

CITY OF MUSCATINE

APPEAL UNDER THE ZONING ORDINANCE

NOTE: This appeal must be filed within thirty (30) days of the decision or refusal of the Zoning Administrator, from which this appeal is taken.

Board of Adjustment Case No.: \_\_\_\_\_

Filed: \_\_\_\_\_

BOARD OF ADJUSTMENT  
CITY OF MUSCATINE, IOWA

Ladies and Gentlemen:

On \_\_\_\_\_, the undersigned applied for (a building/an occupancy) permit to

Located on Lot \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_ in the \_\_\_\_\_ Zoning District.

This permit was refused because (this is to be completed by the Zoning Administrator):

The above decision of the Zoning Administrator is hereby appealed on the grounds that

Very truly yours,

\_\_\_\_\_  
APPELLANT SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE

Fee Paid: \_\_\_\_\_

Receipt No.: \_\_\_\_\_

Date of Hearing: \_\_\_\_\_

Notice Sent: \_\_\_\_\_

Approved by Andrew Fangman: \_\_\_\_\_

**Filing fee is \$150.00.**

**APPLICANT, OR REPRESENTATIVE FOR, MUST BE PRESENT AT MEETING FOR ACTION TO BE TAKEN.**

**CHECK LIST**

- Request must be submitted two weeks prior to meeting date. Board meets the first Tuesday of each month.
- Letter of explanation for request.
- Site plan.
- Names & addresses of property owners within 200 feet of property lines.