

Muscatine County Board of Supervisors
Monday, October 27, 2014

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

A public hearing was called to order at 7:02 P.M. by Chairperson Howard on a proposed Muscatine County Comprehensive Plan. Gena McCullough, Bi-State Regional Commission Planning Director, updated the Board on various revisions to the Comprehensive Plan. McCullough stated one change, made based on Muscatine County's vision to preserve agricultural land, was to reduce an area of residential development in a section along the north side. Virginia Cooper, 2319 Saulsbury Road, Muscatine, stated she has attended public meetings on the Comprehensive Plans for the County and for the City of Muscatine. Cooper stated the map does not truly reflect what the people want for the residential area along the north side of the City of Muscatine. Cooper stated that at the City of Muscatine meetings people said they did not want any more development north of Muscatine. Cooper suggested there should be infill in the City of Muscatine first and then development into the County. Cooper stated development in this direction will impact prime agricultural land. Zoning Administrator Jodee Stepleton stated most of the northern area represented on the map for future development is already zoned residential. In response to a question from Sorensen, Stepleton stated rural development plans come under the LESA (Agricultural Land Evaluation and Site Assessment) program to determine the best possible use of the land and to determine if the agricultural land should be rezoned at that time. On a motion by Furlong, second by Kelly, the public hearing was closed at 7:30 P.M. Roll call vote: Ayes: All. On a motion by Kelly, second by Sorensen, the Board approved Resolution #10-27-14-01 Approving and Adopting the 2014 Muscatine County Comprehensive Plan. Roll call vote: Ayes: All. The Board directed Stepleton to review and report to the Board on areas of farmland that are zoned residential to determine if the zoning should be changed.

Discussion was held with Zoning Administrator Jodee Stepleton regarding options to address gathering GPS data for septic systems and wells. Stepleton stated GIS Manager Mark Warren has ordered a Global Navigation Receiver which is projected to locate coordinates within one meter. Stepleton stated the Receiver works with an I-Pad and will be more cost effective than other devices. Warren stated the data collected by Zoning will be saved to the Muscatine Power and Water server and his office will add the collected points to the map.

On a motion by Sorensen, second by Sauer, the Board approved a request from Riverview Hotel Development for a Mercer-Muscatine Revolving Loan Fund match in an amount not to exceed \$25,000. Ayes: All.

On a motion by Kelly, second by Sorensen, claims dated October 27, 2014 were approved in the amount of \$514,804.89. Ayes: All.

On a motion by Sorensen, second by Sauer, minutes of the Monday, October 20, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Sauer reported a contact regarding a road issue and a contact regarding a zoning issue.

Kelly reported a contact regarding the City of Muscatine's possible use of eminent domain in Muscatine County for land adjacent to the current landfill.

Board consensus was for Furlong to contact the City of Muscatine to express the Board's wishes that something be worked out for the landfill without going through condemnation proceedings.

Committee Reports:

Furlong attended a Bi-State Regional meeting October 22nd.

Kelly attended a Mental Health Regionalization meeting October 20th.

Sauer attended a Muscatine County Conservation Board meeting October 20th.

Information Services Director Bill Riley updated the Board on various projects.

On a motion by Sorensen, second by Kelly, the Board adopted the following 2015 Holiday Schedule for Muscatine County. Ayes: All.

| <u>HOLIDAY</u> | <u>DAY OF OBSERVANCE</u> |
|------------------------|------------------------------|
| New Year's Day | Thursday, January 1, 2015 |
| Memorial Day | Monday, May 25, 2015 |
| Independence Day | Friday, July 3, 2015 |
| Labor Day | Monday, September 7, 2015 |
| Veterans' Day | Wednesday, November 11, 2015 |
| Thanksgiving | Thursday, November 26, 2015 |
| Day after Thanksgiving | Friday, November 27, 2015 |
| Christmas Eve | Thursday, December 24, 2015 |
| Christmas | Friday, December 25, 2015 |
| New Year's Eve | Thursday, December 31, 2015 |

In addition to the holidays enumerated above, staff is granted one unscheduled holiday (personal day) to be used in 2015.

On a motion by Sorensen, second by Sauer, Thomas Furlong was appointed to the Muscatine County Historic Preservation Commission for a term ending January 1, 2017. Ayes: Sorensen, Howard, Sauer and Kelly. Abstained: Furlong.

On a motion by Sorensen, second by Kelly, Scott Sauer was appointed as a Board of Supervisors' member to the Courthouse Security Committee. Ayes: Furlong, Sorensen, Howard and Kelly. Abstained: Sauer.

On a motion by Furlong, second by Sorensen, the Board approved a contract, bond and certificate of insurance for the 2014 Saulsbury Road Flood Repairs Project. Ayes: All.

Administrative Services Director Nancy Schreiber informed the Board that Muscatine County Assessor Dale McCrea has scheduled a Conference Board meeting Tuesday, November 18, 2014 at 6:00 p.m. to discuss personnel issues.

Schreiber updated the Board on a salary study to be conducted by Triumph Consulting.

The meeting was adjourned at 8:25 P.M.

ATTEST:

Betty L. Wamback
First Deputy Auditor

Robert E. Howard, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, November 3, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Jerald Anderson, 1435 Birkett Avenue, West Liberty, invited the Board, on behalf of the Farm Bureau, to visit a farm and view a new drag line system for applying manure. The Board instructed Administrative Services Director Nancy Schreiber to coordinate a farm visit with Anderson.

On a motion by Furlong, second by Kelly, the Board approved Resolution 11-03-14-01 Naming Depositories – Treasurer's Office. Roll call vote: Ayes: All. The following are the maximum allowable balances:

| <u>DEPOSITORY</u> | <u>LOCATION</u> | <u>MAXIMUM FUND BALANCE</u> |
|-------------------------|------------------|-----------------------------|
| Central State Bank | Muscatine, IA | \$ 35,000,000 |
| Community Bank | Muscatine, IA | \$ 2,000,000 |
| First National Bank | Muscatine, IA | \$ 2,000,000 |
| IPAIT | Des Moines, IA | \$ 5,000,000 |
| Midwest One Bank | West Liberty, IA | \$ 10,000,000 |
| West Liberty State Bank | West Liberty, IA | \$ 12,000,000 |

Community Services Director Mike Johannsen updated the Board on General Assistance. Johannsen stated General Assistance has been busier the past three months with 21 new clients in July, 49 new clients in August and 48 new clients in September.

Johannsen updated the Board on Veterans Affairs. Johannsen stated expenditures are at 19.01% with a target of 25%. Veterans Affairs Director Jennifer Watkins-Schoenig stated she processed claims for 32 veterans, had 36 active cases and follow-ups, made 200 telephone calls and provided other veteran services in September. Watkins-Schoenig stated she attended the Iowa Statewide Veterans Conference at the University of Iowa on September 29th and in October attended the Fall School for the Iowa Association of County Commissioners and Veteran Service Officers.

Johannsen updated the Board on Case Management. Johannsen stated expenditures are at 20.53% with a target of 25%. Johannsen stated they are currently serving 215 people through Case Management - 155 adults and 60 children. Johannsen stated they have opened 15 new cases since July. On a motion by Furlong, second by Kelly, the Board ratified the appointments of Kraig Reed and Arnold Torres to the Community Services and Case Management Advisory Board to fill vacancies due to expiring terms and resignations. Ayes: All.

Johannsen updated the Board on Trust Services. Johannsen stated there are 188 trust cases of which 56 are guardianships, 34 are conservatorships and the remaining cases are payee and/or a combination of both. Johannsen stated the lead agency for Trust Services in the Eastern Iowa Mental Health and Disabilities Services Region Management Plan is Muscatine County Community Services and they are currently working with Jackson County on a guardianship case through the Region. Johannsen updated the Board on personnel issues including the upcoming retirement of two long term employees. Johannsen stated he is working with human resources to develop unified job descriptions for support services.

Johannsen updated the Board on Eastern Iowa Regional Mental Health Services. Johannsen stated the expenditures are 16.49 % with a target of 25%. Johannsen stated they have seen substantial savings with the rollout of the Affordable Care Act. Johannsen stated the claw back (Medicaid Reversion) will be \$137,000.

Johannsen updated the Board on Crisis Stabilization. Johannsen stated Crisis Intervention is a core service that Muscatine County does not have and they are looking at a variety of options to provide these services. Johannsen distributed copies of the Eastern Iowa Mental Health and Disabilities Services Region Management Plan Policies and Procedures Manual and reviewed the Manual with the Board.

On a motion by Sauer, second by Sorensen, minutes of the Monday, October 27, 2014 regular meeting were approved as written. Ayes: All.

No correspondence was noted.

Committee Reports:

Howard attended a Milestones Board meeting October 25th.

Furlong and Sauer attended a Muscatine County Fair Board meeting October 28th.

Sauer attended a Courthouse Security Committee meeting October 31st.

Furlong attended a Muscatine County Historic Preservation Commission meeting October 28th.

Muscatine County Engineer Keith White updated the Board on various projects.

The meeting was adjourned at 10:20 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Robert E. Howard, Chairperson
Board of Supervisors