

CITY OF MUSCATINE
TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

HNI Corporation
 Address: 408 East 2nd Street Muscatine Iowa
 Telephone number: 563-272-7907
 E-mail address: starkweather@hncorporation.com

2. Type of event that is planned:

HNI Family Fun Day and picnic

3. Proposed location:

Weed Park including Aquatic Center

4. Date(s)/Time(s): Sunday, August 16, 2015 8:00am-4:00pm

5. Expected length of use: set up begins on Saturday, Aug 15th at 10:00am

6. Expected size of group: 5500

7. Names of any person or persons in charge of the proposed use at the specified location:

Kevin Skarich, Director of MCR
Peppy Starkweather

Address(es): 200 Oak Street Muscatine Iowa

Telephone Number(s): 563-272-7907

E-mail address(es): starkweather@hncorporation.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

Incredible Events
4521 Hedge Road
Roxana, IL

Seth Redman
618-659-0262

event coordinator

9. List mechanical or electronic equipment to be used:

Mechanical rides and games
equipment for food prep and storage
DS/announcement system

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Golf and utility carts to be used by event coordinator and police.
Vendor will also have large trucks parked on street. Approximately
(7) school buses to shuttle members to/from park

11. Number and types of animals to be used:

Pony rides with (6) ponies on site. Vendor is responsible
for clean up.

12. A description of any sound amplification to be used:

(3) 400 watt full range speakers with 15" woofers and
(2) 700 watt/lamp sub-woofers

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Park will be closed to traffic with the exception of vendors,
shuttle buses and emergency vehicles. Sheriff dept or Police
will man entry barricades. Incredible event staff will handle
set up, tear down and clean up.

14. All plans for the provision of security:

(10) officers are to be onsite for the duration of the event. (6) will man barricades and (4) will patrol park and side streets. Additional officers will be on site during Saturday set up through 8:00am Sunday morning

15. Beer or wine consumption? Yes ___ No

16. Describe any items to be sold or distributed:

Nothing will be sold. However, food will be consumed and prizes distributed throughout the day.

17. Is water connection requested? Yes No ___

18. Is electricity requested? Yes No ___

19. Have you provided a layout site plan for your proposed activity or event? Yes No ___

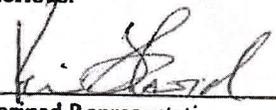
If yes, please attach.

If no, please explain:

Any revision to the layout will be provided at least 30 days prior to the event.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No ___

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

10/22/14
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Arthur [Signature]
Parks & Recreation Date 2-2-15

YES NO

[Signature]
Building & Zoning Date 1.30.15

YES NO

[Signature]
Public Works Date 1/28/15

YES NO

B. Talbot
Police Chief Date 1/28/15

YES NO

[Signature]
Fire Chief Date 1/30/15

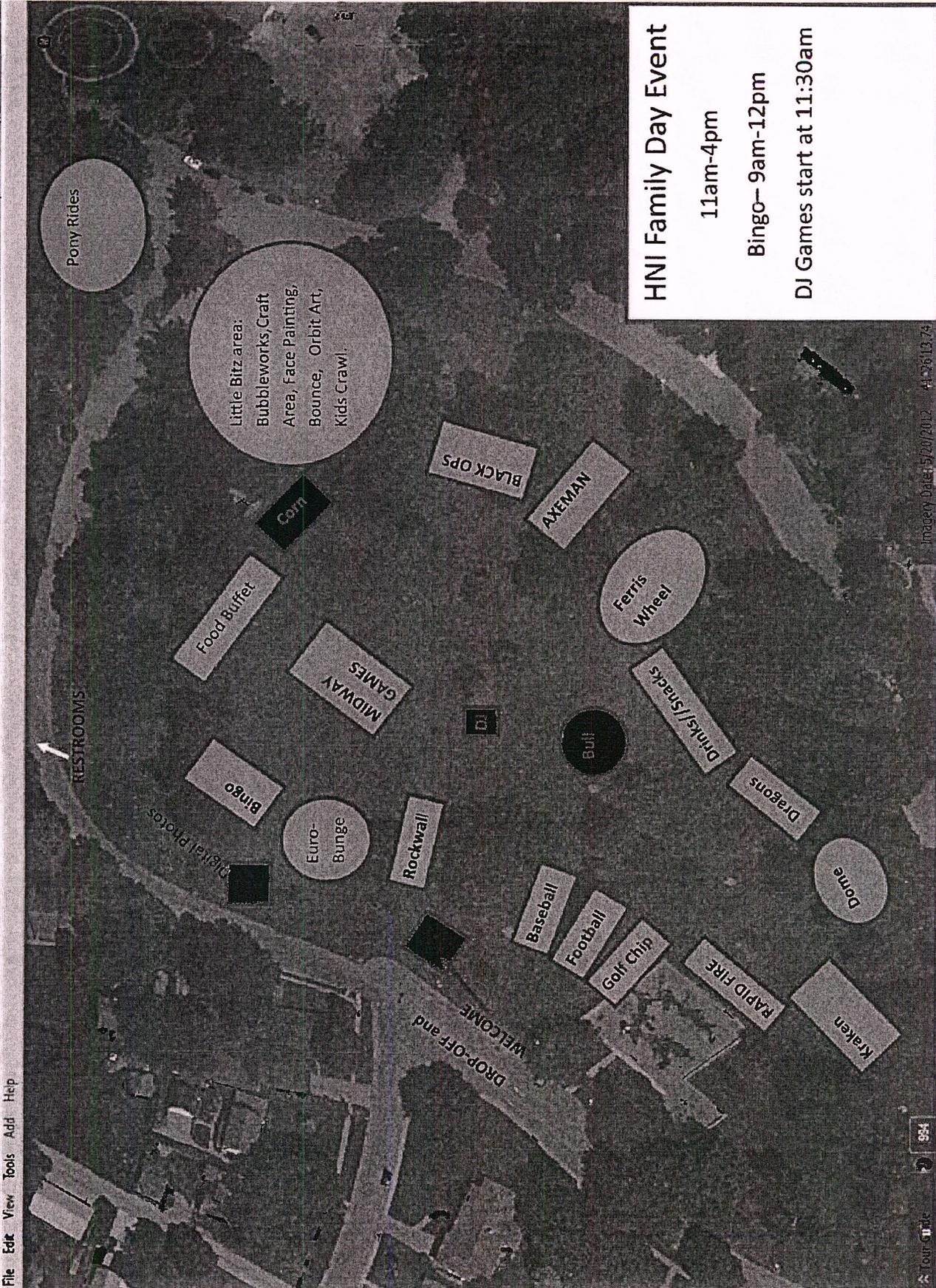
FINAL APPROVAL:

YES NO

City Administrator Date

Comments:

Approval subject to attendance at pre-event meetings



HNI Family Day Event

11am-4pm

Bingo- 9am-12pm

DJ Games start at 11:30am