

Muscatine County Board of Supervisors  
Monday, September 22, 2014

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

The Board reviewed a variance granted by the Muscatine County Board of Adjustment on Friday, September 5, 2014. Case #14-09-01 is an application filed by Sean D. and Amy T. Justus, Record Owners. This property is located in Bloomington Township, in the SW ¼ of Sec. 13-T77N-R2W, 1880 Hwy. 38, containing approximately 11.50 acres, and is zoned R-1 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to place a 45 foot tall windmill on their property north of the existing barn. On a motion by Sorensen, second by Sauer, the Board accepted the variance. Ayes: All.

The Board reviewed a variance denied by the Muscatine County Board of Adjustment on Friday, September 5, 2014. Case #14-09-02 is an application filed by Justin A. Storer and Jennifer K. Spinosi, Record Owners. This property is located in Bloomington Township, in the NW ¼ of Sec. 23-T77N-R2W, Kent Estates, Riverhead Replat, Lot 28, East of Cranbrook Cross, containing approximately .64 acres, and is zoned R-2 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for the record owners to build an accessory structure, exceeding the customary size of a residential lot next to their dwelling located at 1981 Cranbrook Cross. The Board of Adjustment denied the variance because they felt that it was no longer needed due to the reduced size of the proposed structure.

Discussion was held with Zoning Administrator Jodee Stepleton regarding approval of a preliminary plat of the proposed one lot agricultural subdivision, Kleppe One Addition, containing approximately 1.995 acres in Bloomington Township. On a motion by Kelly, second by Furlong, the Board approved a preliminary plat of the proposed one lot agricultural subdivision, Kleppe One Addition, containing approximately 1.995 acres in Bloomington Township. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #09-22-14-01 Approval of Final Plat of Kleppe One Addition. Roll call vote: Ayes: All.

Discussion was held with Zoning Administrator Jodee Stepleton regarding approval of a preliminary plat of the proposed one lot agricultural subdivision, Atwood Acres, containing approximately 2.48 acres in Wapsi Township. On a motion by Furlong, second by Sorensen, the Board approved a preliminary plat of the proposed one lot agricultural subdivision, Atwood Acres, containing approximately 2.48 acres in Wapsi Township. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #09-22-14-02 Approval of Final Plat of Atwood Acres. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #09-22-14-03 Approving Vacation of Utility Easements between Lots 27 & 28 of Kent Estates. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, September 15, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard reported a contact regarding tax levies.

Howard, Sauer and Kelly reported contacts regarding appointees to the Veterans Affairs Commission.

Committee Reports:

Kelly attended a Mental Health Region meeting September 15<sup>th</sup>.

Kelly attended a Decategorization meeting September 19<sup>th</sup>.

Sauer attended a Muscatine County Conservation Board meeting September 15<sup>th</sup>.

Sauer attended a Riverbend Transit meeting September 17<sup>th</sup>.

Sauer attended a Board of Health meeting September 17<sup>th</sup>.

Sauer attended a Muscatine County Fair Board meeting September 17<sup>th</sup>.

Howard attended a Milestones Area Agency on Aging Advisory Board meeting September 16<sup>th</sup>.

Howard attended an Emergency Food and Shelter Program meeting September 18<sup>th</sup>.

Sorensen attended a Wilton Development Corporation meeting September 17<sup>th</sup>.

Furlong attended a West Liberty Economic Area Development meeting September 18<sup>th</sup>.

Sauer attended a BBQ Cook Off at the West Liberty Fairgrounds on September 20<sup>th</sup>.

The Board reviewed a proposal from Triumph Consulting for an evaluation of the County's Salary Administration Program. Administrative Services Director Nancy Schreiber stated a Request for Proposal was issued to 6 human resources consulting firms in Iowa. Schreiber stated she received no response from 3 firms, 1 response declining to bid because of other commitments and 2 firms indicated they would be submitting proposals by September 17<sup>th</sup>, but she only received one proposal by the deadline which was from Triumph Consulting. Schreiber recommended accepting the proposal from Triumph Consulting. On a motion by Sorensen, second by Kelly, the Board accepted a proposal from Triumph Consulting for an evaluation of the County's Salary Administration Program at a cost of \$45,000.00. Ayes: All.

The meeting was adjourned at 7:36 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, September 29, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Sorensen, claims dated September 29, 2014 were approved in the amount of \$389,060.51. Ayes: All.

Discussion was held with Muscatine Arboretum Association President Steve Forbes regarding their request to build a storage building in Discovery Park. Forbes stated they will be constructing a 24' X 32' storage building with a concrete drive on Harmony Court. Furlong asked if they had contacted the City of Muscatine to make sure they meet all of their rules and regulations. Forbes stated they have been working with the City and they have met all of their requirements. Forbes stated the building will be used for storage only and the old storage building will be removed. Sauer suggested they consider a wider driveway and higher door height to allow for future uses not yet determined. Forbes stated he will take Sauer's suggestion under consideration. On a motion by Kelly, second by Sorensen, the Board authorized the Muscatine Arboretum Association to build a storage building in Discovery Park. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board authorized the Chair to execute a 28E Agreement for Tobacco, Alternate Nicotine and Vapor Product Enforcement between the Iowa Alcoholic Beverages Division and the Muscatine County Sheriff. Ayes: All.

County Sheriff Dave White stated he will not be moving forward with constructing a storage building because the City of Muscatine wants all new buildings to have pavement all the way back to the new building. White also stated the City wants a fire hydrant within 500 feet of the new building and the closest one is at the Toyota dealership.

On a motion by Furlong, second by Sorensen, the following utility permit was approved: Eastern Iowa Light and Power – relocate poles on 160<sup>th</sup> Street west of Pleasant Prairie Road. Ayes: All.

County Engineer Keith White presented bids for 2014 Saulsbury Road Flood Repairs as follows: Eller Construction – \$46,504.75, and Brauns Excavating, Inc. – \$49,050.00. On a motion by Furlong, second by Kelly, the Board accepted the apparent low bidder Eller Construction at a cost of \$46,504.75 for the 2014 Saulsbury Road Flood Repair Project. Ayes: All.

Discussion was held with County Engineer Keith White regarding bids received for painting buildings. White stated he has received no bids for the project. White stated he

will decide how to proceed after contacting the potential bidders to see why they did not submit a bid.

County Engineer Keith White updated the Board on secondary road projects.

Discussion was held with Ranell Boyles and Devon Hartford of Wellmark, Inc. regarding possible implementation of a Qualified High Deductible Health Plan paired with a Health Saving Account. Boyles presented information regarding requirements of these types of plans. Boyles stated there is a \$2.50 per participant per month fee for HSA services through either Mellon Bank or HSA Bank which could be paid by the employer or the employee. Boyles suggested a six month implementation timeline starting out with employee communication to make sure they understand both the HDHP and HSA and how they work together. In response to Administrative Services Director Nancy Schreiber, Boyles stated Flexible Spending Accounts could not be moved into the HSA. Sorensen stated with an HDHP there is no coverage for the first \$2,600, but then coverage would begin. Sorensen stated the County should also consider offering a discount to those that attend an annual health screening. Sorensen stated he would consider taking the employer premium savings and contribute those to the HSA. Sauer stated the employee has to have good personal financial responsibility to successfully manage their HSA. Furlong stated some people might use the HSA as a way to build up a balance before retiring in order to help with uncovered medical expenses after retirement. Furlong asked the consequences if the individual decides to close out the account. Boyles stated it would become taxable to the employee. Schreiber will work with Wellmark to develop possible options and the costs involved with those options for future discussions.

On a motion by Sauer, second by Sorensen, the Board approved a renewal application for a Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales Permit for Reif Oil Company, dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761. Ayes: All.

On a motion by Kelly, second by Sauer, minutes of the Monday, September 22, 2014 regular meeting were approved as written. Ayes: All.

#### Correspondence:

All Supervisors received an Invitation to the Jefferson County Farmers & Neighbors Annual Meeting on October 15, 2014.

Sorensen, Furlong and Sauer reported calls regarding road issues.

Howard reported a complaint regarding an assessed value increase and increased property taxes.

#### Committee Reports:

Kelly met with Iowa Department of Human Services Director Dr. Palmer regarding Mental Health Regionalization September 24<sup>th</sup>.

Sauer attended a Muscatine Island Levee Improvement Project Stakeholders meeting September 24<sup>th</sup>.

Howard and Furlong attended a Bi-State Regional meeting September 24<sup>th</sup>.

Howard attended a Greater Muscatine Chamber of Commerce meeting September 26<sup>th</sup>.

Furlong attended a Muscatine County Veteran Affairs Commission meeting September 23<sup>rd</sup>.

Kelly attended a Public Hearing September 24<sup>th</sup> concerning Air Quality. Kelly spoke to a government class at MCC September 24<sup>th</sup>. Howard and Sauer attended a Nature Conservancy event September 22<sup>nd</sup>. Sauer attended a Nature Conservancy follow-up event September 23<sup>rd</sup>. Sauer attended an Iowa Barn Foundation Tour in Muscatine County September 27<sup>th</sup>.

Information Services Director Bill Riley advised the Board the wireless connection was lost between the Jail and Public Safety buildings on Friday, but will hopefully be fixed today. Riley also advised the Board the cooling unit in the basement computer room failed and would cost approximately \$3,200 to replace. Kelly asked Riley about passwords stating she thinks it would be more cost effective and save employee time by having card scanners so that everyone could access their computers without passwords. Kelly stated the cost is approximately \$20 per scanner. Riley stated a lot of the cost is for the key encoder for the new card. Kelly stated she would like Riley to do research and make a presentation at a future meeting. Sorensen stated he would like Riley to also make a presentation regarding the layers of security we currently have in place and what we are trying to protect.

On a motion by Furlong, second by Kelly, the Board approved Resolution #09-29-14-01 Corrective Action to Resolution #09-22-14-03. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, the Board accepted the September 2014 payroll claims. Ayes: All.

The meeting was adjourned at 11:17 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors