

CITY OF MUSCATINE

TITLE 3, CHAPTER 3 AND CHAPTER 4

PARADE AND PUBLIC ASSEMBLIES* APPLICATION

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

- Name and address of applicant and sponsoring organization, if any:
Greater Muscatine Chamber of Commerce & Industry
102 Walnut Street
- Type of event that is planned:
4th of July Parades
1-Children's parade
2-Community Parade, 5:00pm-6:00pm - Parade Route #1
- Proposed location:
1-Children's Parade - Walnut/^{FNB}2nd Street → 2nd Street to Iowa → ^{Musser Pub Library (Iowa)}
2-Community Parade - Parade Route #1
- Date(s): July 4th, 2016 Starting Time: 9:00am-10am; 5:00pm-6:00pm
Time the event will begin to assemble: 8:45am ; 3pm
Expected length of use: 1hr / 3hrs
- Expected size of group: 300 / 5,000 +/-
- Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location:
1-Children's = Pam Collins, Musser Pub Library = 563-263-1130
+ Shelley Sides, Gmcc I, 563.263.8895 or 563.506.8786 (cell)
2-Community = Shelley Sides, Gmcc I, 563.263.8895 or 563.506.8786 (cell)
- Names and addresses of any persons to be featured as entertainers or speakers:
TBD - generally includes marching Bands, Local dance groups,
voice of Muscatine Radio, Mayor, Local Access Channel 9,
- List mechanical or electronic equipment to be used: AV equipment associated w/local access channel 9 to be used at Musser Library.
- Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts: TBD: Generally 80-100 entries including bikes, cars, trucks, trailers, floats, golf carts, ATVs, Utility, farm tractors, semi trucks, boats, fire and police vehicles.

10. Number and types of animals to be used: TBD: Generally entries include horses with and without carriages, Dogs on leashes,

11. A description of any sound amplification to be used: some entries may have small sound systems, boom boxes, radios, sound system @ Musser Public Library for broadcast.

12. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary: Gmcc I will obtain block captains to assist with parade line up, slow and order during parade (10-15 volunteers); 1-2 to follow behind horses for street cleanup, a few volunteers to assist w/ trash pickup.

13. All plans for the provision of security: As in past, Gmcc I requests assistance from the Muscatine Police Dept for parade security; Barricades/cones from Public Works Dept; Police Dept is also asked to assist with traffic direction before, during + after parades

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Shelley Sides
Authorized Representative

2/8/16
Date

* Public Assemblies require completion of this application form. See City Code Section 3-3-2(B) for the definition of a Public Assembly

Additional Requirement for Parades:

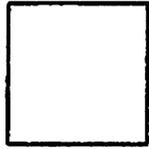
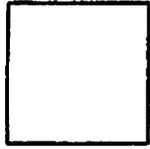
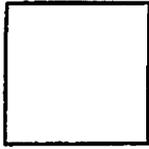
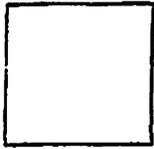
- 1. Attach sketch of parade route. If parade is in the downtown area indicate whether parade route #1 or parade route #2 will be followed.
- 2. Submit \$30.00 permit fee with application (non-profit organizations exempt from fee).
- 3. Insurance certificate with the following minimum requirements must accompany application:

General Liability:

- \$1,000,000 Bodily Injury & Property Damage – Each Occurrence
- \$1,000,000 Personal Injury & Advertising Injury – Per Occurrence
- \$2,000,000 General Aggregate on above
- \$2,000,000 Products & Completed Operations General Aggregate

Parade Route #1

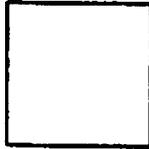
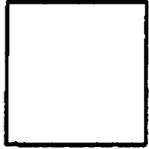
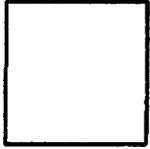
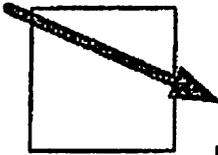
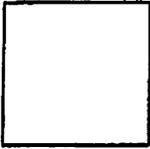
8TH



Parade Start

7TH

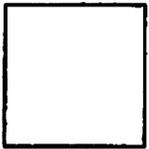
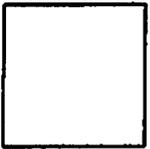
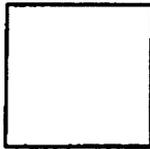
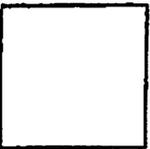
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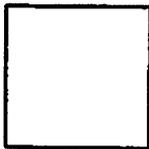
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Parade End

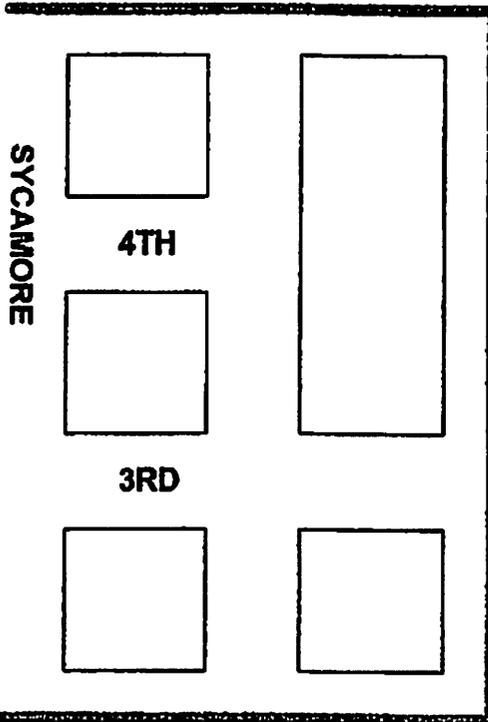
WALNUT



CEDAR



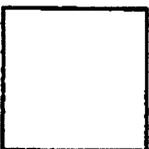
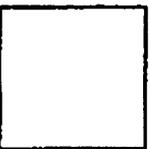
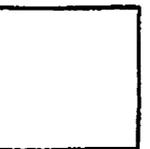
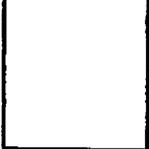
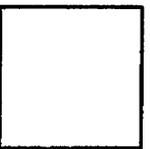
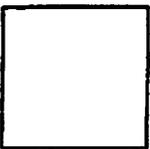
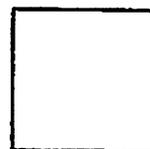
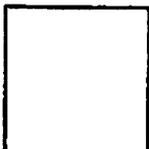
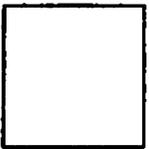
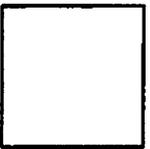
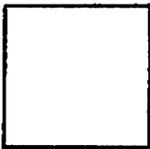
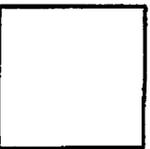
5TH



SYCAMORE

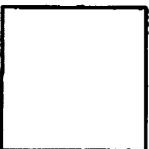
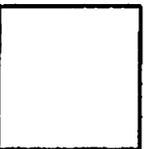
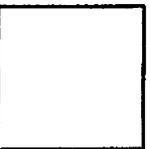
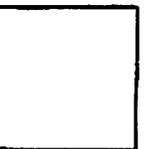
4TH

3RD

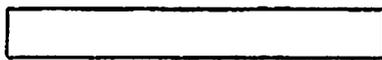


2ND

CHESTNUT



MISSISSIPPI



TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Richard P. Miles 2-16-16
Parks & Recreation Date

YES NO

[Signature] 2.11.16
Community Development Date

YES NO

[Signature] 2/10/16
Public Works Date

YES NO

[Signature] 2/10/16
Police Chief Date

YES NO

[Signature] 2/10/16
Fire Chief Date

FINAL APPROVAL:

YES NO

City Administrator Date

Comments:

Approval subject to attendance at pre-event meeting.