



MUSCATINE MUNICIPAL HOUSING AGENCY

City Hall, 215 Sycamore Street
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MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Jodi Royal-Goodwin, Housing Administrator
DATE: March 3, 2016
RE: Resolution to set public hearing date with 45 day comment period

INTRODUCTION: Per regulation a public comment period including a public hearing are required prior to adoption of revisions to the Capital Fund Program Annual Statement. A minimum 45-day notice must be given prior to the public hearing. It is proposed the public hearing be set for April 21 at 7:00 p.m.

BACKGROUND: Under Federal regulations qualified public housing authorities (PHAs), including the Muscatine Municipal Housing Agency, are required to have a resident advisory board (RAB) to review PHA policies and budgets as well as to conduct an annual public hearing to receive comment on proposed goals, policy changes and the use of public funds. During the comment period the public is invited to submit remarks to the PHA. The PHA must publish a notice of the hearing and relevant information and make such information available for inspection at its principal office. The public hearing must be part of a public comment period and noticed not less than 45 days in advance.

RECOMMENDATION / RATIONALE: It is recommended the City Council set a public hearing on the aforementioned topic for April 21, 2016 at 7:00 p.m.

BACKUP INFORMATION: Resolution to set public hearing.
Public Notice

RESOLUTION NO. _____

**A RESOLUTION TO SET ANNUAL PUBLIC HEARING FOR PUBLIC COMMENT ON
THE MUSCATINE MUNICIPAL HOUSING AGENCY (MMHA) ANNUAL PLAN
AND CAPITAL FUNDING**

WHEREAS, the Muscatine Municipal Housing Agency (MMHA) is required by federal regulation to conduct a public hearing to receive comment on the agency's annual plan and proposed capital fund expenditures; and

WHEREAS, MMHA must publish a notice of hearing and make all relevant information available for review and comment at least 45 days prior to the public hearing updates; and

WHEREAS, revisions to the MMHA Annual Plan and Capital Fund budget have been completed for Federal Fiscal Year 2016 to reflect the actual grant award; and

NOW, THEREFORE, BE IT RESOLVED that the Muscatine City Council, acting as the Muscatine Public Housing Authority Board of Commissioners, hereby sets a public hearing for Thursday, April 21, 2016, at 7:00 p.m., and invites the public to comment regarding the MMHA updated plan at the MMHA office or at the public hearing.

PASSED, APPROVED AND ADOPTED this 3th day of March 2016.

DIANA L. BRODERSON, MAYOR
CITY OF MUSCATINE, IOWA

GREGG MANDSAGER, CITY CLERK

**NOTICE OF PUBLIC COMMENT PERIOD AND
TIME AND PLACE OF PUBLIC HEARING TO
DISCUSS THE
MUSCATINE MUNICIPAL HOUSING AGENCY'S 2017 ANNUAL PLAN**

The public is invited to comment on the Muscatine Municipal Housing Agency's (MMHA) draft 2017 Annual Plan. The Annual Plan outlines the goals, objectives and policies under which MMHA programs will be operated. The plan is available for review and comment until April 21 in the MMHA offices at 215 Sycamore Street during normal business hours. Electronic copies may be requested by contacting MMHA at jroyal-goodwin@muscatineiowa.gov or 563-264-1554.

A Public Hearing will be held April 21, 2016, at 7:00 p.m. during the Muscatine City Council meeting. The Hearing will be held in the Council Chambers at City Hall located at 215 Sycamore Street in Muscatine. If you are a person requiring a special accommodation for a disability or language barrier, please contact MMHA, at 563-264-1554 or the TDD at 563-264-1550 at least three (3) business days in advance of the meeting date. Disabled persons attending the hearing should access city hall through the door under the front and take the elevator to the council chambers on the second floor.

Comments may be submitted in person or by mail to MMHA, 215 Sycamore St, Muscatine, IA 52761 or electronically to jroyal-goodwin@muscatineiowa.gov. The public comment period will begin with the publication of this notification and end following the Public Hearing.

