

CITY OF MUSCATINE

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Receipt # _____
Issued _____
Expires _____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Greater Muscatine Chamber of Commerce & Industry

Address: 102 Walnut Street

Telephone Number: 563-263-8895

E-mail Address: abull@muscatine.com

2. Type of event that is planned: 4th of July Celebration

Parade for kids in am, Soap Box derby, Community parade at 5p.m, Muscatine Symphony orchestra, Reading of Declaration of Independence, fireworks display.

3. Proposed location:

Held meeting with City Staff 2/3/17 discussed possible locations. See attached meeting minutes.

4. Date(s)/Time(s): Tuesday, July 4, 2017 8am-10pm *Fireworks Only
5. Expected length of use: Varies throughout the day - schedule TBD Rain date: July 5 7-10 pm
6. Expected size of group: 10,000 +

7. Names of any person or persons in charge of the proposed use at the specified location:

GMCCI - Alicia Bull, Events Coordinator
Janet Morrow, 4th of July Committee
Greg Jenkins, Pres + CEO

Address(es): 102 Walnut St.

Telephone Number(s): 563-263-8895

E-mail Address(es): abull@muscatine.com
jmorrow@muscatine.com
gjenkins@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

Greg Jenkins - GMCCI
MSO

9. List mechanical or electronic equipment to be used:

Existing Sound System.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Numerous cars, trucks with trailers, golf carts, gators, bicycles, wagons in parade.
Soap Box derby cars

11. Number and types of animals to be used:

Numerous horses, possibly dogs on leash

12. A description of any sound amplification to be used:

Existing Sound System

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Muscatine Police Dept: Direct traffic, ensure safety,
Start + end parade.
Muscatine Fire Dept: Lead parade + ensure safety
Muscatine Public Works: Barricades/cones @ fireworks
Construction fence

14. All plans for the provision of security:

Muscatine Police Dept - staffed accordingly

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

TBD - Food vendors, non-alcoholic beverages, glow sticks

17. Is water connection requested: Yes X No _____

18. Is electricity requested: Yes X No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

* see attached meeting minutes from meeting with City Staff 2/3/17.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Alicia M. Bull
Authorized Representative

2/24/17
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒ YES ☐ NO [Signature] 3-15-17
Parks & Recreation Date

☒ YES ☐ NO [Signature] 3.1.17
Community Development Date

☒ YES ☐ NO [Signature] 3/13/17
Public Works Date

☒ YES ☐ NO [Signature] 3/1/17
Police Chief Date

☒ YES ☐ NO [Signature] 3/1/17
Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO _____
City Administrator Date

Comments:

Approval subject to
attendance at pre-event
meeting.

Per pre-event meeting
requirements

Concerned about effect of Mrs. Dr
detour route on this event.
More discussion needed