

COMMUNITY DEVELOPMENT**MEMORANDUM**Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director

From: Adam Thompson, Community Development Coordinator

Date: October 13, 2015

Re: CDBG Downtown Revitalization Project, IEDA Project No. 13-DTR-001
RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT,
COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE

Introduction: The City of Muscatine received and accepted a grant from the Iowa Economic Development Authority to complete a downtown revitalization project. The City of Muscatine entered into a contract with HBK Engineering for engineering services to design, prepare plans, specifications, bid documents, and construction oversight for the CDBG Downtown Revitalization Project.

BACKGROUND: The CDBG Downtown Revitalization project continues to move forward with the support of state partners and the Muscatine City Council. HBK has successfully completed design and is ready for consideration before moving forward with the bidding process. State Historic Preservation Office (SHPO) has reviewed the design, plans and specifications and has concurred with the No Adverse Effects determination. City staff continues work closely with its state partners. A public hearing was held on October 15th, 2015 at 7:00 p.m. The bid notice will be publicized on October 16th, 2015. Bids will be opened in Muscatine City Hall Council Chambers on November 19th, 2015 at 4:00 pm. The costs of the façade improvements are paid for entirely from grant funds and individual property owners.

RECOMMENDATION/RATIONALE: It is recommended that City Council approve the resolution approving the plans, specifications, form of contract, cost estimate, and setting bid opening date related to the Muscatine CDBG Downtown Revitalization Project, IEDA Project No. 13-DTR-001.

1. Resolution
2. Plans, Specifications, Cost Estimate, Form of Proposal and Form of Contract

RESOLUTION NO. _____

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE RELATED TO THE CDBG DOWNTOWN REVITALIZATION PROJECT (IEDA CDBG Project No. 13-DTR-001)

WHEREAS, the City Council for the City of Muscatine, Iowa, strongly supports revitalization of Historic Downtown Muscatine; and

WHEREAS, the City of Muscatine received and accepted a grant from the Iowa Economic Development Authority to complete a downtown revitalization project; and

WHEREAS, the City of Muscatine entered into a contract with HBK Engineering for engineering services to design, prepare plans, specifications, bid documents, and construction oversight for the CDBG Downtown Revitalization Project; and

WHEREAS, HBK Engineering has completed design and has developed plans, specifications and cost estimate; and

WHEREAS, Iowa’s State Historic Preservation Office (SHPO) has completed a review of the design, plans, specifications and has concurred with the no adverse effect determination; and

WHEREAS, the costs of the CDBG Downtown Revitalization project are funded in part by State of Iowa, City of Muscatine, Muscatine Power & Water and individual property owners; and

WHEREAS, the costs of the façade improvements are paid for entirely from grant funds and individual property owners; and

WHEREAS, a public hearing concerning the plans, specifications, cost estimate, and establishing a bid opening date was held on Thursday, October 15th, 2015, at 7:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, approves the plans, specifications, cost estimate, form of contract, and establish a bid opening date for the Muscatine CDBG Downtown Revitalization Project also known as “**IEDA Project No. 13-DTR-001**”. Said bid opening date is set for 11/19/2015 at 4:00pm in Muscatine City Hall Council Chambers, 215 Sycamore Street, Muscatine, Iowa.

PASSED, APPROVED, AND ADOPTED this 15th day of October, 2015.

CITY COUNCIL OF THE CITY OF
MUSCATINE, IOWA

ATTEST:

DeWayne Hopkins, Mayor

Gregg Mandsager, City Clerk