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**Public Works**

**City Transit**  
**263-8152**

**MEMORANDUM**

**Equipment Maintenance**  
**Roadway Maintenance**  
**Collection & Drainage**  
**Building & Grounds**  
**Engineering**

To: Gregg Mandsager, City Administrator  
CC: Fran Donelson, Secretary  
FROM: Randy Hill, Public Works Director  
DATE: August 19, 2014  
RE: Snow Removal – Central Business District

**INTRODUCTION:**

Annually the City of Muscatine receives bids for snow removal in the Central Business District and City Parking Lots.

**BACKGROUND:**

Several years ago the City of Muscatine contracted the snow removal operations in the CBD to a private contractor in order to expedite snow and ice control measures throughout the entire community. This enabled Public Works staff to focus on Priorities #1, #3 and #4 in our Snow & Ice Control Policy and delegated #2 (CBD) to a private contractor.

**RECOMMENDATION/RATIONALE:**

The City received one bid on August 14th from one contractor – Bayfield Snow Removal (Brauns Excavation, LLC). The hourly rate increased \$5.00 per hour on each piece of equipment used. The City of Muscatine has used Bayfield for the past couple of years. It is the recommendation from the Public Works Roadway Maintenance staff to accept the bid from Bayfield Snow Removal.

**BACKUP INFORMATION:**

1. Randy Howell Memo
- 2.
- 3.
- 4.

## MEMORANDUM

**TO:** RANDY HILL, PUBLIC WORKS DIRECTOR

**FROM:** RANDY HOWELL, STREET MAINTENANCE SUPERVISOR

**SUBJECT:** SNOW REMOVAL, CENTRAL BUSINESS DISTRICT

**DATE:** AUGUST 18, 2014

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On Thursday, August 14, 2014, the City of Muscatine received one bid for snow removal in the Central Business District and City parking lots. The bid was from Bayfield Snow Removal. The hourly rate was increased \$5.00 per hour on each piece of equipment used. I recommend we accept the bid from Bayfield Snow Removal. If you have any questions, please feel free to contact me.

**CITY OF MUSCATINE**  
**"ALTERNATE" BID FORM**  
**2014 / 2015 SNOW HAULING ONLY**  
**(for Central Business District)**

EQUIPMENT	PRICE PER HOUR (with operator)
Endloader / Snow Pusher	\$ 130.00
Road Grader	\$ 130.00
Dump Truck	\$ 80.00
Pickup / Plow	\$ 75.00

Name of Bidder Jon Brauns  
Company Bayfield Snow Removal  
Address 2719 Hwy 61 South  
Muscatine, IA  
Phone 264-0218