

**CITY OF MUSCATINE**  
**TITLE 3, CHAPTER 14**

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name of applicant and sponsoring organization, if any:

Keep Muscatine Beautiful - Brenda Christensen & Ashley Loveless

Address: 2500 Wiggins Road; Muscatine, IA

Telephone number: Brenda: 563-299-6425

E-mail address: bchristensen@mpw.org

2. Type of event that is planned:

Community-wide open house to highlight designated Muscatine trails and parks. Activities, demonstrations, booths, and other items to promote healthy living for all ages and abilities

3. Proposed location:

Riverfront Trails from Musser Park to Weed Park  
Parks: Riverfront Parks, Weed Park, Discovery Park, Fuller Park

4. Date(s)/Time(s): Saturday, September 24, 2016 from 10am - 3pm
5. Expected length of use: setup on Friday, September 23, 2016 (approx. 10am-5pm)
6. Expected size of group: approximately 1500 - event will be free to all attendees
7. Names of any person or persons in charge of the proposed use at the specified location:

Multiple volunteers at all locations. Core committee consists of Brenda Christensen, Ashley Loveless, Chris Boar, Joni Axel, Teri Lyon, Diana Tank, JJenn Stover, Mitch Zytnowski

Address(es): \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail address(es): \_\_\_\_\_

8. Names and addresses of any persons to be featured as entertainers or speakers:

There will be multiple demonstrations with multiple presenters at all locations. Demonstrations include things such as healthy cooking, exercise/fitness (many different opportunities to participate), community gardening, etc. Also will include health tents, kids activities, etc

9. List mechanical or electronic equipment to be used:

Will need water & electricity for misc displays/demonstrations; sound system throughout the day for event announcements

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Rental golf carts - 20 carts (6, 8 & 4 passengers) - will provide rides on the trails from Musser Park to Weed Park and Discovery Center ; horse and 20 person carriage at Weed Park; Canoes/Kayaks at Discovery Park; Muscabus to provide additional transportation

11. Number and types of animals to be used:

Horse and carriage at weed park, critters at Discovery Center (handled by Dave Bakke)

12. A description of any sound amplification to be used:

Sound system sound system throughout the day for event announcements; Children's Programming at Red Brick Building;

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Monitored primarily by volunteers throughout the day including setup and cleanup(approximately 100); will need input from city and public safety (possible roving law enforcement officers on bike and foot?)

14. All plans for the provision of security:

basic safety and security will be provided by volunteers at all locations at all times

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

All activities and give-aways will be at no cost to participants

17. Is water connection requested? Yes X No \_\_\_\_\_

18. Is electricity requested? Yes X No \_\_\_\_\_

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No X

If yes, please attach.

If no, please explain:

Layout of events at each park is still in progress and will be provided to City employees by September 9, 2016

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Brenda Christensen

Authorized Representative

6/10/16

Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval



YES



NO

*Michael M. Lines* *6-5-16*  
Parks & Recreation Date



YES



NO

*K. [Signature]* *6.15.16*  
Building & Zoning Date



YES



NO

*[Signature]* *6/28/16*  
Public Works Date



YES



NO

*[Signature]* *6/17/16*  
Police Chief Date



YES



NO

*[Signature]* *6-14-16*  
Fire Chief Date

Comments:

*Approval subject to attendance at pre-event meeting.*

**FINAL APPROVAL:**



YES



NO

\_\_\_\_\_  
City Administrator Date