

COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Scott Natvig At Large	
Robert Bynum 4 th Ward		Phil Fitzgerald 1 st Ward	
Allen Harvey 5 th Ward	2016 MEETING SCHEDULE		
(All meetings start at 7:00 PM unless voted upon by Council.)			
Tom Spread 3 rd Ward	Regular Meetings		
Matt Brick City Attorney	January 7 & 21	January 14	July 14
	February 4 & 18	February 11	(None in August)
	March 3 & 17	March 10	September 8
	April 7 & 21	April 14	October 13
	May 5 & 19	May 12	November 10
	June 2 & 16	June 9	December 8
In-depth Meetings			Fran Donelson Administrative Secretary
			Gregg Mandsager City Administrator

AGENDA

THURSDAY, AUGUST 18, 2016 COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

- A. Appeal of Notice to Abate Nuisance

At this time the resident of 615 Hope Avenue will state their opposition to the Notice to Abate Nuisance that was received on July 12, 2016.

5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

* **Items 6A - Approval of City Council Minutes**

A. Regular City Council Minutes – August 4, 2016

* **Items 8A-C - Petitions and Communications**

A. Request for Outdoor Service Privilege for a Class “C” Beer Permit and Outdoor Service for Hy-Vee Mainstreet, 510 East 6th Street – Hy-Vee Inc. (pending inspections)

B. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Buffalo Wild Wings, 2608 Second Avenue – Blazin Wings Inc. (pending inspections)

C. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for American Legion Club, 110 S. Houser Street – Edward H Bitzer Post No. 27 (pending inspections and insurance)

* **Item 9A – From the Mayor**

A. Proclamation Declaring September 16, 2016 as “Live United Day”

* **Item 12A – Receive and File**

A. Muscatine County Board of Supervisors – July 25, 2016 and August 1, 2016

* **Bills***

* Approval of attached Bills for Approval totaling \$2,571,218.45, which includes is subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

A. Proposed Vacation of Certain Utility Easements for 3500 Diana Queen Drive

This public hearing concerns the proposed vacation of certain utility easements for 3500 Diana Queen Drive. The property owner of Lots 6 and 7 of the Riverbend Fifth Addition (3500 Diana Queen Drive) has submitted an easement vacation plat that vacates a 10' wide utility easement composed of two adjoining 5' utility easements located on these two lots. The applicant plans to combine these two lots and construct an elder group home. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

8. PETITIONS AND COMMUNICATIONS

9. FROM THE MAYOR

10. FROM THE PLANNING AND ZONING COMMISSION

11. FROM THE CITY ADMINISTRATOR

A. Final Reading of Ordinance Amending Appointment and Removal Powers in Title 1 Chapter 11, Title 2, Chapters 1, 2, 3, 4, 6, 7, 8, and 9, and Title 6, Chapter 1; and Adding Chapters 11 and 12 to Title 2

Is there a motion to adopt the ordinance on final reading as submitted and direct for its publication as required by law?

B. Resolution Approving the Vacation of Utility Easements 3500 Diana Queen Drive

Is there a motion to adopt the resolution as submitted?

C. Resolution Accepting Warranty Deed for Property Donation from Morgan Family

Presented for City Council's consideration is a resolution accepting a Warranty Deed for property donation from the Morgan family. On May 12, 2016 City Council took action to accept the gift from the Morgan family for 3.912 acres of land adjoining Kent-Stein Park along Roby Avenue. It is now necessary for City Council to accept this deed to finalize the donation of real estate to the City of Muscatine.

Is there a motion to adopt the resolution as submitted?

D. Resolution Approving Signature of Settlement Documents for the South End Fire Station No. 2 Project

Presented for City Council's consideration is a resolution approving the signature of settlement documents for the South End Fire Station No. 2 Project. On April 21, 2016 City Council took action to accept the settlement action for the project. The amount of the settlement to be paid by the City of Muscatine to the Surety is \$50,575.30. The city will retain \$14,053.60. It is now necessary for City Council to direct the Mayor and City Administrator to sign necessary documents and release funds to the Surety.

Is there a motion to adopt the resolution as submitted?

E. Resolution Setting Public Hearing on the Proposed Vacation of Utility Easements for 3420 Clermont Drive

Presented for City Council's consideration is a resolution setting a public hearing on the proposed vacation of utility easements for 3420 Clermont Drive. The property owner has submitted a request to vacate utility easements on Lots 3, 4, and 5 of the Riverbend Second Addition. The applicant plans to construct a house on the newly created lot. Prior to any formal action by City Council, a public hearing is required. This hearing will take place on Thursday, September 1, 2016, at 7:00 p.m.

Is there a motion to adopt the resolution as submitted?

F. Resolution Authorizing the Assessment of Unpaid Abatement Costs to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs to private properties. The fee being requested for assessment at this time totals \$10,938.48.

Is there a motion to adopt the resolution as submitted?

G. Request to Declare City Property as Surplus and to Authorize Its Sale

Presented for City Council's consideration is a request to declare city property as surplus and to authorize its sale. Once declared as surplus, the property will be disposed of via an online public surplus auction.

Is there a motion to approve the request as submitted?

H. Request from Public Works to Purchase Vehicle and Equipment Package

Presented for City Council's consideration is a request from Public Works to purchase a vehicle and equipment package for Building and Grounds. Eight bids were received with the low bid from Krieger Ford in the amount of \$33,249. There is \$38,000 budgeted for this purchase.

Is there a motion to approve the request as submitted?

I. Request to Approve the Issuance of Purchase Orders for City Building Maintenance Items

Presented for City Council's consideration is a request to approve the issuance of purchase orders for city building repairs. On August 4, 2016 City Council took action approving the prioritized list of deferred maintenance items for repairs to city-owned buildings. Quotes have been requested and received for all listed work and the low bid prices are those being requested for approval. It is staff's recommendation City Council authorize the issuance of purchase orders totaling \$322,109.53 with totals of \$127,829 to Bryant Roofing, \$137,690 to Northwest Restoration, and \$56,590.53 to BMW Builders II. The purchase orders and work for the Art Center items will be coordinated with the HVAC contract work currently in progress.

Is there a motion to approve the request as submitted?

J. Request from Police Department to Declare Communications Equipment as Surplus and to Authorize Its Disposal

Presented for City Council's consideration is a request from the Police Department to declare communications equipment as surplus and to authorize its disposal. The equipment includes a Motorola UHF radio system to include all portable radios, chargers, accessories and repeaters. The department has moved to a countywide radio system and this radio equipment is no longer used by the department.

Is there a motion to approve the request as submitted?

K. Request to Approve Grant Agreement for Airport Master Plan

Presented for City Council's consideration is a request to approve a grant agreement for the Airport Master Plan. Funding has been received from the Federal Aviation Administration to complete the update of the Airport Master Plan. The total grant award is \$162,472.76 with the FAA funding 90% of the cost (\$146,225.48). The remaining local share totaling \$16,247.28 will be funded from the 2018 bond issue.

Is there a motion to approve the request as submitted?

L. Request to Proceed with Quiet Zone Study Agreement

Presented for City Council's consideration is a request to proceed with a Quiet Zone Study Agreement. Three proposals were received to perform this study. Staff is requesting authorization to enter into an agreement with Bolton & Menk Inc. who was founded to be the lowest responsible bidder.

Is there a motion to approve the request as submitted?

M. Request to Approve Change Orders 1-3 for the Mulberry Avenue Reconstruction Project

Presented for City Council's consideration is a request to approve Change Orders 1-3 for the Mulberry Avenue Reconstruction Project. Several items have come up in during the construction of this project that require change orders. The total cost of the change orders is estimated not to exceed \$84,420.15. Approval of these change orders is being requested so construction can be completed.

Is there a motion to approve the request as submitted?

N. Mississippi Drive (Carver Corner and 2nd Street and Mulberry Avenue Intersections)

Bolton & Menk will provide an update on the Mississippi Drive Corridor Project and a review of the Carver Corner intersection and the 2nd Street and Mulberry Avenue intersection.

12. COMMUNICATIONS - RECEIVE AND FILE

13. APPROVAL OF BILLS

It is recommended bills totaling \$2,571,218.45 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. COMMUNICATIONS - COUNCIL MEMBERS

15. OTHER BUSINESS

16. ADJOURNMENT