



MUSCATINE MUNICIPAL HOUSING AGENCY

City Hall, 215 Sycamore Street
Muscatine, IA 52761-3840
(563) 264-1554
(563) 264-1550 Voice/TT
Fax (563) 263-3064

MEMORANDUM

TO: Gregg Mandsager, City Administrator

FROM: Jodi Royal-Goodwin, Housing Administrator

DATE: February 16, 2017

RE: Resolution to set public hearing date for the 2018 Annual Plan & Amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy

INTRODUCTION: Per regulation a public comment period including a public hearing, are required prior to adoption of the Annual Plan and policy amendments. A minimum 45-day notice must be given prior to a public hearing. It is proposed the public hearing be set for April 6 at 7:00 p.m.

BACKGROUND: Under Federal regulations qualified public housing authorities (PHAs), including the Muscatine Municipal Housing Agency, are required to have a resident advisory board (RAB) to review PHA policies and budgets as well as to conduct an annual public hearing to receive comment on proposed goals, policy changes and the use of public funds. During the comment period the public is invited to submit remarks to the PHA. The PHA must publish a notice of the hearing and relevant information and make such information available for inspection at its principal office. The public hearing must be part of a public comment period and noticed not less than 45 days in advance.

RECOMMENDATION / RATIONALE: It is recommended the City Council set a public hearing on the 2018 MMHA Annual Plan and Amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy for April 6, 2017 at 7:00 p.m.

BACKUP INFORMATION: Resolution to set public hearing.
Public Notice

RESOLUTION NO. _____

**A RESOLUTION TO SET ANNUAL PUBLIC HEARING FOR PUBLIC COMMENT ON
THE MUSCATINE MUNICIPAL HOUSING AGENCY (MMHA) ANNUAL PLAN
AND AMENDMENTS TO THE SECTION 8 HOUSING CHOICE VOUCHER
PROGRAM ADMINISTRATIVE PLAN AND THE PUBLIC HOUSING ADMISSIONS
AND CONTINUED OCCUPANCY POLICIES**

WHEREAS, the Muscatine Municipal Housing Agency (MMHA) is required by federal regulation to conduct a public hearing to receive comment on the agency's annual plan, revisions to the Section 8 Housing Choice Voucher Program Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy (ACOP), and proposed capital fund expenditures; and

WHEREAS, MMHA must publish a notice of hearing and make all relevant information available for review and comment at least 45 days prior to the public hearing updates; and

WHEREAS, MMHA has drafted the 2018 Annual Plan, revised policies in the Administrative Plan and ACOP, and revised the Capital Fund Annual Statement; and

NOW, THEREFORE, BE IT RESOLVED that the Muscatine City Council, acting as the Muscatine Public Housing Authority Board of Commissioners, hereby sets a public hearing for Thursday, April 6, 2016, at 7:00 p.m., and invites the public to comment regarding the MMHA updated plan and policies at the MMHA office or at the public hearing.

PASSED, APPROVED AND ADOPTED this 16th day of February 2017.

DIANA L. BRODERSON, MAYOR
CITY OF MUSCATINE, IOWA

GREGG MANDSAGER, CITY CLERK

**NOTICE OF PUBLIC COMMENT PERIOD AND
TIME AND PLACE OF PUBLIC HEARING TO
DISCUSS THE
MUSCATINE MUNICIPAL HOUSING AGENCY'S 2018 ANNUAL PLAN
AND
AMENDMENTS TO THE SECTION 8 HOUSING CHOICE VOUCHER
PROGRAM ADMINISTRATIVE PLAN
AND THE
PUBLIC HOUSING ADMISSIONS AND CONTINUED OCCUPANCY POLICY**

The public is invited to comment on the Muscatine Municipal Housing Agency's (MMHA) draft 2018 Annual Plan and revisions to the Section 8 Housing Choice Voucher Program Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy (ACOP). The Annual Plan outlines the goals, objectives and policies MMHA uses to administer the programs, including those encompassed in the Administrative Plan and ACOP. The documents are available for review and comment in the MMHA offices at 215 Sycamore Street during normal business hours beginning February 24 through April 12. Electronic copies may be requested by contacting MMHA at jroyal-goodwin@muscatineiowa.gov or 563-264-1554.

A Public Hearing will be held April 6, 2017, at 7:00 p.m. during the Muscatine City Council meeting. The Hearing will be held in the Council Chambers at City Hall located at 215 Sycamore Street in Muscatine. If you are a person requiring a special accommodation for a disability or language barrier, please contact MMHA, at 563-264-1554 or the TDD at 563-264-1550 at least three (3) business days in advance of the meeting date. Disabled persons attending the hearing should access city hall through the lower front door and take the elevator to the council chambers on the second floor.

Comments may be submitted in person or by mail to MMHA, 215 Sycamore St, Muscatine, IA 52761 or electronically to jroyal-goodwin@muscatineiowa.gov. The public comment period will begin April 24 and end April 12 at 5:00 p.m.

