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Public Works

City Transit
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MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Mayor and City Council Members
CC: Gregg Mandsager, City Administrator
FROM: Brian Stineman, Director of Public Works
DATE: July 5, 2016
RE: Request for Salt Purchase Agreement

INTRODUCTION:

The City of Davenport has requested all members of the salt purchasing consortium to secure the approval of their respective legislative bodies (i.e. City Council, Board of Supervisors) authorizing Davenport to act as the lead agency for the purchase.

BACKGROUND:

For many years the City of Davenport has taken the lead role in requesting bids for salt for many of the communities along the river in our region. During the past four years this consortium has been receiving the bids in the spring in order to get a better price before the states of Iowa and Illinois place their orders. Our consortium has grown to include communities on both sides of the river.

RECOMMENDATION/RATIONALE:

Davenport's administrators want an agreement that stipulates we will pay 50% of our order between July 1, 2016 and July 10, 2016. After delivery the City of Davenport will submit an invoice for the balance.

The relationship between the cities of Muscatine and Davenport for this specific purchase has been mutually beneficial. Further, the opportunity to purchase salt in bulk order helps keep the price per ton manageable. We recommend moving forward with this agreement which locks in a price of \$58.02 per ton.

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**



**ROAD SALT PURCHASE AGREEMENT FOR
2016-2017 SEASON**

**FORM TO BE RETURNED BY XXXXXXXXXXXXX – to City of Davenport, Purchasing
Division, 226 W 4th St., Davenport, IA 52801**

The City (County, Township, etc.) of Muscatine agrees to order and purchase 1,500 tons of salt with the Quad City joint salt bid, with the City of Davenport, as the agent for the purchase. We also acknowledge that our council has approved this purchase prior to this order. We agree to pay 50% of our order between July 1, 2016 and July 10, 2016. After delivery, the City of Davenport will submit an invoice for the balance. We agree to pay that invoice within 30 days of it being submitted.

We are also placing a reserve supplemental order of -0- tons. We agree to purchase 25% of this supplemental order by March 1, 2017. All salt orders must be processed through the City of Davenport's Street Division. Orders should NOT be placed with the salt vendor.

Government agency

Authorized signature

DATE

Printed Name

Title