

COUNCIL

Santos Saucedo At Large		Diana Broderson Mayor		Scott Natvig At Large			
Robert Bynum 4 th Ward		<div>2016 MEETING SCHEDULE</div> <div>(All meetings start at 7:00 PM unless voted upon by Council.)</div>				Phil Fitzgerald 1 st Ward	
Allen Harvey 5 th Ward						Michael Rehwaldt 2 nd Ward	
Tom Spread 3 rd Ward						Fran Donelson Administrative Secretary	
Matt Brick City Attorney						Gregg Mandsager City Administrator	
		<u>Regular Meetings</u>	<u>In-depth Meetings</u>				
January 7 & 21		July 7 & 21	January 14	July 14			
February 4 & 18		August 4 & 18	February 11	(None in August)			
March 3 & 17		September 1 & 15	March 10	September 8			
April 7 & 21		October 6 & 20	April 14	October 13			
May 5 & 19		November 3 & 17	May 12	November 10			
June 2 & 16		December 1 & 15	June 9	December 8			

AGENDA

THURSDAY, JULY 7, 2016
COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Items 6A-B - Approval of City Council Minutes**

A. Regular City Council Minutes – June 16, 2016

B. Special City Council Minutes – June 23, 2016

*** Items 8A-L – Petitions and Communications**

A. First reading for a new Special Class “C” Liquor License and Sunday Sales for Dabeets Bistro, 128 East 2nd Street – Dabeets Bistro LLC (pending inspections and insurance)

B. First and second reading for a new Class “B” Wine Permit, Class “E” Liquor License and Sunday Sales for Pearl City Tobacco & Liquor Outlet, 200 Green Street – BGA LLC (pending inspections)

C. Request for renewal of a Class “C” Beer Permit for Hyink’s Service, 1206 East 2nd Street – Hyink Service Inc. (pending inspections)

D. Request for renewal of a Special Class “C” Liquor License and Sunday Sales for Yacky Shack, 163 Colorado Street – Yacky Shack LLC (pending inspections)

E. Request for renewal of a Class “C” Liquor License and Sunday Sales for Applebee’s Neighborhood Grill & Bar, 306 Cleveland Street – Apple Corps L.P. (pending inspections)

F. Request for renewal of a Class “C” Liquor License and Sunday Sales for Hy-Vee Market Café, 2400 Second Avenue – Hy-Vee Inc. (pending inspections)

G. Request for Use of City Property for 2016 Kolors 4Kids Fun Run/Walk

This request is for the use of city property for the 2016 Kolors 4Kids Fun Run/Walk. It will take place on July 9, 2016 from 7 a.m. to 2 p.m. and will take place in the riverfront and downtown areas.

H. Request from Muscatine Running Club for Use of City Property for Watermelon Stampede

This request is for the use of city property for the annual Watermelon Stampede 5K/10K Road Race. It will take place on August 20, 2016 beginning at 8:00 a.m. and ending at approximately 10:00 a.m.

I. Request from Keep Muscatine Beautiful for the Communitywide Open House Highlighting Muscatine Trails and Parks

This request is for the use of city property from Keep Muscatine Beautiful for the communitywide open house highlighting Muscatine trails and parks. The event will be held September 24, 2016 from 10:00 a.m. to 3:00 p.m.

J. Request for Use of City Property for the 2016 National Hovercraft Show

This request is for the use of city property for the 2016 National Hovercraft Show on September 3-4, 2016 at Riverside Park.

K. Request for Use of City Property for Muscatine Boys Cross Country 5K

This request is for the use of city property for the Muscatine Boys Cross Country 5K on September 5, 2016. The event is scheduled to begin at 8:00 a.m. and end at 10:30 a.m.

L. Request to Approve Applications for Revitalization Property Tax Abatements

* **Item 9A – From the Mayor**

A. Proclamation Declaring July 15, 2016 as “Sister Cities International Day”

* **Item 11B – From the City Administrator**

B. Resolution Approving Sidewalk or Street Café Easement Agreement with Guadalajara Restaurant

* **Items 12A-F – Receive and File**

A. Muscatine County Board of Supervisors – June 16 & 20, 2016

B. Board of Water, Electric, and Communications Trustees – May 31, 2016

C. MP&W Communications Utility – May 2016

D. MP&W Electric Utility – May 2016

E. MP&W Water Utility – May 2016

F. City of Muscatine Financial Reports – May 2016

* **Bills***

- * Approval of attached Bills for Approval totaling \$4,844,029.64 is subject to the approval of any related agenda item(s).

6. **MINUTES – APPROVAL**

7. **PUBLIC HEARING**

A. Proposed Zoning Changes for 1409 Wisconsin Street (formerly Garfield School)

This public hearing concerns proposed zoning changes for 1409 Wisconsin Street (formerly Garfield School). The property owners are requesting to rezone the 7.41 acre parcel from R-3 Single Family Residential to S-2 Institutional Office and M-1 Light Industrial. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

8. **PETITIONS AND COMMUNICATIONS**

9. **FROM THE MAYOR**

10. **FROM THE PLANNING AND ZONING COMMISSION**

11. **FROM THE CITY ADMINISTRATOR**

A. First Reading of an Ordinance Amending the Zoning Ordinance for Property Located at 1409 Wisconsin Street (formerly Garfield School)

Is there a motion to approve the first reading of the ordinance as submitted?

B. Resolution Approving Sidewalk or Street Café Easement Agreement with Guadalajara Restaurant

See Consent Agenda.

C. Resolution Authorizing Assessment of Unpaid Abatement Costs to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs and rental inspection fees to private properties. The fee being requested for assessment at this time totals \$12,715.13.

Is there a motion to adopt the resolution as submitted?

D. Resolution Approving the Contract and Bond for the 2016 Asphalt Overlay Project

Presented for City Council's consideration is a resolution approving the contract and bond for the 2016 Asphalt Overlay Project. The contract for this project was awarded to Illowa Investments in the amount of \$630,803.64 at the June 16, 2016 City Council meeting. It is staff's recommendation City Council approve the contract and bond for this project.

Is there a motion to adopt the resolution as submitted?

E. Request to Approve Agreement with Muscatine Center for Social Action for Receipt and Use of City Funds for Its Homeless Prevention Program

Presented for City Council's consideration is a request to approve the agreement with the Muscatine Center for Social Action (MCSA) for receipt and use of city funds for its Homeless Prevention Program. A \$25,000 allocation to MCSA has been included in the fiscal year 2016/2017 city budget. Based on City Council discussions during the 2016/2017 budget sessions, it was recommended an agreement be developed documenting the specific services to be provided, reporting requirements, and other provisions related to the allocation of city funds for this program.

Is there a motion to approve the request as submitted?

F. Request from Water Pollution Control Plant to Purchase Laboratory Flaskware Washer

Presented for City Council's consideration is a request from the Water Pollution Control Plant to purchase a laboratory flaskware washer. Four bids were received for the new flaskware washer with the lowest responsible bid from Daigger Scientific in the amount of \$8,463.56. There is \$7,700 budgeted for this purchase. Reductions in costs of other capital items will offset the difference.

Is there a motion to approve the request as submitted?

G. Request from Water Pollution Control Plant to Purchase Inductive Coupled Plasma Power Conditioner

Presented for City Council's consideration is a request from the Water Pollution Control Plant to purchase an Inductive Coupled Plasma (ICP) power conditioner. Two bids were received for the power conditioner with the low bid from Davenport Electric in the amount of \$7,725 for its purchase and installation.

Is there a motion to approve the request as submitted?

H. Request to Approve Issuance of Purchase Order for Carts for the Refuse Collection Program

Presented for City Council's consideration is a request to approve the issuance of a purchase order for carts for the Refuse Collection Program. In addition to the 2,500 carts originally budgeted to be purchased, staff is requesting authorization to purchase one hundred (100) carts to be used as replacement carts. Three bids were received with two of the vendors not meeting the city's bid specifications. It is staff's recommendation City Council approve the issuance of a purchase order to Rehrig Pacific Company in the amount of \$117,520 for 2,600 carts. There is \$120,000 budgeted for this purchase.

Is there a motion to approve the request as submitted?

I. Request to Purchase Truck Equipment Package for Roadway Maintenance Truck Chassis

Presented for City Council's consideration is a request to purchase a truck equipment package for a Roadway Maintenance truck chassis. The truck chassis for Unit #66 has already been purchased and tonight's request is for the equipment that will be installed on that chassis. Two bids were received for this purchase with one vendor meeting the bid specifications. It is staff's recommendation City Council approve the bid from Henderson Manufacturing Inc. in the amount of \$95,764 for the truck equipment package. This bid is under the budgeted amount of \$107,500.

Is there a motion to approve the request as submitted?

J. Request to Approve Salt Purchase Agreement

Presented for City Council's consideration is a request to approve a salt purchase agreement. The City of Davenport, who has the lead role in requesting bids for many communities in our region, is requesting that all members of the salt purchasing consortium secure the approval of the salt purchase agreement from their respective legislative bodies. The opportunity to purchase salt in bulk helps keep the price per ton manageable. Staff recommends the approval of the salt purchase agreement which locks the price in at \$58.02 per ton for 1,500 tons of salt.

Is there a motion to approve the request as submitted?

K. Request to Approve Letter of Understanding with Bohnsack & Frommelt LLP for the Fiscal Year 2015/2016 City Audit

Presented for City Council's consideration is a request to approve the Letter of Understanding with Bohnsack & Frommelt LLP for the fiscal year 2015/2016 city audit. The firm will audit the financial statements of the governmental activities, the

business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements which collectively comprise the basic financial statements of the city as of and for the year ending June 30, 2016.

Is there a motion to approve the request as submitted?

L. Request to Approve Employee Assistance Program Renewal

Presented for City Council's consideration is a request to approve the Employee Assistance Program (EAP) renewal. The current contract with Genesis Health Systems expired on June 30, 2016. Genesis has offered a contract renewal with the same provisions as the current contract. The cost for the program is \$3.30 per employee per month and is guaranteed for the length of the agreement which is being proposed for another three years.

Is there a motion to approve the request as submitted?

12. **COMMUNICATIONS - RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$4,844,029.64 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

A. Request Approval to Enter Closed Session Per Iowa Code 21.5(j) for Proposed Property Acquisition (potential action to follow)

16. **ADJOURNMENT**