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**Public Works**

**City Transit**  
263-8152

MEMORANDUM

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

To: Mayor and City Council Members  
CC: Gregg Mandsager, City Administrator  
FROM: Brian Stineman, Public Works Director  
DATE: August 15, 2016  
RE: Recommendation to Declare the Following List of Items Surplus

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**INTRODUCTION:**

It is in the city's best interest to periodically get rid of surplus material and equipment. This is done via online public surplus auction. In order to make items available for auction they must first be declared surplus by the city council.

**BACKGROUND:**

City staff have compiled a list of no longer used or needed material and equipment. The list has been reviewed by all departments and none have claimed any of the items as necessary for city use.

**RECOMMENDATION/RATIONALE:**

Staff recommends that council declare the following list of materials and equipment as surplus and allow them to be listed and sold via online auction between September 5<sup>th</sup> and 16<sup>th</sup>, 2016. Proceeds from the auction will be returned to the individual departments that submitted the items for sale.

<b>Item Description</b>	<b>Department</b>
1-Upright storage cabinet top and bottom	Vehicle Maintenance
1-30 lb. tank of R-12 freon	Vehicle Maintenance
Chevy hub caps and wheel bolts	Vehicle Maintenance
Light bulb display cabinet	Vehicle Maintenance
Misc. camera parts from old garbage trucks	Vehicle Maintenance
Misc. Ford parts and seals	Vehicle Maintenance
Misc. light bar components from old police cars	Vehicle Maintenance
Misc. old wiper blades	Vehicle Maintenance
Misc. brgs. From old trucks we used to have	Vehicle Maintenance
Misc. 2-way radios non frequency compliance	Vehicle Maintenance
Misc. thermostats, radiator caps	Vehicle Maintenance
Ice scrapers, visor clips for registrations	Vehicle Maintenance
R-12 freon in 1 pound cans	Vehicle Maintenance
3 boxes of wire loom	Vehicle Maintenance
Pair of bucket seat covers	Vehicle Maintenance
Warn winch remote control assembly	Police Department
1989 Chevy cargo van #806	Housing
JCB Impactor	Roadway Maintenance
Hi-Way side spreader	Roadway Maintenance
2005 Ford Crown Victoria #809	Building & Zoning
Transfer Trailer RC12	Transfer Station
Box of hand held radios	Police Department
Hazard guard explosion lights	Water Pollution Control Plant
6 chairs	Water Pollution Control Plant
Power supply	Water Pollution Control Plant
Misc. concrete lined pipes and fittings (8 total)	Water Pollution Control Plant
Power supply with 4 wheel carriage	Water Pollution Control Plant
Used pump assembly	Water Pollution Control Plant
Used pole building	Water Pollution Control Plant
Clamp on duals for tractor	Water Pollution Control Plant
2011 Ford Crown Victoria #719	Police Department
Fire blanket	Transit
Receiver for handicap callers	Transit
AED machine	Transit
Infectious waste bags	Transit
Tank of R-12 freon, partial	Vehicle Maintenance
AC compressor for Nissan truck chassis	Vehicle Maintenance
2 fire blankets	Transit
Walker leg wheel assembly, misc. locks	Transit
Cab divider out of old squad car	Police Department
2007 Ford Crown Victoria #4	Vehicle Maintenance