



City Hall, 215 Sycamore
Muscatine, IA 52761-
(563) 262-4141
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**COMMUNITY DEVELOPMENT
MEMORANDUM**

**Planning,
Zoning,
Building Safety,
Construction Inspection
Services,
Public Health**

To: Mayor and City Council Members
Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director
From: Andrew Fangman, City Planner
Date: April 21, 2016
Re: Resolutions to Set Public Hearings on Declaring 303 Brook Street & 307 Brook Street as Surplus Property

INTRODUCTION: Staff is recommending that three City owned parcels at 303 Brook Street & 307 Brook Street be declared as public surplus.

BACKGROUND: The City owns a vacant 7,321 sq. ft. parcel located at 303 Brook Street and a vacant and a 8,605 sq. ft. parcel at 307 Brook Street. Staff has determined that there is no public purpose for the continued City ownership of these three parcels, and is recommending that City Council declare them as surplus process, which would be the first step in returning these parcels to productive use and the tax roll. Currently Parks and Recreation Department staff is mowing these three parcels and shoveling snow on the adjoining sidewalks. Between these costs and the property tax that is not being collected on these parcels it is costing the City about \$2,400 per year to continue to own these two parcels.

The City first acquired the Brook Street parcels in 1984 and also in 1984 the City demolished a house on this site, in 1993 the City subdivided the two Brook Street Parcels with aim of making two site available for the development of affordable homes.

The attached resolutions setting a public are the first actions that need to be taken to do this. Discussion on the sale procedure and price will occur at a future meeting of Council.

RECOMMENDATION: To approve the attached resolutions.

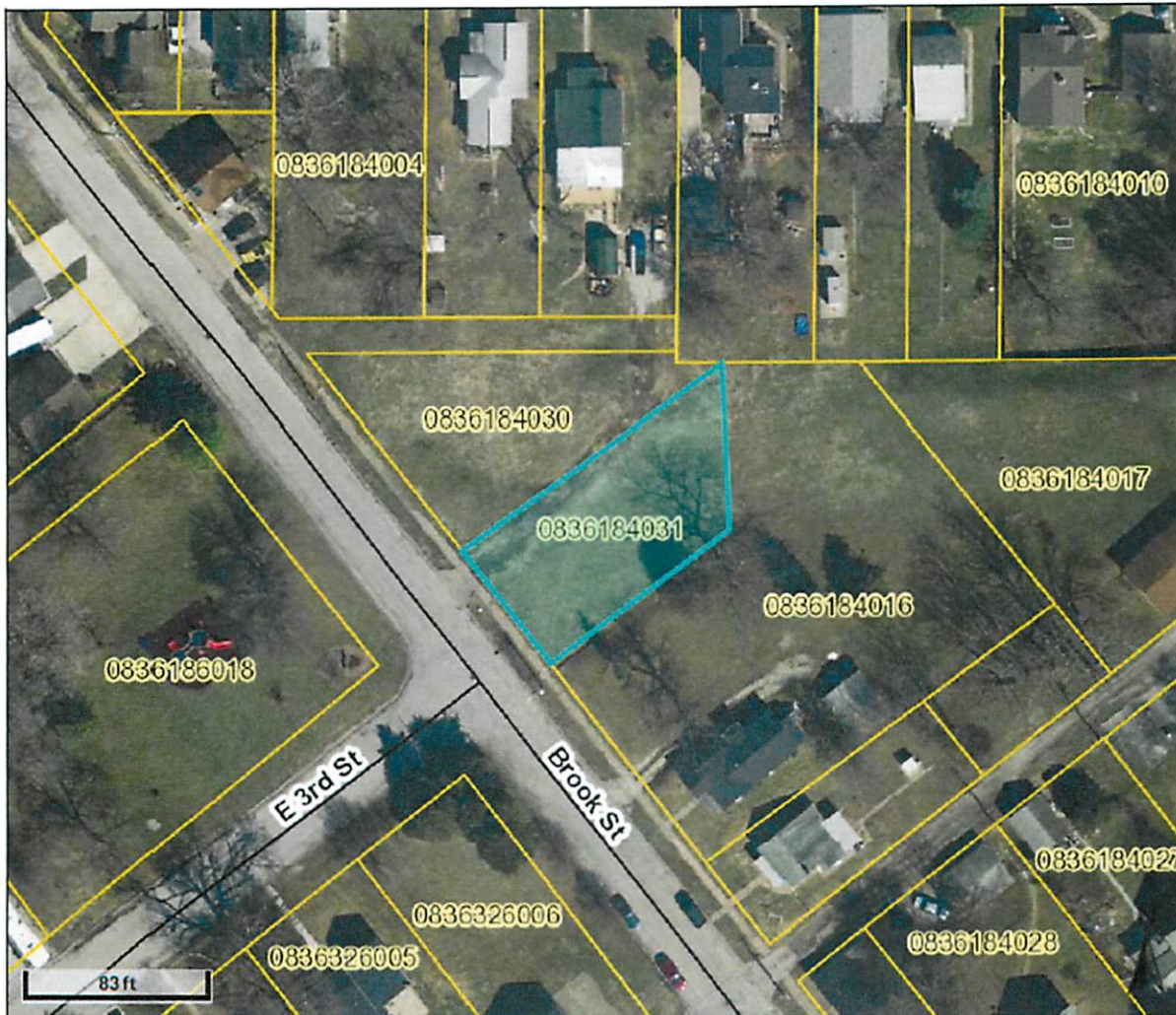
BACKUP INFORMATION:

1. Resolutions Declaring 303 Brook Street & 307 Brook Street as Surplus Property
2. Public Notices
3. Maps

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**



Muscatine Area Geographic Information Consortium (MAGIC)



Overview



Legend

- Corporate Lin
- Political Towr
- Dimension Leader
 - 2
 - 3
- Parcels
- Roads
 - Not Classified
 - Airport Runwa
 - County Road
 - City Street
 - Neighbor Cou
 - Private Dr
 - State Highway
 - US Highway
 - US Hwy - Divi
 - Major Roads

Parcel ID	0836184031	Alternate ID	n/a	Owner Address	MUSCATINE CITY OF
Sec/Twp/Rng	36-77-2W	Class	ZZ - EXEMPT PROPERTY		215 SYCAMORE ST
Property Address		Acreage	n/a		MUSCATINE IA 52761
District	MCMUU - MUSCATINE CITY/MUSCATINE SCH/MUSCATINE FIRE				
Brief Tax Description	LOT 2 SD LOT 11 BLK 1 BROOK ST ADD				
	(Note: Not to be used on legal documents)				

Date created: 4/19/2016

RESOLUTION NO. _____

**A RESOLUTION SETTING A PUBLIC HEARING CONCERNING THE
DECLARATION OF REAL ESTATE AS SURPLUS PROPERTY AND
OFFERING SAID REAL ESTATE FOR SALE (303 BROOK STREET)**

WHEREAS, the City Council of Muscatine, Iowa, is considering declaring the following described real estate in Muscatine, Iowa, to-wit:

Lot 2 of Subdivision of Lot 11 of Block 1 of Brook Street Addition to City of Muscatine, Muscatine County Iowa.

Known as 303 Brook Street, Muscatine, Iowa as surplus property and offering said real estate for sale.

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to the as surplus property and offering said real estate for sale.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that May 5th, 2016, in the City Hall Council Chambers and the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal as required by the Code of Iowa

PASSED, APPROVED AND ADOPTED this 21st day of April 2016.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Diana L. Broderson, Mayor

Attest:

Gregg Mandsager, City Clerk

PUBLIC NOTICE

TO THE CITIZENS OF MUSCATINE, IOWA: You are notified that the City Council of Muscatine, Iowa, is considering declaring the following described real estate in Muscatine, Iowa, to-wit:

Lot 2 of Subdivision of Lot 11 of Block 1 of Brook Street Addition to City of Muscatine, Muscatine County Iowa.

Known as 303 Brook Street, Muscatine, Iowa as surplus property and offering said real estate for sale.

You are further notified that oral or written statements in support of or opposition to this proposed lease may be made at a public hearing before the City Council to be held at 7:00 o'clock P.M. on May 5, 2016, in the Council Chambers in City Hall, 215 Sycamore Street, Muscatine, Iowa.

Gregg Mandsager, City Clerk