

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Janet Morrow, Greater Muscatine Chamber of Commerce & Industry / RAGBRAI Muscatine

Address: 102 Walnut St.

Telephone Number: 563-263-8895

E-mail Address: jmorrow@muscatine.com

2. Type of event that is planned:

RAGBRAI Muscatine 2016

3. Proposed location:

City parking lot between Sycamore and Cedar / Mississippi Drive and alley behind Bark Chiro/Bankhead Arch/Guadalajara/Ruhl & Ruhl.

4. Date(s)/Time(s): Friday, July 29, 2016 starting at 6:00 p.m. through Saturday, July 30 6:00 p.m.

5. Expected length of use: 24 hours

6. Expected size of group: 3 semi trucks

7. Names of any person or persons in charge of the proposed use at the specified location:

Janet Morrow
Greg Jenkins

Address(es): 102 Walnut St.

Telephone Number(s): 563-263-8895

E-mail Address(es): jmorrow@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

None

9. List mechanical or electronic equipment to be used:

None

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

3 semi trucks

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

None

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Yet to be determined.

14. All plans for the provision of security:

Yet to be determined, but should not need any security

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

None

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X

If yes, please attach.

If no, please explain:

This space will be used for the three official RAGBRAI luggage trucks to offload luggage for cyclists to pick up. RAGBRAI will monitor this area until 3:00 p.m. on the 30th.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X _____ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Janet Morrow

Authorized Representative

3-28-16

Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

YES NO
Mitchell Davis 3-30-16
Parks & Recreation Date

YES NO
David J. [Signature] 3-31-16
Community Development Date

YES NO
Kit Kyo 4/4/16
Public Works Date

YES NO
B. Talbot 4/4/16
Police Chief Date

YES NO
[Signature] 4/4/16
Fire Chief Date

per pre-event mtg.

FINAL APPROVAL:

YES NO

City Administrator Date

