

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Muscatine Area Farmers Market  
Address: 1564 Washington St. Muscatine, IA  
Telephone Number: 563-571-4092  
E-mail Address: defosse44@msn.com

2. Type of event that is planned:

Farmers market

3. Proposed location:

city lot corner of 3rd + Cedar

4. Date(s)/Time(s): Saturdays May - October

5. Expected length of use: 6 hours

6. Expected size of group: 30-40 vendors

7. Names of any person or persons in charge of the proposed use at the specified location:

Jennifer Defosse

Address(es): 1564 Washington St. Muscatine, IA

Telephone Number(s): 563-571-4092

E-mail Address(es): defosse44@msn.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

To be determined

9. List mechanical or electronic equipment to be used:

possibly small speakers / amps  
for musicians

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

30-40 cars, trucks of vendors

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

possible small speakers / amps

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

5 board members on site  
Manager sets up / tears down / cleans up site

14. All plans for the provision of security:

market manager reports security / safety concerns to proper authorities

15. Beer or wine consumption? Yes \_\_\_\_\_ No x

16. Describe any items to be sold or distributed:

crafts, produce, baked goods

17. Is water connection requested: Yes \_\_\_\_\_ No x

18. Is electricity requested: Yes x No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No x

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes x No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Jennifer DeFosse  
Authorized Representative

11/23/16  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

Comments:

YES     NO  
*Michael Alvin*    12-1-16  
Parks & Recreation    Date

Approval subject to  
attendance at pre-event  
meeting.

YES     NO  
*[Signature]*    11-29-16  
Community Development    Date

Do they have permission  
from the bank?

YES     NO  
*[Signature]*    11/30/16  
Public Works    Date

YES     NO  
*B. Taelfo*    11/29/16  
Police Chief    Date

YES     NO  
*[Signature]*    12/1/16  
Fire Chief    Date

**FINAL APPROVAL:**

YES     NO  
\_\_\_\_\_  
City Administrator    Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_