

Muscatine County Board of Supervisors  
Monday, June 2, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Discussion was held with Vic Amoroso, A&J Associates, regarding a change order for the Muscatine County Community Services Building Evaporative Cooler Project. Amoroso stated the change order is to add a parallel control valve that provides heat in the winter time from the heat exchanger. Amoroso stated there is only one valve and last winter that valve failed and the system overheated. Amoroso stated he spoke with Maintenance Supervisor Oscar Alvarez and they agreed a second valve would provide a 100% redundancy for the system. On a motion by Furlong, second by Sorensen, the Board approved a change order for the Muscatine County Community Services Building Evaporative Cooler Project in the amount of \$2,707.00. Ayes: All.

Amoroso updated the Board on various projects.

Discussion was held with County Recorder Cindy Gray regarding a proposed agreement with Tyler Technologies, Inc. for Eagle Land and Vital Records Suite software subscription and implementation. In response to a question from Howard, Gray stated Tyler's expenses are \$42,918 plus the \$7,500 for travel. Gray stated the amount discussed at a previous Board of Supervisors meeting included Muscatine County IT costs. On a motion by Furlong, second by Kelly, the Board authorized the Chair to execute an agreement with Tyler Technologies, Inc. for Eagle Land and Vital Records Suite software subscription and implementation in the amount of \$42,918 plus travel expenses estimated at approximately \$7,500 for use in the Recorder's Office. Ayes: All.

On a motion by Kelly, second by Sauer, the Board affirmed an Iowa Department of Public Health Emergency Medical Services (EMS) System Development Grant renewal application in the amount of \$6,557. Ayes: All.

On a motion by Kelly, second by Sauer, the following utility permit was approved: Liberty Communications - bore across 155<sup>th</sup> Street to supply service to 1721 155<sup>th</sup> Street, Atalissa, Iowa. Ayes: All.

Discussion was held with County Engineer Keith White regarding a contract, bond and certificate of insurance for L-(M14-2)--73-70 HMA Seal Coat and Reclamation on portions of 110th Street, Underwood Avenue, Vail Avenue, 180th Street, N. Isett Avenue, Saulsbury Road, Cranston Road and 250th Street. White stated there were two bids: Pelling, L.L. Co., Inc. – project total \$697,794.10 and Manatt's, Inc. – project total \$708,285.62. On a motion by Furlong, second by Sorenson the Board accepted the bid from Pelling, L.L. Co., Inc. in the amount of \$697,794.10. Ayes: All.

White updated the Board on various construction projects. Howard asked White if he had an opportunity to review an e-mail forwarded to White by the Muscatine County Administration Office regarding Elder Avenue. White stated the Iowa DOT has adopted the nationwide Manual on Uniform Traffic Control Devices which establishes the factors that justify a stop sign and which also states that Stop and Yield signs should not be used as speed control devices.

On a motion by Furlong, second by Sorensen the Board approved a preliminary plat of the proposed one lot agricultural subdivision, Carter Farm Addition, containing approximately 2 acres in Pike Township. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #06-02-14-01 Approval of Final Plat of Carter Farm Addition. Roll call vote: Ayes: All.

Discussion was held with Zoning Administrator Jodee Stepleton regarding the scheduling of livestock producers education training. Stepleton stated on May 12<sup>th</sup> there was a public meeting at Saulsbury Park in regards to concerns and questions about livestock producers and the possibility of creating a good neighbor policy. Stepleton stated the consensus at the end of the meeting was that there is not enough education in the community in reference to Ag producers and what that means when you live on the outskirts of a big city. Stepleton stated she has been in contact with representatives of the Iowa State Extension and representatives of a coalition that supports Iowa farmers all of whom are interested in coming to Muscatine County and doing training. Furlong stated it needs to be decided what will be the intent of the training meeting. Sorensen stated the County should not sponsor meetings as a platform for pro or con livestock confinement, but should limit them to education on what the livestock confinement process is according to the law, on what the citizen's rights are and on where in the process citizens and the County are allowed to provide input. Furlong stated Stepleton should develop a list of questions for the meeting centering on the legal rights of the hog producers, the legal rights of the adjoining property owners and other rules. The Board directed Stepleton to set up a public educational meeting one evening in August or September and to include representatives from Iowa State Extension and Iowa DNR. The Board directed Stepleton to submit the list of questions to the Extension and DNR prior to the meeting so they are prepared with answers. The Board directed Stepleton to make sure the public meeting time and place are well publicized so that all interested parties can attend.

Stepleton discussed the current procedures for filing a Manure Management Plan with Muscatine County and suggested that a policy change may be needed. The Board directed Stepleton to contact other Counties about their Manure Management Plan policies and look into updating Muscatine County's procedures.

On a motion by Kelly, second by Sorensen, minutes of the Monday, May 19, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard, Sauer and Furlong reported receiving an e-mail regarding a road issue along Elder Avenue.

Furlong reported a contact regarding a separate road issue.

Committee Reports:

Sorensen attended a Wilton Development Corporation meeting May 21<sup>st</sup>.

Howard and Furlong attended a Bi-State Regional Planning Commission meeting May 28<sup>th</sup>.

Sauer attended a River Bend Transit meeting and a Muscatine County Board of Health meeting May 21<sup>st</sup>.

Kelly attended an Eastern Iowa MH/DS Region meeting May 19<sup>th</sup>.

Kelly attended a Bi-State Drug and Alcohol Consortium meeting May 28<sup>th</sup>.

Kelly attended a Decategorization Board meeting May 29<sup>th</sup>.

Furlong attended a WELEAD (West Liberty Economic Area Development Board) meeting May 22<sup>nd</sup>.

Howard attended a University of Iowa Faculty Engagement Corps meeting May 23<sup>rd</sup>.  
Kelly attended a Salvation Army Civic Dinner May 24<sup>th</sup>.

Information Services Director Bill Riley updated the Board on the Website Redesign project and on an internet interruption that occurred May 27<sup>th</sup>. Riley asked for direction from the Board on the possible purchase of a SAN (Storage Area Network). Riley stated there is extra money left in this year's Information Services budget and the support for the current SAN will end in August. Riley stated he would like to use this extra money for a new SAN and he estimates there is approximately \$30,000 - \$32,000 left in the budget. The Board directed Riley to research costs and bring them a proposal with exact figures.

On a motion by Kelly, second by Furlong, the Board authorized the transfer of DiAn Maine to Step 9 in the Lead Custodian position. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board accepted May, 2014 payroll claims. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board extended the annual open enrollment period for health and dental insurance through June 19, 2014. Ayes: All.

The meeting was adjourned at 10:04 A.M.

ATTEST:

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Leslie A. Soule, Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, June 30, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Charles Lorensen, 1808 Briarwood Lane, expressed concern regarding detours west of West Liberty over the last two years. Lorensen stated he was not happy with the placement of detour signs, felt the detours took residents out of the way and more convenient detours could have been used. County Engineer Keith White stated the detour is determined by the Iowa DOT who assesses the road conditions to determine the detours. Howard suggested this might be a good thing for Lorensen to share with the State legislators at one of their forums. White stated that the Iowa DOT maintains a website [www.511IA.org](http://www.511IA.org) that any resident can check for construction, detours and delays when determining their travel plans. White stated residents can also call 511 for information or 800-288-1047.

On a motion by Kelly, second by Sauer, claims dated June 30, 2014 were approved in the amount of \$348,827.92. Ayes: All.

Discussion was held regarding unknown owner parcels adjacent to Dougherty Estates with Katherine Schreiber, Secretary for the Dougherty Estates Association. Dougherty Estates representatives Tim Long, Chairman, and Bob Schreiber, Board member, were also present. Schreiber stated when they went to get a building permit from Zoning, they were told they did not own the parcels. Schreiber stated they believed they owned this land and were unaware that they did not. Administrative Services Director Nancy Schreiber stated that Zoning has issued two permits to Dougherty Estates for building on this land in the past. First Deputy Auditor Betty Wamback stated the acres have changed, but the county records have always only shown Dougherty Estates owned two parcels and the unknown owner parcels look like old riverbed. Second Deputy Assessor Randy Spies stated they have only been charged for the parcels that the County shows they own. Wamback stated she gave the representatives of Dougherty Estates the unknown owner policy, but the issue here is that they already have cabins on the land. Schreiber stated the Board could waive the requirements of the policy and move forward with quit claiming the parcels that have cabins to Dougherty Estates after a public hearing. Furlong stated he would not have a problem quit claiming the parcels, but they would have to decide whether to abate the taxes. Schreiber stated the back taxes on the two parcels are \$948. Board consensus was to proceed with setting a public hearing to quit claim the two parcels with cabins.

Discussion was held with Ann Bahn, Assessor's Office, regarding changes to the Disabled Veteran's Homestead Tax Credit. Bahn stated SF2532 will go into effect for 2014 taxable FY15-16 property taxes and it removes the \$35,000 household limit, but the

veteran must be 100% disabled. Bahn clarified that the credit is on up to 40 acres including the house. On a motion by Furlong, second by Kelly, the Board approved four Disabled Veteran's Homestead Tax Credit applications as allowed by the County Assessor's Office for Steven A. Berger, Marion L. Hutton, Michael A. Young and Michael R. Simester. Ayes: All.

Kelly would like to see levee and drainage taxes paid available on the MAGIC website.

On a motion by Sauer, second by Sorensen, minutes of the Monday, June 23, 2014 regular meeting and Monday, June 23, 2014 special meeting were approved as written. Ayes: All.

Correspondence:

Furlong received a call regarding the use of slag on county roads.

Howard received a call regarding a dust problem on Seven Springs Road as a result of over grading.

Howard also had a call regarding potential flooding of G28.

Committee Reports:

Kelly attended a Mental Health Regional meeting June 16<sup>th</sup>.

Kelly and Sauer attended a Muscatine Island Levee Improvement Project Stakeholders meeting June 25<sup>th</sup>.

Howard attended a Milestones Area Agency on Aging meeting June 24<sup>th</sup>.

Howard and Furlong attended a Bi-State Regional meeting June 25<sup>th</sup>.

Information Services Director Bill Riley provided the Board with an updated color pallet and design for the new county website. Riley stated that the transition of the information from the old website will begin next week. Riley also informed the Board the help desk has opened 88 new tickets and closed 97 tickets with an average response time of 2.97 minutes during the month of June

County Engineer Keith White updated the Board on secondary road projects and flooding potential.

On a motion by Furlong, second by Sorensen, the Board approved Resolution #06-30-14-01 FY2014-15 Budget Appropriations. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sorensen, appointments to the Muscatine County Compensation Commission were approved for the period July 1, 2014 to June 30, 2015. Ayes: All.

On a motion by Sorensen, second by Kelly, the Board authorized the Chair to execute the FY2014-15 Iowa/Byrne – Justice Assistance Grant (JAG) Program Contract in the amount of \$51,913. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board authorized the Chairperson to execute a Paul Coverdell Forensic Science Improvement Act Grant application for funding for medicolegal death investigation training for Kenny Hora. Ayes: All.

The Board recessed at 10:28 A.M. and reconvened at 10:36 A.M.

On a motion by Kelly, second by Sorensen, the Board went into closed session at 10:36 A.M. pursuant to Chapter 21.5(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Furlong, second by Kelly, the Board returned to open session at 12:41 P.M. Roll call vote: Ayes: All.

Supervisor Furlong stated that he and Supervisor Sauer met with County Engineer Keith White to discuss his salary. Furlong and Sauer stated they are proposing an increase of 3%. On a motion by Furlong, second by Sauer, the Board approved a 3% increase for the County Engineer for FY14/15. Ayes: All.

The meeting was adjourned at 12:48 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, July 7, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Sorensen, Howard, Sauer and Kelly present. Furlong was absent. Chairperson Howard presiding.

On a motion by Kelly, second by Sorensen, the agenda was approved as written. Ayes: All.

On a motion by Sorensen, second by Kelly, claims dated July 7, 2014 were approved in the amount of \$323,482.52. Ayes: All.

Discussion was held with Steve Kundel, Attorney for Iglesia Emanuel Independiente Church a/k/a Iglesia Emanuel AIC Church, regarding a request from the church to release and rescind Tax Sale Certificates for parcel numbers 08-25-356-001, 08-25-354-010 and 08-36-102-003. Kundel stated that the County lost contact with the church several years ago, so the three parcels were placed on the tax rolls in 2009. The parcels went to tax sale and the County currently holds the Tax Sale Certificates on parcel numbers 08-25-356-001 and 08-25-354-010, but Oak Helm Partners held the Tax Sale Certificate on parcel number 08-36-102-003 and had requested the Treasurer's Office record the Tax Sale Deed. The Treasurer's Office recorded the Tax Sale Deed last week. Kundel stated the County has no authority to undo the parcel deeded to Oak Helm Partners but the other two certificates could be rescinded by the County. Silvia Trejo, 45 Gas Lantern Square, Muscatine, stated that she talked to Oak Helm Partners July 2<sup>nd</sup> about getting the property back from them as her church has been renting the building. County Assessor Dale McCrea stated that if the property was rented for a minimal amount, it would not be taxable, but if rented out at market rate, then it would be taxable. McCrea stated that the Assessor's Office tried to contact the person on the Articles of Incorporation papers and never received any response. McCrea stated the Assessor's Office also mailed notices to 1112 Fillmore, Muscatine, but they came back unable to forward with vacant stamped on the envelope. Zybarth stated the Tax Sale Certificates were mailed to 1112 Fillmore, Muscatine. Gail Duenez, 203 E 6<sup>th</sup> St, Muscatine, stated her church has activities there every day except Friday and Saturday. Duenez stated they have been renting the church for 7 years from Roberto Garcia. Roberto Garcia, 314 Gilbert St., Muscatine, spoke to the Board through translator Marivel Gayton, 302 Finkbine Lane, Unit 6, Iowa City. Gayton stated that Garcia has been a pastor for the church since 1983 and it has always been active, but he holds services at different hours than the church that is renting the building. Gayton stated that Garcia did not get the mail because there is no mailbox at the church and the letter sent to the person listed in the Articles of Incorporation was not forwarded to him because that person has left the church. Angela Santos, 406 Park Avenue, Unit 1, Muscatine, stated they never tried to take this property from Garcia, but they have had no communication from him so they contacted Oak Helm Partners to make sure they would have somewhere to worship. Kundel stated Oak Helm Partners is a Davenport group of investors that regularly buy Tax Sale Certificates in Muscatine County. First Deputy Treasurer Amy Zybarth stated that the payoff for the property held by Oak Helm Partners

is approximately \$19,000 including taxes, interest and penalties. Zybarth stated all of these parcels have had several notices every year. Zybarth stated the base amount of taxes on the two Tax Sale Certificates held by the County is \$1,114 plus \$595 interest and penalty for a total of \$1,709. Kundel stated he is hoping to work out an arrangement with Oak Helm Partners on the parcel they own. Zybarth stated the Board could forgive the interest and penalties on the two tax sales held by the County, but she would not suggest forgiving the tax because the third parcel deeded to Oak Helm Partners is still being taxed. Howard stated he would like more information from staff regarding any previous action the Board has taken with other churches. Alejandro Huesca, 1210 Park Avenue, Muscatine, spoke to the Board through translator Joaquin Villalpando, 730 Lake Park Boulevard, Muscatine. Villalpando stated that Huesca is the Pastor for the church that has rented the building and paid the utilities for the past seven years. Villalpando stated there are two churches that are active there, but Huesca's church pays for all of the utilities. Howard stated that is a civil matter and the Board of Supervisors have no jurisdiction over that. Villalpando stated Huesca is not sure who they should be paying rent to at this time or whether they can stay there. Kundel stated Oak Helm Partners only owns half the building, so they cannot just show up and evict anyone without going through the legal process. Trejo stated Oak Helm Partners told them not to pay rent to Garcia any more. Gayton stated Garcia said he is trying to get the property back. Duenez stated they are paying \$600 per month plus utilities for rent. McCrea stated that would be considered market rent and render the property taxable as a business. Board consensus was to get feedback on precedence from staff and wait for Kundel to come back after resolving the issue with Oak Helm Partners.

County Engineer Keith White updated the Board on secondary road projects and flooding.

On a motion by Kelly, second by Sorensen, the Board accepted the Muscatine County Civil Department – Sheriff's Office Reports of Fees Collected for the quarter ending June 30, 2014 in the amount of \$27,875.17. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board accepted the Muscatine County Treasurer's Report of Fees Collected for the quarter ending June 30, 2014 in the amount of \$135,468.49. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board accepted the Muscatine County Auditor's Report of Fees Collected for the quarter ending June 30, 2014 in the amount of \$1,795.00. Ayes: All.

On a motion by Sauer, second by Sorensen, minutes of the Monday, June 30, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Sauer received a call regarding a road issue.

Howard received several calls regarding road conditions.

All Supervisors received the letter regarding Iglesia Emanuel AIC Church.



Committee Reports:

Kelly attended a Muscatine Community Health Association meeting July 2<sup>nd</sup>.

On a motion by Sorensen, second by Kelly, the Board accepted a notice of withdrawal of property from an Agricultural Area. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board accepted the June 2014 payroll claims. Ayes: All.

The Board reviewed the health/dental fund balance as of June 30, 2014.

Sauer asked residents to attend and support the Muscatine County Fair July 16<sup>th</sup> – 20<sup>th</sup>. Kelly stated the Fair Parade is July 13<sup>th</sup>.

The meeting was adjourned at 10:25 A.M.

ATTEST:

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Susan J. O'Donnell  
Second Deputy Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, July 14, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Kelly, Sauer and Sorensen present. Furlong was absent. Chairperson Howard presiding.

On a motion by Kelly, second by Sorensen, the agenda was approved as written. Ayes: All.

Discussion was held with Mike Warden of Knapp-Warden, LLC regarding Change Order #1 for the Muscatine County Community Services Building Reroof Project. Warden stated the change order was requested to replace OSB backing in the parapet area of the roof which had deteriorated. On a motion by Kelly, second by Sorensen, the Board approved Change Order #1 for the Muscatine County Community Services Building Reroof Project, in the amount of \$1,115.00. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board authorized the Chair to execute an Equitable Sharing Agreement between the Federal Government, the Muscatine County Sheriff's Office and the Muscatine County Board of Supervisors and Certification Report for federally forfeited cash, property, proceeds and any interest earned thereon for FY 14/15. Ayes: All.

Discussion was held with Sheriff Dave White regarding the FY 14/15 Federal Violence Against Women Contract. White stated the federal grant provides assistance to domestic violence victims and due to this assistance, domestic violence rates have gone down in Muscatine County. On a motion by Kelly, second by Sauer, the Board authorized the Chair to execute the FY 14/15 Federal Violence Against Women Contract with the Crime Victim Assistance Division of the Iowa Department of Justice in the amount of \$2,840.00. Ayes: All.

Discussion was held with Sheriff Dave White regarding construction of a 40' x 81' pole building with a gravel floor and no heat, to store Sheriff's Office equipment, at a cost, not to exceed \$40,000. White stated, County Engineer Keith White graciously offered, an area behind the Engineer's office to be used for construction of the proposed building. White stated the equipment earmarked for storage approaches \$1 million in value, including 1033 equipment from the federal government, sheriff's reserve vehicle, dive trailer, and other items which sit outside in the back row at the Engineer's Office. Sheriff White proposed using commissary and forfeiture funds, and stated no tax money would be used to pay for the building. White stated the equipment will last much longer if properly housed. Board consensus is for Sheriff White to proceed to the next step in the process of constructing the building.

On a motion by Howard, second by Sauer, the Board approved a 2014 Disabled Veteran's Homestead Tax Credit claim for Fred E. Hansell, III, as recommended by County Assessor Dale McCrea. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved the Muscatine County Recorder's Report of Fees Collected for the quarter ending June 30, 2014 in the amount of \$57,056.35. Ayes: All.

On a motion by Sorensen, second by Kelly, minutes of the Monday, July 7, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Sauer received correspondence in regard to a septic issue.

Committee Reports:

Sorensen attended a Region 9 Transportation Policy Board meeting on July 9<sup>th</sup>.

Kelly attended a 7<sup>th</sup> Judicial District Department of Correctional Services Board meeting on July 11<sup>th</sup>.

Muscatine County Attorney Alan Ostergren presented the Board with a Year-End Update on the Fines Collection Program. Ostergren stated the Fines collection Program netted the county around \$110,000 in FY 2014 and there was a significant jump in the total fines collected from FY 2013 (the first year of the program), compared to this past year.

Muscatine County Information Services Director Bill Riley updated the Board on the new Muscatine County Website through Civic Plus. Riley stated Civic Plus will hold training on August 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> and he is looking into using a computer lab at Muscatine Community College for the training on the 6<sup>th</sup> and 7<sup>th</sup>. Riley stated July 29<sup>th</sup> at 2 P.M. in the Board room will be the reveal date for the new County website.

Riley stated he is continuing to gather information on connecting the County Engineer's Office with the Administration Offices. Riley stated he continues to work with the Muscatine County Recorder's Office and Tyler on the Eagle Project.

Muscatine County Engineer Keith White updated the Board on various construction projects, listing projects which were recently completed and others which are near completion.

White stated his department has been at work on repairs fairly progressively, where they can, on roads which had flood damage. White stated he has concerns about Muscatine County reaching the County-level threshold of damage. White stated there still has been no presidential declaration. White stated if Muscatine County eventually is in a position of applying for federal flood assistance for this year's event, he will present photographic evidence, instead of delaying road repairs to wait for federal inspections of damage.

On a motion by Kelly, second by Sorensen, the Board authorized the Chair to execute a contract between the Iowa Department of Public Health (Division of the State Medical

Examiner's Office) and Muscatine County for reimbursement of costs for Kenny Hora to attend the Medicolegal Death Investigator Training course. Ayes: All.

On a motion by Sorensen, second by Kelly, the Board approved Resolution #07-14-14-01 Concerning Disposition of Unknown Owner Parcels in Goshen Township, to set a public hearing for Monday, July 28 at 7 P.M. Roll call vote: Ayes: All.

Discussion was held with Budget Coordinator Sherry Seright regarding the Muscatine County Courthouse Tower Clock repairs. Seright presented figures for repair/replacement costs to the Courthouse Clock from Mechanical Watch Supply, LLC, of Minneapolis, Minnesota, The Tower Clock Company of South Charleston, Ohio and Verdin Company of Cincinnati, Ohio. Seright stated Mechanical Watch Supply and The Tower Clock Company did not give much detail on what their estimates included, but Verdin Company, provided four different options, depending on the extent of work the Board decides to pursue. Seright stated Verdin Company also presented the lowest estimate, including all four options, and had installed the current clock in 1968. Seright recommended the Board proceed with Verdin Company. The Board directed Seright to get customer referrals for Verdin Company and to ask Verdin for more details regarding purchaser installation responsibility, especially in reference to other costs to the County regarding those responsibilities, before proceeding.

The meeting was adjourned at 10:29 A.M.

ATTEST:

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Susan J. O'Donnell, 2<sup>nd</sup> Deputy Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, July 21, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Sauer and Sorensen present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Sorensen, second by Sauer, claims dated July 21, 2014 were approved in the amount of \$1,124,313.59. Ayes: All.

Discussion was held with Mike Warden of Knapp-Warden, LLC, regarding Change Order Request #2 for the Muscatine County Community Services Building Reroof Project. Warden stated the Change Request will resolve two possible issues, one being attic ventilation and the second being the needed repair to the top of the old stone perimeter wall. On a motion by Furlong, second by Sorensen, the Board approved Change Order Request #2 for the Muscatine County Community Services Building Reroof Project in the amount of \$2,825.00. Ayes: All.

Discussion was held with Cyle Geertz, representing the Sons of Silence, regarding a fundraiser to be held on August 23, 2014. Geertz stated the fundraiser would be held in conjunction with English River Outfitters, which is a 501c(3) organization which supports veterans. Geertz stated English River Outfitters will acquire the beer license and carry dram shop insurance coverage. Geertz stated he has arranged for parking with a neighboring business, House of Atlas, ordered port-a-potties, and arranged for noise control by facing the band toward the slough. Geertz stated he is expecting 125 to 150 people throughout the day and the event will be for one day only. Geertz stated he is asking the Board if a special use permit is required for this event. Muscatine County Zoning Administrator Jodee Stepleton stated she was uncertain without more research and information. Muscatine County Attorney Alan Ostergren stated he would discourage any action at this meeting because of the open meetings law requirement to request action on a special use permit be on the agenda, which gives neighbors a chance to provide input to the Board. The Board directed Administrative Services Director Nancy Schreiber to investigate the requirements needed to proceed and to look into expediting the process, because of the timeliness of the upcoming event.

The Board reviewed variances granted by the Muscatine County Board of Adjustment on Friday, July 11, 2014. Case #14-07-02 is an application filed by Jay R. and Angela M. Kemp, Record Owner. This property is located in Cedar Township in the SE1/4 of Sec. 24-T76N-R4W, Parcel A, Plat of Survey, 2558 Golden Avenue, containing approximately 8.07 acres, and is zoned A-1 Agricultural District. This request, if approved would allow the Zoning Administrator to issue a Variance in order for the Kemp's to move their business to their home located at 2558 Golden Avenue. On a motion by Furlong, second by Sorensen, the Board accepted the variance for Case #14-07-02. Ayes: All.

Case #14-07-04 is an application filed by Daniel and Brenda Kay Miller, Record Owner. This property is located in Lake Township, in the NE1/4 of Sec. 28-T77N-R3W, South of Hwy. 22, 1880 Hwy. 22, containing approximately 4.16 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to build an accessory structure, exceeding the customary size of a residential accessory structure, on a property adjoining their residence. On a motion by Kelly, second by Sauer, the Board accepted the variance for Case #14-07-04. Ayes: All.

Case #14-07-05 is an application filed by Kelly L. and Donna J. Ritz, Record Owners. This property is located in Sweetland Township, the SW1/4 Sec. 19-T77N-R1W, Country Acres, Lot 3, 1996 Keener Road, containing approximately one (1) acre, and is zoned R-1 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for the Record Owners to build an accessory structure, exceeding the customary size of a residential accessory structure, on their lot. On a motion by Furlong, second by Sauer, the Board accepted the variance for Case #14-07-05. Ayes: All.

The Board reviewed a Special Use Permit granted by the Muscatine County Board of Adjustment on Friday, July 11, 2014. Case #14-07-01 is an application filed by Damon and Jessica Boorn, Record owners. This property is located in Moscow Township in the NE1/4 of Sec. 15-T78N-R2W, North of 122<sup>nd</sup> Street, containing approximately 48.89 acres, and is zoned A-1 Agricultural District. This request if approved, would allow the Zoning Administrator to issue a Special Use Permit in order for Mr. and Mrs. Damon Boorn to build a rural residence on this property. The Board of Adjustment approved this request.

On a motion by Kelly, second by Sorensen, the following utility permits were approved: Alliant Energy – install a new secondary voltage cable along 130<sup>th</sup> Street at the intersection of Highway 38 and 130<sup>th</sup> Street; Alliant Energy - install a secondary cable under Johnson-Muscatine County Road by boring the roadway and placing cable in a conduit; and Eastern Iowa Light and Power of Wilton – plow new cable along Kelly Avenue and bore 125<sup>th</sup> Street and bore 111<sup>th</sup> Street. Ayes: All.

County Engineer Keith White provided the following bids for the bridge replacement on Burlington Road: Muscatine Bridge Co., Inc. - \$514,525.05; Iowa Bridge & Culvert – \$586,023.75; and Brandt Construction Co. & Subsidiary - \$617,897.50. White stated the bids have been sent to the Iowa Department of Transportation and the Board should receive the IDOT's recommendation on a bid in the next couple of weeks. White stated the bridge will currently allow one lane of traffic.

Discussion was held with County Engineer Keith White regarding the purchase of tandem truck cab/chassis units for use as dump/low trucks. On a motion by Furlong, second by Sorensen, the Board approved the purchase of two 2015 Mack tandem truck

cab/chassis units for use as dump/low trucks from Twin Bridges Truck City of Davenport for a total amount of \$166,687.76. Ayes: All.

White updated the Board on various projects. White stated several projects have been completed or are near completion including culverts 13 and 14, Saulsbury Bridge, 180<sup>th</sup> Street, 121<sup>st</sup> Street to Elder Ridge and 171<sup>st</sup> Street, and reclamation and sealcoat on 250<sup>th</sup> street. White stated he met last week with Jerry Ballinger of Iowa Homeland Security and Emergency Management regarding Muscatine County's 2014 flood event. White stated repairs to a culvert providing access to Optimae should be completed by the end of the month.

On a motion by Kelly, second by Sorensen, the Board approved the Muscatine County Treasurer's Semi-Annual Report for the period of January 1, to June 30, 2014, for publication. Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, July 14, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Sorensen, Howard, Sauer and Kelly reported receiving citizen feedback while attending the Muscatine County Fair.

Committee Reports:

Sorensen and Kelly attended a MAGIC meeting July 14<sup>th</sup>

Sorensen attended a Wilton Development Corporation meeting July 16<sup>th</sup>.

Sauer attended a River Bend Transit Board of Directors meeting July 16<sup>th</sup>.

Kelly attended a Decategorization Board meeting July 18<sup>th</sup>.

Howard attended a Refuse Flow Control Committee meeting July 15<sup>th</sup>.

Discussion was held with Administrative Services Director Nancy Schreiber regarding review of applications for two vacancies on the Muscatine County Veterans Affairs Commission. Schreiber stated in order to achieve gender balance on the Commission, the Board needs to seek two female appointees. Schreiber stated the Commission is meeting this week to interview the applicants.

Discussion was held with Budget Coordinator Sherry Seright regarding Muscatine County Courthouse Tower Clock Repair. Seright stated Verdin Company gave her local references from the City of Muscatine and First National Bank. Seright stated Verdin Company outlined the County's responsibility for the project as providing Verdin Company with a place to store their equipment and providing wiring in the appropriate conduit. Seright stated all the work will be done from inside the tower, so no scaffolding or other lifting devices will be needed. Seright stated she received a rough estimate from a local company for the wiring work at around \$3,500. On a motion by Furlong, second by Kelly, the Board approved Muscatine County Courthouse Clock repairs/replacement

by Verdin Company of Cincinnati, Ohio in the amount of \$26,149.00, which includes installing four (4) timepieces and hands for the existing tower clocks and replacing the glazing on the existing clock dials. Ayes: All.

The meeting was adjourned at 10:17 AM.

ATTEST:

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors