

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name of applicant and sponsoring organization, if any:

Keep Muscatine Beautiful - Chris Boar & Brenda Christensen

Address: 2500 Wiggens Road; Muscatine, IA

Telephone number: Chris: 563-343-0359 Brenda: 563-299-6425

E-mail address: christina.l.boar@monsanto.com bchristensen@mpw.org

2. Type of event that is planned:

See Event Flyer Attached
Community-wide open house to highlight designated Muscatine trails and parks. Activities, demonstrations, booths, and other items to promote healthy living for all ages and abilities

3. Proposed location:

Riverfront Trails from Musser Park to Weed Park
Parks: Musser Park, Weed Park, Discovery Park, Fuller Park

4. Date(s)/Time(s): Saturday, October 18, 2014 from 8am - 5pm

5. Expected length of use: setup on Friday, October 17, 2014 (approx. 7am-7pm)

6. Expected size of group: approximately 1500 - event will be free to all attendees

7. Names of any person or persons in charge of the proposed use at the specified location:

Multiple volunteers at all locations. Core committee consists of Chris Boar, Brenda Christensen, Joni Axel, Teri Lyon, Diana Tank, Gregg Mandsager, DeWayne Hopkins, Holly Thomas-Koehler, Maryrose Peterschmidt

Address(es): _____

Telephone Number(s): _____

E-mail address(es): _____

8. Names and addresses of any persons to be featured as entertainers or speakers:

There will be multiple demonstrations with multiple presenters at all locations. Demonstrations include things such as healthy cooking, exercise/fitness (many different opportunities to participate), community gardening, etc. Also will include health tents, kids & senior activities, etc

9. List mechanical or electronic equipment to be used:

Will need water & electricity for misc displays/demonstrations; sound system throughout the day for event announcements

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Rental golf carts - 20 carts (6, 8 & 4 passengers) - will provide rides on the trails from Musser Park to Weed Park and Discovery Center ; horse and 20 person carriage at Weed Park; Canoes/Kayaks at Discovery Park; Muscabus to provide additional transportation

11. Number and types of animals to be used:

Horse and carriage at weed park, critters at Discovery Center (handled by Dave Bakke)

12. A description of any sound amplification to be used:

Sound system sound system throughout the day for event announcements; Hawkeye game at Red Brick Building;

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Monitored primarily by volunteers throughout the day including setup and cleanup(approximately 100); will need input from city and public safety (possible roving law enforcement officers on bike and foot?)

14. All plans for the provision of security:

basic safety and security will be provided by volunteers at all locations at all times

15. Beer or wine consumption? Yes _____ No

16. Describe any items to be sold or distributed:

All activities and give-aways will be at no cost to participants

17. Is water connection requested? Yes No _____

18. Is electricity requested? Yes No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No

If yes, please attach.

If no, please explain:

Layout of events at each park is still in progress and will be provided to City employees by the end of August, 2014

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Authorized Representative

Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

YES NO

Michael Almas 8-18-14
Parks & Recreation Date

Comments:

Approval subject to attendance at pre-event mtg and motorized vehicles on trails and fire pit policies are suspended.

YES NO

David [Signature] 8-21-14
Building & Zoning Date

Pending Health approvals for "Healthy Cooling" @ Need Pre-event mtg

YES NO

Lowell [Signature] 8/21/14
Public Works Date

YES NO

B. Talbot 8/19/14
Police Chief Date

YES NO

[Signature] 8/18/14
Fire Chief Date

Open burning; if requested - will need to obtain permits

FINAL APPROVAL:

YES NO

City Administrator Date