi Drive Corridor Project

\* **Items 9A-C – From the Mayor**

- A. Proclamation Declaring May 2017 as “National Preservation Month”
- B. Proclamation Declaring May 14-20, 2017 as “National Police Week” and May 17, 2017 as “Peace Officers’ Memorial Day”
- C. Proclamation Declaring May 7-13, 2017 as “Drinking Water Week”

\* **Items 12A-B – Receive and File**

- A. Muscatine County Board of Supervisors Minutes –March 27, 2017 and April 3, 2017
- B. City of Muscatine Financial Reports – March 2017

\* **Bills\***

- \* Approval of attached Bills for Approval totaling \$3,697,935.82, as well as receipt summaries and journal entries for March 2017, is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

- A. Resolution Authorizing Submission of Grant Application for T-Hangar Apron Expansion Project Phase II

Presented for City Council’s consideration is a resolution authorizing the submission of a grant application for the T-Hangar Apron Expansion Project Phase II. Staff is requesting approval to submit a grant application for Phase II of this project. The total project grant request is \$250,000. The state would fund 85% of the project total (\$212,500) with 15% contributed as the local match (\$37,500). This funding would

allow the city to construct the last phase of this project.

Is there a motion to adopt the resolution as submitted?

**B. Resolution Authorizing Submission of Grant Application for T-Hangar Building Construction Project**

Presented for City Council's consideration is a resolution authorizing the submission of a grant application for the T-Hangar Building Construction Project. Staff is requesting approval to submit a grant application for the construction of a t-hangar building. The estimated project total is \$340,000. The state would fund up to \$150,000 of the project. The remaining \$190,000 would come from private commitments necessary to reach the total project cost as well as the city's 15% local match (\$22,500). If commitments are not secured by May 31, 2017, the grant application will be removed from the application pool.

Is there a motion to adopt the resolution as submitted?

**C. Resolution Approving Contract and Bond for the Mississippi Drive Corridor Project**

Presented for City Council's consideration is a resolution approving the contract and bond for the Mississippi Drive Corridor Project. At its April 13, 2017 In-Depth meeting, City Council took action to award the contract for this project to KE Flatwork Inc. in the amount of \$8,010,348.50. Staff is requesting that City Council approve the contract and bond for this project.

Is there a motion to adopt the resolution as submitted?

**D. Resolution Approving Contract and Bond for the Kent Stein Park to Deep Lakes Park Trail Project**

Presented for City Council's consideration is a resolution approving the contract and bond for the Kent Stein Park to Deep Lakes Park Trail Project. At its April 13, 2017 In-Depth meeting, City Council took action to award the contract for this project to Illowa Investment Inc. in the amount of \$1,198,197.30. Staff is requesting that City Council approve the contract and bond for this project.

Is there a motion to adopt the resolution as submitted?

**E. Resolution Authorizing the Assessment of Unpaid Abatement Costs and Rental Inspection Fees to Private Properties**

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs and unpaid rental inspection fees to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs and unpaid rental inspection fees to private properties. The nuisance abatement costs for

snow, junk, and tree removal total \$588.68 and rental inspection fees total \$900.00. The administrative fees are \$675 and the assessment fees are \$1,600. The total fee being requested for assessment at this time totals \$3,763.68.

Is there a motion to adopt the resolution as submitted?

F. Resolution Authorizing Submission of HRDP Grant to Survey Fair Oaks Historic District

Presented for City Council's consideration is a resolution authorizing the submission of a HRDP grant to survey the Fair Oaks Historic District. The city and the Historic Preservation Commission have worked for many years to develop historic districts in appropriate locations within the city. This proposed historic district is the Fair Oaks area located around Weed Park. The total project cost is estimated at \$23,603. If approved the grant will fund \$15,700 of the project cost with the remaining \$7,903 proposed to be funded by in-kind contributed staff time, city resources and monies donated by the Friends of Muscatine Historic Preservation. No city funds will be used for this grant project.

Is there a motion to approve the request as submitted?

G. Request to Approve Contract with the Iowa Department of Natural Resources for Funding of Asbestos Removal at the Former TeStrake Property

Presented for City Council's consideration is a request to approve a contract with the Iowa Department of Natural Resources for funding of asbestos removal at the former TeStrake property. The city is in the process of demolishing or de-constructing several buildings on the site. As part of this process, the city is required to conduct an asbestos abatement review and certification to meet Iowa law. The city worked with the IDNR to provide financial assistance to pay for the abatement at this location per the Asbestos Containing Material inspection report paid for by the IDNR. The bid for the asbestos abatement totals \$18,975 of which the IDNR will reimburse the City \$9,847.50.

Is there a motion to approve the request as submitted?

H. Request to Accept Low Bid for Asbestos Abatement at the Former TeStrake Property

Presented for City Council's consideration is a request to accept the low bid for asbestos abatement at the former TeStrake property. The low bid for asbestos abatement at this location was submitted by Advanced Environmental Services in the amount of \$18,975. The work is to begin the week of May 8, 2017. This firm also performed the asbestos abatement at the former Beach Lumber site.

Is there a motion to approve the request as submitted?

I. Request to Approve Canadian Pacific Signal Agreements for the Iowa Avenue and Cedar Street Crossings

Presented for City Council's consideration is a request to approve Canadian Pacific Signal Agreements for the Iowa Avenue and Cedar Street crossings. These agreements will allow the railroad to order safety equipment including new signals and upgrade to a constant warning system. In 2016, the city entered into a funding agreement with the Howe Foundation for up to \$1 million dollars for this Quiet Zone project. The accumulative cost for these agreements is \$734,000.

Is there a motion to approve the request as submitted?

J. Request to Approve Contract with OpenGov for Software Platform for Budget, Reporting, and Open Data

Presented for City Council's consideration is a request to approve a contract with OpenGov for a software platform for budget, reporting, and open data. OpenGov is an open data or tool for transparency that enables the public to access data and understand how their tax dollars are spent and gives department managers, executives, and elected officials the financial and performance insights they need to operate effectively. The total cost is \$35,475 which will be divided into three payments (\$13,625 on July 15, 2017, \$10,925 on July 31, 2018, and \$10,925 on July 31, 2019)

Is there a motion to approve the request as submitted?

K. Request Approval to Enter into a Lease Agreement for a New Copier

Presented for City Council's consideration is a request to enter into a lease agreement for a new copier. The city currently has a five-year operating lease for its main copier which is scheduled to expire this month. The proposed new machine would also be under a five-year lease and would decrease the city's monthly payment from \$736.93 per month to \$281.24 per month. The average monthly savings would be \$455.69 (\$5,468.28 annually).

Is there a motion to approve the request as submitted?

L. Request to Approve Change Order 2017-8001 for Sewer Separation Project Phase IIIC

Presented for City Council's consideration is a request to approve Change Order 2017-8001 for the Sewer Separation Project Phase IIIC. While doing work for this project, it was found that an existing retaining wall would need to be removed in order to lower the sidewalk to meet ADA requirements. The contractor has submitted a lump sum price of \$2,000 to demolish and remove the wall. The rebuilding and maintenance of the wall will be the property owner's responsibility per agreement

with the city.

Is there a motion to approve the request as submitted?

**M. Request to Approve Purchase of Truck for Park Maintenance**

Presented for City Council's consideration is a request to approve the purchase of a truck for Park Maintenance. Six bids were received for this purchase with the low bid from Krieger Auto Group in the amount of \$25,000 for a new 2017 Ford F250. Staff is requesting City Council authorize the purchase of this vehicle. There is \$25,000 budgeted for this purchase.

Is there a motion to approve the request as submitted?

**N. Request to Approve Change Order #1 for the Runway Construction Project Oversight/Geotechnical Services**

Presented for City Council's consideration is a request to approve Change Order #1 for the Airport Runway 6/24 Reconstruction Project. This change order will cover the costs of additional work to be performed by Anderson-Bogert to test the concrete, aggregate base, crushed concrete and additional project oversight. City staff does not have the testing equipment necessary to meet the FAA testing requirements. The total change order request is \$37,299.55 with 90% of the cost paid by the FAA project grant.

Is there a motion to approve the request as submitted?

**O. Request to Approve Acceptance of United Way Grant for Operation of the Sunset Park Education Center Programs and Authorize Mayor and Housing Administrator to Sign the Partner Agency Agreement**

Presented for City Council's consideration is a request to approve the acceptance of a United Way Grant for the operation of the Sunset Park Education Center Programs and to authorize the Mayor and Housing Administrator to sign the Partner Agency Agreement. Staff has received notification the city has been awarded \$16,000 for the continued operation of the Afterschool and Summer Enrichment programs at the Sunset Park Education Center. The Partner Agency Agreement must be signed by the Board President (Mayor) and the MMHA Director.

Is there a motion to approve the request as submitted?

**12. COMMUNICATIONS - RECEIVE AND FILE**

**13. APPROVAL OF BILLS**

It is recommended bills totaling \$3,697,935.82, as well as receipt summaries and journal entries for March 2017, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

**14. COMMUNICATIONS - COUNCIL MEMBERS**

**15. OTHER BUSINESS**

**16. ADJOURNMENT**