

## COMMUNITY DEVELOPMENT

### MEMORANDUM

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**To:** Mayor and City Council Members

**Cc:** Gregg Mandsager, City Administrator  
Dave Gobin, Community Development Director

**From:** Adam Thompson, Community Development Coordinator

**Date:** June 16, 2015

**Re:** Airport T-Hangar Connector Road Project IDOT No. 9I150MUT100 – RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE

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**Introduction:** The City of Muscatine applied for and received funding from the Iowa DOT to complete the design and construct the T-Hangar Connector Road at the Muscatine Municipal Airport. The City of Muscatine continues to utilize Anderson-Bogert Engineers & Surveyors, Inc. for design and consultant services at the Muscatine Municipal Airport.

**BACKGROUND:** The City of Muscatine continues to make safety improvements to the operations of the Muscatine Municipal Airport. In 2010 an access road was constructed from the entrance to the National Guard Armory and in 2014 a security gate and security camera were installed. Both projects utilized IDOT funding. These improvements were completed with the end goal to allow t-Hangar tenants the ability to access their hangars without having to drive on the airport apron. With the construction of the T-Hangar Connector Road, that goal will be achieved. The public hearing for the proposed project was held on June 18, 2015 at 7:00 p.m. The construction cost estimate for this project is \$141,640, and the total project cost including design was \$164,640. Project costs are shared 85% State and 15% Local.

**RECOMMENDATION/RATIONALE:** It is recommended that City Council approve the resolution approving the plans, specifications, form of contract, cost estimate, and setting bid opening date related to the Airport T-Hangar Connector Road Project

#### 1. Resolution

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, COST ESTIMATE, AND ESTABLISHING A BID OPENING DATE RELATED TO THE T-HANGAR CONNECTOR ROAD PROJECT AT THE MUSCATINE MUNICIPAL AIRPORT (IDOT No. 9I150MUT100)**

**WHEREAS**, the City Council has for the City of Muscatine, Iowa, undertaken several improvement projects at the Muscatine Municipal Airport; and

**WHEREAS**, the City of Muscatine has received approval to proceed with the preparation of specifications, cost estimate, form of contract and establishing a bid opening date related to the T-Hangar Connector Road Project; and

**WHEREAS**, the City of Muscatine entered into a contract with Anderson-Bogert for engineering services to design, prepare plans, specifications, and bid documents for airport projects on the 5-year CIP; and

**WHEREAS**, Anderson-Bogert has completed the design and has developed the plans and specifications for the T-Hangar Connector Road Project; and

**WHEREAS**, the construction cost of the T-Hangar Connector Road is estimated at \$141,640 and will be paid through 85% State funding and 15% local funding; and

**WHEREAS**, a public hearing concerning the plans, specifications, cost estimate, and establishing a bid opening date was held June 18, 2015 at 7:00 p.m.

**NOW, THEREFORE**, be it resolved that the City Council of the City of Muscatine, Iowa, does hereby approve the plans, specifications, cost estimate, form of contract, and establishing a bid opening date for the T-Hangar Connector Road Project at the Muscatine Municipal Airport, also known as “**IDOT No. 9I150MUT100**”. Said bid opening date is set for July 14, 2015 at 10:00 a.m.

**PASSED, APPROVED, AND ADOPTED** this 18th day of June, 2015.

CITY COUNCIL OF THE CITY OF  
MUSCATINE, IOWA

ATTEST:

\_\_\_\_\_  
DeWayne Hopkins, Mayor

\_\_\_\_\_  
Gregg Mandsager, City Clerk

**NOTICE TO BIDDERS  
CITY OF MUSCATINE, IOWA  
CONNECTOR ROAD BETWEEN  
HANGAR ACCESS ROAD AND T-HANGARS  
MUSCATINE MUNICIPAL AIRPORT**

Project Description: This project involves removal of pavement (36 SY) and construction of 7" PCC pavement (1,778 SY) over 6" rock base, along with minor quantities of silt fence, grading, and seeding. The Engineer's opinion of probable construction cost is \$141,640.

Time and Place for Filing Sealed Proposals: Sealed bids for the work comprising each improvement as stated above must be filed before 10:00 A.M. according to the clock at the office of the City Finance Director on Tuesday, July 14, 2015, in the office of the City Finance Director. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals will be Opened and Considered: Sealed proposals will be opened and bids tabulated at 10:00 A.M. on Tuesday, July 14, 2015, in the City Council Chambers for consideration by the City of Muscatine City Council at its meeting on Thursday, July 16, 2015 or at such later time and place as may be fixed. The City of Muscatine reserves the right to reject any and all proposals including without limitation, nonconforming, nonresponsive, unbalanced, or conditional bids. The City of Muscatine reserves the right to defer acceptance of any bid for a period of forty-five (45) calendar days after receipt of bids, and no bid may be withdrawn during this period.

Time for Commencement and Completion of Work: Work on the improvement shall be commenced immediately upon approval of the contract by the Council and shall be performed regularly and diligently throughout the duration of the project. The contractor shall substantially complete the project within fifty (50) calendar days. Should the contractor fail to complete the work in this timeframe, liquidated damages of \$500 per calendar day will be assessed for work not completed within the designated contract term.

Bid Security: Each Form of Proposal shall be accompanied in a separate envelope, bid security in the minimum amount of five percent (5%) of the total bid and as further defined in the Instructions to Bidders.

Contract Documents: Plans, specifications, and proposal forms may be obtained from Rapids Reproductions via their website at <http://dfs.rapidsrepro.com> (select "PUBLIC PLANROOM"); by phone at 319-364-2473; or in person at 6015 Huntington Ct NE, Cedar Rapids IA, 52402, or at any of their other five locations, in accordance with the Instructions to Bidders. No deposit will be required for the documents. Documents may also be viewed at the following plan rooms:

- City of Muscatine, City Hall, 215 Sycamore Street, Muscatine, IA 52761
- CMD, Document Processing Center, 30 Technology Pkwy S, Ste 500, Norcross, GA 30092-2912
- Construction Update Network, Email: [mbiplanroom-dsm@mbionline.com](mailto:mbiplanroom-dsm@mbionline.com), Phone: 515-288-7339
- BidClerk, 28 N. Clark Street, Ste. 450, Chicago IL 60602
- North Iowa Builders Exchange, 9 North Federal Ave, Mason City, IA 50401
- McGraw Hill Construction Dodge, 4300 Beltway Place, Ste. 180, Arlington TX 76018
- Dodge Plan Room, 3315 Central Avenue, Hot Springs, AR 71913
- Reed Construction Data, Document Processing Center, 30 Technology Pkwy S, Ste 500, Norcross, GA 30092-2912
- iSqFt + BidClerk, Attn: Reprography, 4500 Lake Forest Dr, Ste. 502, Cincinnati OH 45242

Required Bonding: Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by the City of Muscatine and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Muscatine from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two years from and after acceptance of the contract.

Sales Tax Exemption: The City of Muscatine will provide each Contractor and Subcontractor for this project with a certificate of exemption and an authorization letter which can be presented to material suppliers which will allow the Contractor/Subcontractor to purchase building materials used in this contract exempt from Iowa sales tax and any applicable local option sales tax and school infrastructure local option tax. Complete information on qualifying materials and supplies can be found at [www.state.ia.us/tax](http://www.state.ia.us/tax), the Iowa Department of Revenue and Finance (IDRF) Website. Links can be found in the Business Taxes and Local Government categories. Bids submitted for this project should be submitted on this basis.

Preference for Iowa Products and Labor: By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

State and Federal Provisions: The Contractor shall comply with Title VI of the Civil Rights Act of 1964, 78 STAT.252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4, and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21 – to the end that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving financial assistance from the Iowa DOT.

Contractors shall be required to make and document positive efforts towards utilizing Targeted Small Businesses (TSBs) on this project. Form "TSB Pre-Bid Contact Information" shall be required to be submitted with bids on this project.  
Published upon order of the City Council of Muscatine, Iowa.

CITY OF MUSCATINE, IOWA

BY: \_\_\_\_\_  
Gregg Mandsager, City Administrator