
COMMUNITY DEVELOPMENT

MEMORANDUM

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director

From: Adam Thompson, Community Development Coordinator

Date: May 18, 2016

Re: Request to approve Contract Modification No. 1 related to the Muscatine CDBG Downtown Revitalization Façade Project.

Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement

Introduction & Background:

The City of Muscatine has approved a contract with Woodruff construction to complete façade improvement under the CDBG Downtown Revitalization Project. To allow adequate time for electrical upgrades to be made and façade improvement to be completed the contract end date is being modified to end October 31st, 2016. There is no cost of this contract modification.

RECOMMENDATION/RATIONALE: It is recommended that City Council approve the attached Contract Modification No. 1 related to the Muscatine CDBG Downtown Revitalization Façade Project with Woodruff Construction.

1. Contract Modification No. 1



CONTRACT MODIFICATION

No. 1

Project: Muscatine CDBG Downtown Revitalization Façade Project
Project No.: 13-DTR-001
Account No.: 4570-10-4570

You are hereby authorized to make the following changes to the contract documents.

A – Description of changes to be made or work to be done:

Contract End Date Modified to October 31, 2016

B – Reason for change

More time has been allotted for construction completion to allow adequate time to complete underground electrical improvements and façade improvements.

C – Justification for cost(s)

No additional Cost

D – Items included in contract

No additional Cost

Contract Time Adjustment: Time Added: _____ Contract End Date: 10/31/16

When authorized, contractor agrees to perform the work outlined above in accordance with provisions of the contract documents.

Contractor

Project Manager / Engineer

Agreed: _____ Date

Recommend: [Signature] 5/18/16 Date

By: _____

By: Adam J. Thompson

City Administrator

Approved: _____ Date

By: Gregg Mandsager



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