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COMMUNITY DEVELOPMENT

MEMORANDUM

Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director

From: Adam Thompson, Community Development Coordinator

Date: January 31, 2017

Re: T-Hangar Apron Expansion Project – RESOLUTION SETTING THE TIME
AND PLACE TO CONDUCT A PUBLIC HEARING ON THE PLANS, SPECIFICATIONS,
FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE

Introduction & Background: The City of Muscatine received funding from the Iowa DOT to complete design and the first phase of t-hangar apron expansion for the row 4 t-hangar project. City of Muscatine staff has completed a consultant search and Bolton & Menk Engineers has selected for design and consultant services at the Muscatine Municipal Airport.

Bolton & Menk has completed design and is ready for consideration before moving forward with the bidding process. City staff continues work closely with state and federal partners. A public hearing is recommended to be set for February 16, 2017 at 7:00 p.m.

RECOMMENDATION/RATIONALE: It is recommended that City Council approve the attached resolution setting time and place for a public hearing to consider plans, specifications, form of contract, cost estimate, and setting bid opening date related to the T-hangar Apron Expansion Project

1. Resolution

RESOLUTION NO. _____

**RESOLUTION SETTING A PUBLIC HEARING TO REVIEW THE PLANS,
SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND
ESTABLISHING A BID OPENING DATE RELATED TO THE T-HANGAR
APRON EXPANSION PROJECT**

WHEREAS, the City Council has for the City of Muscatine, Iowa, undertaken several improvement projects at the Muscatine Municipal Airport; and

WHEREAS, the City of Muscatine has received a grant to proceed with the preparation of specifications, cost estimate, form of contract and establish a bid opening date related to the T-hangar Apron Expansion Project; and

WHEREAS, the City of Muscatine, on November 22nd, 2016, entered into a contract with Bolton and Menk for engineering services to design, prepare plans, specifications, and bid documents for the T-hangar Apron Expansion Project; and

WHEREAS, Bolton and Menk has completed design and has developed plans and specifications; and

WHEREAS, the construction cost of the project is estimated at \$220,000 and will be paid through 85% state funding and 15% local funding; and

WHEREAS, a public hearing concerning the plans, specifications, cost estimate, and establish a bid opening date is set for 2/16/17 at 7:00pm;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, A Public Hearing is hereby established to review the plans, specifications, form of contract, cost estimate, and establish a bid opening date related to the T-hangar Apron Expansion project. Said hearing to be conducted at 7:00 p.m. on Thursday, February 16, 2017, in the City Hall Council Chambers

PASSED, APPROVED, AND ADOPTED this 2nd day of February, 2017.

**CITY COUNCIL OF THE CITY OF
MUSCATINE, IOWA**

ATTEST:

Diana Broderson, Mayor

Gregg Mandsager, City Clerk

PUBLIC NOTICE

A RESOLUTION SETTING THE TIME AND PLACE TO REVIEW THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE FOR THE T-HANGAR APRON EXPANSION PROJECT

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing on the review of plans, specifications, form of contract, cost estimate, and establishing a bid opening date for the T-Hangar Apron Expansion Project.

This Public Hearing will be conducted on Thursday, February 16, 2017, at 7:00 p.m. in the City Council Chambers at City Hall.

All interested persons are invited to attend and comment on the proposed project.

Gregg Mandsager, City Clerk