

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation
DATE: January 13, 2015
RE: Request Approval to Purchase Truck

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to purchase a pickup truck for the Park Maintenance Division as requested and approved in the current budget.

BACKGROUND:

The requested vehicle as explained in the attached memo from Randy Moeller, Park Maintenance Supervisor, will replace a worn out unit that is being traded in.

RECOMMENDATION:

In accordance with the City's Purchasing Policy, qualified responsive and responsible vendors were solicited to submit a bid. We received seven (7) bids that met the minimum requested specifications. The bid results are on the attached memo.

At this time, the City Staff would recommend that the City Council approve the purchase of the 2015 GMC Pickup Truck as bid by Krieger Motor Company, Muscatine, Iowa in the amount of \$19,851.17.

The FY 2014/15 Budget had \$22,000.00 approved for this piece of equipment.

BACKUP INFORMATION:

1. Supervisor Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any questions or concerns.

C. Randy Moeller, Park Maintenance Supervisor

MEMORANDUM

December 29, 2014

TO: Richard Klimes, Director of Parks and Recreation
FROM: Randy Moeller, Park Maintenance Supervisor
SUBJECT: Pickup truck purchase for Park Maintenance

The Park Maintenance Department has \$22,000 approved in the FY 14/15 budget for the purchase of a new pickup truck. The truck is to replace a 1994 handed down truck that we received from Public Works several years ago. Bids were solicited with 7 bids being returned, they are as follows:

Krieger Motor Company	2014 Ford F150	\$19844.00 with trade in
Krieger Motor Company	2015 GMC 1500	\$19851.17 with trade in
Krieger Motor Company	2015 Chevy 1500	\$19886.00 with trade in
Karl Chevrolet	2015 Chevy 1500	\$19956.61 with trade in
Mincer Ford	2015 Ford F150	\$19998.00 with trade in
Krieger Motor Company	2015 Dodge 1500	\$21463.00 with trade in
Deery Brothers	2014 Chevy 1500	\$21999.00 with trade in

I have talked with the salesman from Krieger Motor Company about his bids (both being the lowest) for the 2014 Ford and the 2015 GMC, there is only \$7.17 difference between the two. The salesman also noted in the bid that the 2014 Ford would only be available if one could be located and transferred in to their dealership. It is my recommendation that we purchase the 2015 GMC 1500 from Krieger Motor Company in the amount of \$19851.17. I think that for \$7.17 difference the resale/trade in value of a 2015 will be more than a 2014 in the future. The availability for the GMC is something to consider as well not knowing for sure if a Ford could be located.