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COMMUNITY DEVELOPMENT

Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement

MEMORANDUM

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director

From: Adam Thompson, Community Development Coordinator

Date: September 1, 2015

Re: CDBG Downtown Revitalization Project, IEDA Project No. 13-DTR-001
RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING TO
CONSIDER THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE,
AND ESTABLISHING A BID OPENING DATE RELATED TO THE CDBG DOWNTOWN
REVITALIZATION PROJECT

INTRODUCTION: The City of Muscatine received and accepted a grant from the Iowa Economic Development Authority to complete a downtown revitalization project. The City of Muscatine entered into a contract with HBK Engineering for engineering services to design, prepare plans, specifications, bid documents, and construction oversight for the CDBG Downtown Revitalization Project.

BACKGROUND: The CDBG Downtown Revitalization project continues to move forward with the support of state partners and the Muscatine City Council. HBK has successfully completed the design and is ready for consideration before moving forward with the bidding process. The State Historic Preservation Office (SHPO) has reviewed the design, plans and specifications and has concurred with the No Adverse Effects determination. City staff continues to work closely with its state partners. A public hearing is recommended to be set for October 1, 2015 at 7:00 p.m. The bid notice will be published after the Public Hearing.

RECOMMENDATION/RATIONALE: It is recommended that City Council approve the attached resolution setting time and place for a public hearing to consider plans, specifications, form of contract, cost estimate, and setting the bid opening date related to the CDBG Downtown Revitalization project.

1. Resolution/Public Notice

RESOLUTION NO. _____

RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING TO CONSIDER THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE RELATED TO THE CDBG DOWNTOWN REVITALIZATION PROJECT (IEDA CDBG Project No. 13-DTR-001)

WHEREAS, the City Council for the City of Muscatine, Iowa, strongly supports revitalization of Historic Downtown Muscatine; and

WHEREAS, the City of Muscatine received and accepted a grant from the Iowa Economic Development Authority to complete a downtown revitalization project; and

WHEREAS, the City of Muscatine entered into a contract with HBK Engineering for engineering services to design, prepare plans, specifications, bid documents, and construction oversight for the CDBG Downtown Revitalization Project; and

WHEREAS, HBK Engineering has completed design and has developed plans, specifications and cost estimate; and

WHEREAS, Iowa’s State Historic Preservation Office (SHPO) has completed a review of the design, plans, specifications and has concurred with the no adverse effect determination; and

WHEREAS, the costs of the CDBG Downtown Revitalization project are funded in part by State of Iowa, City of Muscatine, Muscatine Power & Water and individual property owners; and

WHEREAS, a public hearing concerning the plans, specifications, cost estimate, and establishing a bid opening date is set for Thursday, October 1, 2015, at 7:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, that a Public Hearing is hereby established to review and approve the plans, specifications, cost estimate, form of contract, and establish a bid opening date for the CDBG Downtown Revitalization project, also known as “**IEDA CDBG Project No. 13-DTR-001**”. Said hearing to be conducted at 7:00 p.m. on Thursday, October 1, 2015, in the City Hall Council Chambers

PASSED, APPROVED, AND ADOPTED this 3rd day of September, 2015.

CITY COUNCIL OF THE CITY OF
MUSCATINE, IOWA

ATTEST:

DeWayne Hopkins, Mayor

Gregg Mandsager, City Clerk

PUBLIC NOTICE

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing to consider the plans, specifications, form of contract, cost estimate, and establishing a bid opening date related to the CDBG Downtown Revitalization Project (IEDA CDBG Project No. 13-DTR-001).

This Public Hearing will be conducted on Thursday, October 1, 2015, at 7:00 p.m. in the City Council Chambers at City Hall.

All interested persons are invited to attend and comment on the project at that time.

Gregg Mandsager, City Clerk