

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name of applicant and sponsoring organization, if any:

Muscatine JournalAddress: 301 E. 3rd St.Telephone number: 563-262-0552E-mail address: Karla.pinner@muscatinejournal.com

2. Type of event that is planned:

Holiday Stroll 2014

3. Proposed location:

2nd St. from Mulberry Ave to Pine St.
Pine street parking lot

4. Date(s)/Time(s):
- December 5, 2014

5. Expected length of use:
- Stroll 5-8; close streets at 4pm; re-open by 10pm

6. Expected size of group:
- 2,000
- Close Pine St. at 1:30pm

7. Names of any person or persons in charge of the proposed use at the specified location:

Karla Pinner 563-262-0552Address(es): 301 E. 3rd St. Muscatine, IA 52701Telephone Number(s): 563-262-0552E-mail address(es): Karla.pinner@muscatinejournal.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

Various - TBD

Can be made available at later time

9. List mechanical or electronic equipment to be used:

Various speakers throughout - outside
streets

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Tram on ~~#~~ lawnmower will lead parade
again.
vehicles, Bikes in parade

11. Number and types of animals to be used:

None at this time

12. A description of any sound amplification to be used:

Sound systems for vocalists

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Cooperation with Muscatine Police Dept.
Non-profit group recruited for clean-up

14. All plans for the provision of security:

Please contact Kara Pinner if additional security is requested.

15. Beer or wine consumption? Yes No

16. Describe any items to be sold or distributed:

None - only giveaways are free (hot chocolate)

17. Is water connection requested? Yes No

18. Is electricity requested? Yes No - will work with MPW

19. Have you provided a layout site plan for your proposed activity or event? Yes No

If yes, please attach.

If no, please explain:

One can be made available my all dept. meeting.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Jayne Sweetcut
Authorized Representative

10/3/14
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Patrick Myers 10-13-14
Parks & Recreation Date

Comments:

Approval subject to attendance at pre-event meetings

YES NO

Handwritten Signature 10-13-14
Building & Zoning Date

FOOD VENDORS MUST BE NOTIFIED OF GETTING A TEMPORARY PERMIT IF THEY SELL GOODIES DURING THE STROLL

YES NO

Facelli 10/8/14
Public Works Date

YES NO

B. Talph 10/9/14
Police Chief Date

YES NO

Handwritten Signature 10/9/14
Fire Chief Date

FYI - NO Live Trees or garland - unless chemically treated with fire retardant.

* Please contact Fire Marshal on this

FINAL APPROVAL:

YES NO

City Administrator Date