

# COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Scott Natvig At Large	
Robert Bynum 4 <sup>th</sup> Ward	<b>2016 MEETING SCHEDULE</b>  (All meetings start at 7:00 PM unless voted upon by Council.)	Phil Fitzgerald 1 <sup>st</sup> Ward	
Allen Harvey 5 <sup>th</sup> Ward		Michael Rehwaldt 2 <sup>nd</sup> Ward	
Tom Spread 3 <sup>rd</sup> Ward		Fran Donelson Administrative Secretary	
Matt Brick City Attorney		Gregg Mandsager City Administrator	
January 7 & 21	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	January 14
February 4 & 18	July 7 & 21	February 11	July 14
March 3 & 17	August 4 & 18	March 10	(None in August)
April 7 & 21	September 1 & 15	April 14	September 8
May 5 & 19	October 6 & 20	May 12	October 13
June 2 & 16	November 3 & 17	June 9	November 10
	December 1 & 15		December 8

## AGENDA

**THURSDAY, MAY 19, 2016**  
**COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items 6A-B Approval of City Council Minutes**

- A. Regular City Council Minutes – May 5, 2016
- B. In-Depth City Council Minutes – May 12, 2016

**\* Items 8A-E – Petitions and Communications**

- A. Second reading on a Class “B” Beer Permit for La Morelia, 506 Mulberry Avenue – Julio Guzman (pending inspections and insurance)
- B. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Smokin’ Joe’s Tobacco and Liquor Outlet #16, 1504 Park Avenue – The Outlet Inc. (pending inspections)
- C. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Circle K #6600, 802 Cypress Street – Mac’s Convenience Stores LLC (pending inspections)
- D. Request for renewal of a Class “C” Liquor License for Jody’s Corner Tap Inc., 226 Walnut Street – Jody’s Corner Tap Inc. (pending inspections and insurance)
- E. Request for renewal of a Special Class “C” Liquor License and Sunday Sales for Peking Restaurant, 1700 Park Avenue – Peking Chinese Restaurant Inc. (pending inspections and insurance)

**\* Items 12A-B – Receive and File**

- A. Muscatine County Board of Supervisors – April 25, 2016 and May 2, 2016
- B. City of Muscatine Financial Reports – April 2016

**\* Bills\***

- \* Approval of attached Bills for Approval totaling \$2,140,282.79 is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

**A. Proposed Amendment #2 to the 2015/2016 City Budget**

This public hearing concerns proposed Amendment #2 to the 2015/2016 City Budget. This proposed amendment will increase total budgeted expenditures for the city by \$791,200, and transfers out will increase by \$144,900. Budgeted revenues are proposed to be amended by \$144,500 and transfers in by \$144,900. One of the most significant amendments is a \$211,000 request for the replacement of the track loader at the Transfer Station. There would be a significant cost of repairing the current loader to make it operational, and this repair would not significantly extend the useful life of the current loader. This purchase is proposed to be financed with an internal loan from other city funds. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

**B. Proposed 2016 Asphalt Overlay Project**

This public hearing concerns the proposed 2016 Asphalt Overlay Project. Each year the city solicit bids for this program which is estimated at \$845,790.69. Roadway Maintenance funding comes from the Local Option Sales Tax (\$500,000) and from gas tax revenues. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

**A. Second Reading of an Ordinance to Amend Title 7, Chapter 5 of the City Code Pertaining to Automated Traffic Enforcement**

Presented for City Council's consideration is the second reading of an ordinance to amend Title 7, Chapter 5 of the City Code pertaining to Automated Traffic Enforcement. The revision is intended to remove any doubt as to whether the city ordinance allows mobile speed enforcement and also includes the addition of a speed category to be used while conducting speed enforcement in school and construction zones.

Is there a motion to approve the second reading of the ordinance as submitted?

B. Resolution Approving Amendment #2 to the 2015/2016 City Budget

Is there a motion to adopt the resolution as submitted?

C. Request to Approve Reallocation of Transfer Station Full Rate Tipping Fee in the Fiscal Year 2016/2017 and Fiscal Year 2017/2018 City Budgets

Presented for City Council's consideration is a request to approve the reallocation of the Transfer Station full rate tipping fee in the Fiscal Year 2016/2017 and Fiscal Year 2017/2018 City Budgets in order to assist in funding the track loader and to address the Transfer Station fund deficit.

Is there a motion to approve the request as submitted?

D. Resolution Approving the Plans, Specifications, Form of Contract, Cost Estimate, and Setting the Bid Opening Date for the 2016 Asphalt Overlay Project

Is there a motion to adopt the resolution as submitted?

E. Resolution Writing Off Debts of Former Housing Tenants

Presented for City Council's consideration is a resolution writing off debts of former housing tenants. Every effort is made to collect rental payments and other monies owed to the Muscatine Municipal Housing Agency; however, there are times when people leave owing a debt. As a matter of good accounting, the city is directed to write off debts that are doubtful for collection. The total amount being recommended for write off is \$3,356.87 which includes unpaid rents, damages, and maintenance charges. Individuals with outstanding debt will be required to pay it back before any future housing assistance can be made available to them.

Is there a motion to adopt the resolution as submitted?

F. Resolution Awarding the Contract for the Mulberry Avenue Improvement Project

Presented for City Council's consideration is a resolution awarding the contract for the Mulberry Avenue Improvement Project. Four bids were received with the low bid from Langman Construction Inc. in the amount of \$1,888,269.94. It is staff's recommendation City Council approve the bid contingent upon the Iowa Department of Transportation finding it to be a responsive bid.

Is there a motion to adopt the resolution as submitted?

G. Resolution Accepting Completed Work for the Cedar Street Reconstruction Project and Authorizing Final Payment

Presented for City Council's consideration is a resolution accepting the completed work for the Cedar Street Reconstruction Project and authorizing final payment. The reconstruction of Cedar Street from Houser Street to Parham Street is complete, and the project is ready to be closed out. Staff recommends City Council accept the completed work and authorize final payment to All American Concrete Inc.

Is there a motion to adopt the resolution as submitted?

H. Resolution Accepting Completed Work for the Airport T-Hangar Connector Road Project and Authorizing Final Payment

Presented for City Council's consideration is a resolution accepting completed work for the Airport T-Hangar Connector Road Project and authorizing final payment. It is staff's recommendation City Council take action to accept the completed work for this project and authorize final payment to Muscatine Bridge Company.

Is there a motion to adopt the resolution as submitted?

I. Resolution Accepting Completed Work for the Domestic Water Heater Replacement Project at the Clark House and Authorizing Final Payment

Presented for City Council's consideration is a resolution accepting completed work for the Domestic Water Heater Replacement Project at the Clark House and authorizing final payment. JL Brady Company has completed the replacement of the domestic water heaters at the Clark House per the terms of the executed contract. It is staff's recommendation City Council accept the completed work and authorize final payment to the contractor.

Is there a motion to adopt the resolution as submitted?

J. Resolution Authorizing the Assessment of Unpaid Abatement Costs and Unpaid Rental Inspection Fees to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs and unpaid rental inspection fees to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs and rental inspection fees to private properties. The fee being requested for assessment at this time totals \$9,582.30.

Is there a motion to adopt the resolution as submitted?

K. Request to Approve Amendment #1 to the Housing Assistance Payments Contract Between Fulton Place Limited Partnership and the Muscatine Municipal Housing Agency

Presented for City Council's consideration is a request to approve Amendment #1 to the Housing Assistance Payments (HAP) Contract between Fulton Place Limited Partnership and the Muscatine Municipal Housing Agency. The MMHA entered into the HAP Contract for 10 years beginning September 1, 2006. The attached contract amendment will extend the allocation of project-based vouchers through August 31, 2026. All other terms and conditions remain the same.

Is there a motion to approve the request as submitted?

L. Request from the Police Department to Declare Radio Equipment as Surplus

Presented for City Council's consideration is a request from the Police Department to declare radio equipment as surplus. The radio equipment in question is no longer used by the department. An agency has been found that can use the equipment for their radio system.

Is there a motion to approve the request as submitted?

M. Request to Accept Donation of Real Estate as a Gift

Presented for City Council's consideration is a request to accept the donation of real estate as a gift. The Morgan family has agreed to convey a parcel of property on Roby Avenue to the City of Muscatine. The parcel offered is adjacent to other city property and could be used for recreational purposes or sold for economic development.

Is there a motion to approve the request as submitted?

N. Request to Approve Change Order #1 for the Community Development Block Grant Alley #1 Façade Project Schedule

Presented for City Council's consideration is a request to approve Change Order #1 for the Community Development Block Grant Alley #1 Façade Project Schedule. The contract with Woodruff Construction is being extended to October 31, 2016 to allow adequate time for electrical upgrades and façade improvements. There is no cost associated with this contract modification.

Is there a motion to approve the request as submitted?

O. Request to Authorize the Issuance of a Purchase Order for a Track Loader at the Transfer Station

Presented for City Council's consideration is a request to authorize the issuance of a purchase order for a track loader at the Transfer Station. Two bids were received for this piece of equipment with the low bid from Altorfer Caterpillar in the amount of \$210,941. The trade-in value for the 2001 track loader is \$10,000 for a final bid amount of \$200,941. It is staff's recommendation City Council authorize the issuance of a purchase order to Altorfer Caterpillar for this piece of equipment.

Is there a motion to approve the request as submitted?

P. Request to Approve the Submission of a Grant Application to the Federal Aviation Administration for the Airport Layout Plan Update

Presented for City Council's consideration is a request to approve the submission of a grant application to the Federal Aviation Administration for the Airport Layout Plan Update. The FAA is requesting the plan be updated. The total project grant request is \$162,474.79. Federal funding is 90% or \$146,227.31 and the local 10% match is \$16,247.48.

Is there a motion to approve the request as submitted?

Q. Request to Approve Change Order #1 for the Airport Runway Reconstruction Project

Presented for City Council's consideration is a request to approve Change Order #1 for the Airport Runway Reconstruction Project. The purpose of this change order is to cover the cost of additional work to be performed by the contractor to crush and process asphalt millings and P-219 modified subbase. The special backfill material totals \$114,000 and the P-219 modified subbase totals \$26,775 for a total change order amount of \$140,775. Federal funding is 90% (\$126,697.50) of the change order with the city funding the local 10% match (\$14,075.50). Staff is recommending approval of the change order contingent upon the FAA's approval.

Is there a motion to approve the request as submitted?

R. Request to Approve Change Order #3 Related to the Airport Electrical Update Project

Presented for City Council's consideration is a request to approve Change Order #3 related to the Airport Electrical Update Project. The grant award from the Iowa Department of Transportation for this project was \$60,000. The bid for the project was awarded to Voltmer in the amount of \$39,269 leaving \$20,731 remaining in grant funds. Staff has worked with the engineer and Voltmer to identify additional work items to be completed in an effort to use the full grant award. Change Orders #1 and #2 totaling \$17,065 have been completed. This current change order totals \$466.81

which leaves \$3,199.19 remaining in grant monies.

Is there a motion to approve the request as submitted?

S. Request to Approve Professional Services Agreement for Airport Layout Plan Update

Presented for City Council's consideration is a request to approve professional services agreement for the Airport Layout Plan Update. The city continues to utilize Anderson-Bogert Engineers & Surveyors Inc. for design and consultant services at the Municipal Airport. With the completion of the runway reconstruction project, an update of the Airport Layout Plan is a priority. Staff is recommending the approval of the professional services agreement with Anderson-Bogert in the amount of \$157,472.76 for this update. The cost is 90% federally funded, and the 10% local cost is part of the approved five-year CIP for the airport.

Is there a motion to approve the request as submitted?

12. **COMMUNICATIONS - RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$2,140,282.79 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

16. **ADJOURNMENT**