

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation *Nick*
DATE: February 26, 2016
RE: Request Approval of a Purchase Order for the REAP Grant Phase I – Trail Maintenance Project

INTRODUCTION:

Please accept this memo and the attached information as a request to issue a purchase order for the R.E.A.P. Grant Phase I – Trail Maintenance Project.

BACKGROUND:

The City of Muscatine was awarded and accepted the Iowa Department of Natural Resources R.E.A.P. (Resource Enhancement and Protection) Grant in December of 2015.

The R.E.A.P. Grant is comprised of three projects along the Mississippi River on the Muscatine Riverfront: 1.) Additional rip-rap will be placed along the trail from roughly Pearl City Station to the Millennium Plaza area., 2.) Rip-rap will be replaced along the inside harbor wall at the Muscatine Boat Harbor., and 3.) The Long Dock at the Muscatine Boat Harbor will be replaced with a new dock system.

The first phase of the R.E.A.P. Grant Project as explained in the attached memo will be to restore the trail edge from Pearl City Station to Millennium Plaza.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified for the R.E.A.P. Grant Phase I – Trail Maintenance Project.

We received two (2) bids that meet the minimum requested specifications. The bid results are on the attached memo from Nick Gow, Superintendent of Parks. At this time, the City staff would recommend that the City Council approve a purchase order to Valley Construction in an amount not to exceed \$11,900.00 for the Trail Maintenance Project which is the first of three phases of the R.E.A.P. Grant.

The FY 15/16 budget currently has \$20,000.00 budgeted for this phase of the projects.

The FY 15/16 approved budget has \$90,000.00 budgeted for the grant projects. The R.E.A.P. Grant of \$125,000.00 combined with the City approved budget will fund the \$215,000.00 total project cost.

BACKUP INFORMATION:

1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C. Nick Gow, Superintendent of Parks
Andrew Fangman, City Planner

MEMORANDUM
February 26, 2016

To: Richard Klimes, Director of Parks and Recreation
From: Nick Gow, Superintendent of Parks
Subject: Trail Maintenance Project

In the FY15/16 budget, \$20,000 was approved to add rip-rap along the trail from Pearl City Station to Millennium Plaza. The current rip-rap along the trail has descended away from the edge of the trail leaving an unsafe gap between the trail and the rip-rap along the wall. Staff added materials to the side of the trail to help protect the edge from collapsing. Bids were sent out for the cost and delivery of approximately 350 tons of rip-rap to the Riverfront. Once delivered, staff will place the rip-rap alongside the trail. The following are the bid results:

<u>Company</u>	<u>Materials</u>	<u>Delivery</u>	<u>Total for 350 tons</u>
Brauns Excavating	\$38/ton	\$12/ton	\$17,500
Valley Construction	\$27/ton	\$7/ton	\$11,900

After reviewing the bids, I would recommend that we approve the bid from Valley Construction for the delivery and cost of materials for 350 tons of rip-rap. Valley Construction was the lowest bid and met all specifications.