

COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Scott Natvig At Large	
Robert Bynum 4 th Ward	2016 MEETING SCHEDULE (All meetings start at 7:00 PM unless voted upon by Council.)	Phil Fitzgerald 1 st Ward	
Allen Harvey 5 th Ward		Michael Rehwaldt 2 nd Ward	
Tom Spread 3 rd Ward		Fran Donelson Administrative Secretary	
Matt Brick City Attorney		Gregg Mandsager City Administrator	
January 7 & 21	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	January 14
February 4 & 18	July 7 & 21	February 11	July 14
March 3 & 17	August 4 & 18	March 10	(None in August)
April 7 & 21	September 1 & 15	April 14	September 8
May 5 & 19	October 6 & 20	May 12	October 13
June 2 & 16	November 3 & 17	June 9	November 10
	December 1 & 15		December 8

AGENDA

**THURSDAY, FEBRUARY 4, 2016
COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Items 6A-C - Approval of City Council Minutes**

- A. Regular City Council Minutes – January 21, 2016
- B. General Fund Overview – January 28, 2016
- C. Budget Review Session – January 30, 2016

*** Items 8A-D – Petitions and Communications**

- A. Request on Second Reading for a Class “C” Liquor License and Sunday Sales for Club Inc., 2402 Park Avenue – Club Inc. (pending inspections and insurance)
- B. Request for Renewal of a Class “B” Beer Permit and Outdoor Service Contrary Brewing Co., 411 West Mississippi Drive – Contrary Brewing LLC (pending inspections and insurance)
- C. Request to Approve Use of City Property for Great River Days Activities

This request is for the use of city property for Great River Days activities. The event dates are July 24-31, 2016. These dates allow for setting up the event and for cleanup following the event.

- D. Request to Approve Use of City Property RAGBRAI Activities

This request is from the GMCCI for the use of city property for RAGBRAI activities. Bicyclists will be entering Riverside Park from the Cedar Street entrance to the west including the parking lot, boat ramp, and the Pearl City Station. The event will take place July 29-31, 2016. There will be approximately 15,000+ bicyclists arriving in Muscatine on these dates.

*** Item 9A – From the Mayor**

- A. Appointments of Jordan Pahl, Steve Nienhaus, and Karl Reichert to the Planning & Zoning Commission

*** Items 12A-G – Receive and File**

- A. Muscatine County Board of Supervisors – January 11, 18, 19, & 21, 2016
- B. Zoning Board of Adjustment – December 1, 2015 and January 5, 2016
- C. Board of Water, Electric and Communications Trustees – December 17, 2015
- D. MP&W Communications Utility – December 2015 (Unaudited)

E. MP&W Electric Utility – December 2015 (Unaudited)

F. MP&W Water Utility – December 2015 (Unaudited)

G. City of Muscatine Financial Reports – December 2015

*** Bills***

- * Approval of attached Bills for Approval totaling \$2,890,030.21, which includes journal entries and receipt summaries for November and December 2015, is subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

A. Proposed Vacation of Utility Easement in Muscatine Pointe Subdivision

This public hearing concerns the proposed vacation of a utility easement in the Muscatine Pointe Subdivision. A request has been submitted for an easement vacation plat that vacates a 15' wide utility easement running through Lot 1 of the subdivision. The easement is no longer used and hinders the development of Lot 1. Prior to the vacation of the utility easement, a public hearing is required.

Now is the time for the public to comment.

B. Proposed Adoption of City of Muscatine's Capital Improvement Plan for Fiscal Years 2016 through 2020

This public hearing concerns the proposed adoption of the City of Muscatine's Capital Improvement Plan for Fiscal Years 2016 through 2020. At prior meetings, staff has reviewed drafts of the proposed Capital Improvement Plan. At the January In-Depth meeting it was the consensus of City Council that the final draft of the CIP for fiscal years 2016 through 2020 be adopted. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

8. PETITIONS AND COMMUNICATIONS

9. FROM THE MAYOR

10. FROM THE PLANNING AND ZONING COMMISSION

11. FROM THE CITY ADMINISTRATOR

- A. Resolution Approving Proposed Vacation of Utility Easement in the Muscatine Pointe Subdivision

Is there a motion to adopt the resolution as submitted?

- B. Resolution Adopting the City of Muscatine's Capital Improvement Plan for Fiscal Years 2016 through 2020

Is there a motion to adopt the resolution as submitted?

- C. Final Reading of Ordinance Vacating Right-of-Way Remnant in the City of Muscatine

Presented for City Council's consideration is the final reading of an ordinance vacating a right-of-way remnant in the City of Muscatine. A vacation plat for 1.53 acres of right-of-way which includes portions of Spring Street, E. 4th Street, and Poplar Street has been filed by the HNI Corporation. HNI owns all of the adjoining property to the right-of-way being proposed for vacation.

Is there a motion to adopt the ordinance on final reading as submitted and to authorize its publication as required by law?

- D. Resolution Approving the Vacation of the Right-of-Way Remnant in the City of Muscatine

Presented for City Council's consideration is a resolution approving the vacation of a right-of-way remnant in the City of Muscatine. A vacation plat for 1.53 acres of right-of-way which includes portions of Spring Street, E. 4th Street, and Poplar Street has been filed by the HNI Corporation. HNI owns all of the adjoining property to the right-of-way being proposed for vacation.

Is there a motion to adopt the resolution as submitted?

- E. Resolution Approving an Executed Deed Between the City of Muscatine and HNI Corporation

Presented for City Council's consideration is a resolution approving an executed deed between the City of Muscatine and HNI Corporation for the right-of-way remnant vacated by the city.

Is there a motion to adopt the resolution as submitted?

- F. Resolution Accepting Low Bid and Awarding Contract for the Clark House Domestic

Water Heater Replacement Project

Presented for City Council's consideration is a resolution accepting the low bid and awarding the contract for the Clark House Domestic Water Heater Replacement Project. Four bids were received for this project with the low bid from JL Brady in the amount of \$49,478. Project costs will be paid through the Public Housing Capital Fund Program.

Is there a motion to adopt the resolution as submitted?

G. Resolution Accepting Easements for the Musser Park to Wiggins Road Trail Project

Presented for City Council's consideration is a resolution accepting easements for the Musser Park to Wiggins Road Trail Project. Approval of the easement agreement, which covers the route of the trail between 33rd Street and 41st Street, will complete the process of acquiring all the necessary property and easements needed to construct this project. Approval of the easement will allow for construction to proceed this spring.

Is there a motion to adopt the resolution as submitted?

H. Request from Fire Department to Approve Issuance of Purchase Order for Self-Contained Breathing Apparatus Bottles and Pack

Presented for City Council's consideration is a request from the Fire Department to approve the issuance of a purchase order for self-contained breathing apparatus (SCBA) bottles and pack. Two quotes were received for this purchase with the low quote from Feld Fire in the amount of \$51,850. There is \$60,000 budgeted for this purchased.

Is there a motion to approve the request as submitted?

I. Request from Police Department to Use Funds from the Fiscal Year 2015 Justice Assistance Grant to Purchase Crime Scene Camera Equipment

Presented for City Council's consideration is a request from the Police Department to use funds from the Fiscal Year 2015 Justice Assistance Grant (JAG) to purchase crime scene camera equipment. Three quotes were received for the same Canon camera system with the low quote from Camera Corner of Davenport in the amount of \$6,365.12.

Is there a motion to approve the request as submitted?

J. Request to Approve Installation of Sign Overhanging the Public Right-of-Way for 331 E. 2nd Street

Presented for City Council's consideration is a request to approve the installation of a sign overhanging the public right-of-way for 331 E. 2nd Street. The Zoning Board of Adjustment and staff are recommending approval of the request. The proposed sign is in character with the surrounding area and meets all other requirements of the City Code.

Is there a motion to approve the request as submitted?

12. **COMMUNICATIONS - RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$2,890,030.21, which includes journal entries and receipt summaries for November and December 2015, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

A. Discussion Concerning the City's Waste Hauling Business

This item has been requested for discussion by a City Council member. There is no documentation.

B. Request to Enter Closed Session Per Iowa Codes 21.5 and 21.9.

16. **ADJOURNMENT**